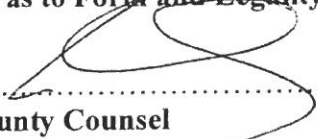


<b>CONTRACT AWARD</b>			
<b>AB2023-19 JANITORIAL SERVICES FOR THE COUNTY VETERANS HOME AND MERCER COUNTY CONNECTION CENTER FOR A PERIOD OF TWO (2) YEARS</b>			
<b>RESOLUTION: 2023-573</b>			
<b>CONTRACT TERM: AUGUST 20, 2023- THROUGH AUGUST 19, 2025</b>			
NAME OF BIDDER	T& D JANITORIAL LLC. DBA SERVICE MASTER COMMERCIAL CLEANING BYT&D	ACB SERVICES INC.	
ADDRESS	1301 CORLIES AVENUE, SUITE 5B/5D	39 SCHOOLHOUSE ROAD	
CITY, STATE, ZIP	NEPTUNE, NJ, 07753	CREAM RIDGE, NJ, 08514	
CONTACT	JOSEPH J. PRIOLI OPERATION MANAGER	JOSEPH MANFREDO JR.	
TELEPHONE	732-375-1230	609-695-1010	
FAX	N/A	6069-395-1022	
E-MAIL	<a href="mailto:OFFICE@SMCLEANNJ.COM">OFFICE@SMCLEANNJ.COM</a>	<a href="mailto:ARAP@ALLCLEANINC.COM">ARAP@ALLCLEANINC.COM</a>	
NJ SAVI DESIGNATION	SMALL, VETERAN AND VETERAN DISABLED BUSINESS ENTERPRISE	N/A	
EXCEPTIONS	YES, USING AGENCY TO REVIEW	NONE	
<b>MERCER COUNTY CONNECTION CENTER</b>		<b>MERCER COUNTY VETERANS HOME</b>	
<b>YEAR (1) ONE COST PER MONTH</b>	\$ 906.59	<b>YEAR (1) ONE COST PER MONTH</b>	\$ 380.00
<b>COST FOR YEAR (1) ONE</b>	\$ 10,879.08	<b>COST FOR YEAR (1) ONE</b>	\$ 4,560.00
<b>YEAR (2) TWO COST PER MONTH</b>	\$ 937.40	<b>YEAR (2) TWO COST PER MONTH</b>	\$ 380.00
<b>COST FOR YEAR (2) TWO</b>	\$ 11,248.80	<b>COST FOR YEAR (2) TWO</b>	\$ 4,560.00
<b>TOTAL COST FOR TWO YEARS</b>	<b>\$ 22,127.88</b>	<b>TOTAL COST FOR TWO YEARS</b>	<b>\$ 9,120.00</b>
<b>HOURLY RATE FOR UNSPECIFIED SERVICES AS REQUIRED</b>	\$ 30.00	<b>HOURLY RATE FOR UNSPECIFIED SERVICES AS REQUIRED</b>	\$ 25.95
		<b>TOTAL COST FOR 1ST &amp; 2ND FLOOR APT.</b>	\$ 350.00

Approved as to Form and Legality

Date

  
.....  
County Counsel

August 17, 2023  
.....

PARTIAL AWARD OF BID RECEIVED MAY 31, 2023 TO MULTIPLE VENDORS FOR JANITORIAL SERVICES FOR THE MERCER COUNTY VETERANS HOME AND MERCER COUNTY CONNECTION CENTER. PERIOD: AUGUST 20, 2023 THROUGH AUGUST 19, 2025. TOTAL AMOUNT NOT TO EXCEED: \$31,248.00. (AB2023-19)

WHEREAS, the Mercer County Purchasing Department has advertised for bids for Janitorial Services for the Mercer County Veterans Home and Mercer County Connection Center for a period of two (2) years, through bid terms and specifications, as provided by law; and,

WHEREAS, three (3) sealed bids were received on May 31, 2023 in connection with the aforementioned services; and,

.....  
Clerk to the Board

RECORD OF VOTE													
COMMISSIONERS	Aye	Nay	N.V.	Abs.	Res.	Sec.	COMMISSIONERS	Aye	Nay	N.V.	Abs.	Res.	Sec.
Cimino	X						Melker	X					
Frisby	X				✓		Stokes	X					✓
Lewis				X			Walter	X					
McLaughlin				X									

X—Indicates Vote      Abs.—Absent      N.V.—Not Voting  
Res.—Resolution Moved      Sec.—Resolution Seconded

WHEREAS, the bidders hereinafter designated are the lowest qualified bidders;  
and,

WHEREAS, the bids received from the following vendors shall be awarded as an  
or a period of two (2) years in the total amount of \$31,248.00 as follows:

**MERCER COUNTY CONNECTION CENTER**

**T&D JANITORIAL LLC. DBA SERVICE MASTER COMMERCIAL CLEANING BY  
T&D  
1301 CORLIES AVENUE  
SUITE 5B/5D  
NEPTUNE, NJ. 07753**

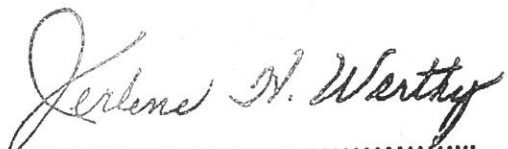
**MERCER COUNTY VETERANS HOME**

**ACB SERVICES INC.  
39 SCHOOLHOUSE ROAD  
CREAM RIDGE NJ. 08514**

WHEREAS, the Temporary Chief Financial Officer of Mercer County has certified  
in writing the availability of funds for the purposes set forth in this Resolution, said  
certification is on file with the Clerk to the Board, and such funds are available in the 2023  
Mercer County Budget and are contingent upon the inclusion and adoption of the 2024 and  
2025 Mercer County Budgets; now, therefore,

BE IT RESOLVED, that the County Executive and Clerk to the Board be and are  
hereby authorized to execute contracts when presented in a form approved by County  
Counsel; and,

BE IT FURTHER RESOLVED, that the Clerk to the Board shall forward a copy of  
this Resolution to the Mercer County Purchasing Department for further distribution.

  
.....  
**Clerk to the Board**

**SPECIFICATIONS FOR JANITORIAL SERVICES  
AT THE COUNTY OF MERCER VETERAN'S HOME APARTMENTS AND  
MERCER COUNTY CONNECTION CENTER FOR A PERIOD OF TWO (2) YEARS**

The County of Mercer requests bids for janitorial services at the Mercer County Veteran's Home located at 2280 Hamilton Avenue, Hamilton, New Jersey 08619 and the Mercer County Connection Center located at 957 Route 33, Suite No. 6, Hamilton Square, New Jersey 08690. Contract shall commence July 2023. **Please submit all questions through the Bidnet portal or via email to [ohibbert@mercercounty.org](mailto:ohibbert@mercercounty.org) by May 12, 2023.**

**SITE VISIT**

Prior to submission of bid, prospective bidders may visit the Veteran's Home and Mercer County Connection. The County reserves the right to award a contract for each facility based upon the total amount for the two (2) year period at each facility.

**MERCER COUNTY CONNECTION**

**957 ROUTE 33 SUITE #6**

**HAMILTON SQUARE, NEW JERSEY 08690**

**CONTACT PERSON: KAYRA MELVIN LEWIS (609) 890-9800 (CONTACT FOR SITE VISIT)**

**COUNTY OF MERCER VETERAN'S HOME**

**2280 HAMILTON AVENUE**

**TRENTON, NEW JERSEY 08619**

**CONTACT PERSON: EDWARD PATTIK (609) 989-6858 (CONTACT FOR SITE VISIT)**

**EXPERIENCE**

**Bidders must have three (3) years in verifiable experience in providing commercial janitorial services. Bidders shall provide three (3) references.**

**SCOPE OF WORK**

The Veteran's Home is approximately 4,500 square feet. The County Connection is approximately 2,100 square feet. Please refer to the County Connection floor plan on page 51 of the specifications.

The Contractor shall be responsible to provide all labor, equipment and cleaning supplies. Cleaning services shall be performed as referenced in the specifications; however, the County reserves the right to modify the schedule as required. Vendors shall provide an hourly rate for unspecified cleaning. The hourly rate shall be inclusive of all labor, equipment, cleaning supplies and materials. The Contractor shall restock County soap, towels, and toilet tissue provided in all bathrooms from the County stock room. **The awarded contractor shall supply paper towels for two-bathroom dispensers at the County Connection Center.**

The Contractor shall furnish all cleaning supplies (glass cleaner, disinfectant, polish, etc.); operational materials and equipment (buffer, brooms, vacuum cleaners, mops, trash liners, buckets, etc.); and shall supply all labor all-inclusive in yearly rate. The contractor is responsible for supervision of contractor employees, and for performing service requirements and specifications at the frequency specified. The Housekeepers are required to sign in and out at a centralized location at each facility on a sign-in sheet provided by the County. The awarded contractor must perform a Criminal Background Check on each potential employee and provide reports to the County Designee.

If property damage resulting from contractor's negligence has to be repaired and/or replaced by the County; the expense for such work will be deducted from the monies due to the contractor.

Cleaning must be performed prior to or after hours of operation at the County Connection. For the County Connection hours of operation are as follows:

Monday, Wednesday, Friday 10:00 AM through 6:00 PM  
 Tuesday, Thursday 10:00 AM through 8:00 PM  
 Saturday 10:00 AM through 3:00 PM

SPECIFICATIONS FOR JANITORIAL SERVICES AT THE MERCER COUNT CONNECTION CENTER		TIMES PER WEEK/YEAR
1	CLEAN AND DISINFECT ALL FIXTURES, COUNTERTOPS, DOOR HANDLES, FLOORS ( INCLUDING MOPPING) AND ALL OTHER AREAS IN BATHROOM. CLEAN MIRRORS	6 WK
2	VACUUM ALL CARPETED AND NON-CARPETED FLOOR AREAS	6 WK
3	RESTOCK SOAP, AND TOILET TISSUE IN BATHROOMS FROM COUNTY CONNECTION STOCK ROOM. VENDOR TO SUPPLY PAPER TOWELS FOR TWO- BATHROOM DISPENSERS	6 WK
4	EMPTY AND CLEAN ALL WASTEBASKETS AND CANS. REPLACE WITH NEW LINERS AS NEEDED. REMOVE TRASH FROM PREMISES AND PUT IN DUMPSTER. ALL CARDBOARD AND PAPER TRASH, GLASS AND PLASTIC MATERIALS TO BE REMOVED AND PUT IN RECYLCE DUMPSTERS	6 WK
5	CLEAN ENTRANCE GLASS DOOR INSIDE AND OUT TO REMOVE FINERPRINTS	6 WK
6	CLEAN THREE(3) RECEPTION AREA TABLES, CHILDREN'S TABLE AND PUBLIC COMPUTER DESK TO REMOVE FINGERSPRINTS AND SMUDGES	6 WK
7	WASH ALL INTERIOR AND EXTERIOR WINDOWS	3 YR
8	CARPET SHAMPOOING	3 YR
9	CLEAN ALL RETURN AND SUPPLY AIR GRILLS	3 YR
10	CLEAN ALL STAFF DESKS, MEETING ROOM TABLES, AND RECEPTION COUNTER WITH APPROPRIATE LIQUID CLEANER. DUST ALL FURNITURE AND MINI-BLINDS	1 WK
11	MOP KITCHEN AND STORAGE AREA.	1 WK
12	SPRAY BUFFING OF NON-CARPETED FLOORS	1 WK
13	MACHINE SCRUB, STRIP AND WAX ALL NON-CARPETED FLOORS	1 PER CONTRACT
<p><b>JANITORIAL CLOSET TO BE KEPT IN ORDER. NO STANDING WATER. MOP MUST BE CLEANED AND DISINFECTED</b></p>		

## **SPECIFICATIONS FOR JANITORIAL SERVICES AT THE MERCER COUNTY CONNECTION CENTER**

**1.** Wash water closets (including seats) inside and outside with a disinfectant detergent. No acid bowl cleaners to be used to remove build-up, Deo bowl or equal to be used. Seats are to be left in a raised position. Wash basins: Clean and wipe free of watermarks; no scouring powders are to be used. Damp wipe pipes under basins.

**2. Dispensers:** Restock/refill towel, tissue, and soap dispensers.  
Glass cleaning: Mirrors, shelves, chrome fixtures to be polished with a glass cleaner.

**3.** Appropriate liquid cleaner to be used on surfaces. All table and chair bases are to be cleaned monthly.

**4.** The contractor shall safely and thoroughly clean carpet using a commercial rated vacuum machine whereby all foreign matter is removed. Carpets shall be shampooed either by using a wet or dry method strictly following the recommendations of Constantine Carpet Corporation or equivalent cleaning requirements. Wet method shall be with a completely synthetic detergent, meeting the highest commercial standards. The dry method shall meet the highest commercial standards of the carpet cleaning industry. All traces of dirt, grime, and soil shall be removed from carpets/rugs and there shall be no excessive shrinkage which affects appearance or durability.

**4A. Rugs** and carpets shall be vacuumed after cleaning and shampooing with a wet/dry machine and there shall be no lingering or objectionable odor. Carpet under furniture as well as exposed carpet shall be cleaned. Contractor is responsible for moving furniture and brushing carpet to restore flattened pile. The contractor has full responsibility to correct any damages resulting from either the method of cleaning or faulty workmanship.

**5.** All office furniture (desks, wood bookcases, files, tables, phones) are to be dusted and polished/cleaned to remove fingerprints and other visible dirt. Dust all horizontal and vertical objects including window sills, mini-blinds and the tops of modular panels and files. Note: Paper on desks is not to be moved. Computers and TV's are not to be cleaned. Desk accessories can be moved to provide access to desk area.

**6. "Waxing"** - in the context of these specifications refers to a systematic procedure to assure optimum floor maintenance. Techniques that include the proper floor care products (i.e., strippers, finishers, sealers, cleaners, and maintaining products should be chemically compatible. It is a total system of matched floor care products that assures durability, wear resistance, scrub ability, and appearance for floor surfaces. (Example: Johnson complete system or equivalent.)

**SPECIFICATIONS FOR JANITORIAL SERVICES  
AT THE MERCER COUNTY CONNECTION CENTER**

**"Stripping"** - in the context of these specifications is defined as the complete removal of all old wax including the areas under shelving, baseboards and bathroom fixtures. When the removal is complete, the floor should have a slightly dull, but over-all even appearance. Wax or mop water splashing; which may have accumulated on base/boards, lower edges of doors, door jambs, are to be removed. (Care must be taken to prevent damage to painted surfaces). Proper removal of old wax or finish will require moving equipment which will be placed back in the original position upon completion.

**"Scrubbing"** - in the context of these specifications shall mean the removal of all foreign material from a floor by use of a cleaning solution of water and detergent and shall result in a surface free of dirt, heel marks, and residual cleaning solutions and films, then apply two (2) coats of floor finish.

Cleaning must be performed after or prior to hours of operation at the County Connection; however, the contractor shall be responsible to furnish a "daytime" custodian during the regular hours of operation to provide emergency clean-ups, restocking of expendable restroom supplies, etc. and to assure sanitary conditions in restrooms. The Contractor shall provide an hourly rate as specified in the proposal page.

Contractor or representative must be available to meet with County Connection staff on-site to review cleaning, once every four (4) months from the start of the contract execution date, if requested.

**Contractor must have at least three (3) years of commercial office cleaning experience.**

Contractor's staff will be required to log in and out daily. A work schedule for non-daily services will be provided to the contractor at the start of the contract period. It will be posted in the janitorial closet. The contractor's staff must sign and date the schedule when work is completed.

**MERCER COUNTY CONNECTION COST PROPOSAL PAGE**

MERCER COUNTY CONNECTION  
957 ROUTE 33 SUITE #6  
HAMILTON SQUARE, NEW JERSEY 08690  
CONTACT PERSON: KAYRA MELVIN LEWIS (609) 890-9800 (CONTACT FOR SITE VISIT PRIOR TO BID)

**DESCRIPTION**

**JANITORIAL SERVICES FOR THE COUNTY CONNECTION FOR A PERIOD OF TWO YEARS**

**YEAR ONE**

**COST PER MONTH** \$ \_\_\_\_\_

**COST FOR YEAR ONE** \$ \_\_\_\_\_

**YEAR TWO**

**COST PER MONTH** \$ \_\_\_\_\_

**COST FOR YEAR TWO** \$ \_\_\_\_\_

**TOTAL COST FOR TWO YEARS** \$ \_\_\_\_\_

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**TOTAL WRITTEN DOLLAR AMOUNT**

**ADDITIONAL SERVICES (IF REQUIRED)**

**HOURLY RATE FOR UNSPECIFIED SERVICES AS REQUIRED** \$ \_\_\_\_\_  
**(ALL INCLUSIVE OF LABOR, EQUIPMENT AND CLEANING SUPPLIES)**



SPECIFICATIONS FOR JANITORIAL SERVICES AT THE MERCER COUNTY VETERAN'S HOME		TIMES PER WEEK/YEAR
1	SWEEP AND MOP ALL NON-CARPETED COMMON FLOOR AREAS (INCLUDES 2ND FLOOR APARTMENT KITCHEN)	1 WK
2	VACUUM ALL CARPETED COMMON FLOOR AREA (INCLUDES 1ST & 2ND FLOORS AND TWO OFFICES)	1 WK
3	POLISH AND DUST ALL FURNITURE IN COMMON AREAS.	1 WK
4	CLEAN AND DISINFECT ALL FIXTURES, COUNTERTOPS, FLOORS AND AREAS IN THE COMMON BATHROOMS ON 1ST & 2ND FLOORS	1 WK
5	CLEAN AND DISINFECT ALL FIXTURES, COUNTERTOPS, FLOORS, MICROWAVE, RANGE, CABINETS, IN THE FIRST FLOOR COMMON KITCHEN & SECOND FLOOR APARTMENT KITCHEN	1 WK
6	RESTOCK SOAP, TOWELS AND TOILET TISSUE IN COMMON BATHROOMS FROM STOCK ROOM	1 WK
7	EMPTY AND CLEAN ALL WASTE BASKETS AND CANS. REPLACE WITH NEW LINERS AS NEEDED. REMOVE TRASH FROM PREMISES AND PUT IN DUMPSTER.	1 WK
8	CLEAN AN REMOVE FINGER MARKS FROM COMMON AREA PARTITIONS, DOOR PANELS, WALLS INTERIOR GLASS, MIRRORS. ETC.	1 WK
9	WASHING ALL INTERIOR AND EXTERIOR WINDOWS, INCLUDING WOOD TRIM ON INTERIOR (INCLUDES 2ND FLOOR APARTMENT)	4 YR
10	THOROUGH WASHING OF ALL COMMON AREA LIGHT FIXTURES (INCLUDES LIGHT FIXTURES IN TWO OFFICES)	2 YR
11	MACHINE STRIPPING AND REFINISH OF ALL COMMON NON-CARPETED FLOORS (INCLUDES 2ND FLOOR APARTMENT KITCHEN	2 YR SPRING & FALL
12	CARPET SHAMPOOING OF ALL COMMON AREA CARPETING.	2 YR SPRING & FALL

**SPECIFICATIONS FOR JANITORIAL SERVICES  
AT THE MERCER COUNTY VETERAN'S HOME**

**Additional Services as needed for apartments:**

- 1<sup>st</sup> Floor & 2<sup>nd</sup> apartment:**
1. Clean and disinfect bathroom.
  2. Vacuum and shampoo all carpet areas.
  3. Wash all windows and sills.
  4. Dust all furniture in the room.
  5. Scrub bathroom floor and shower areas.
  6. Spot clean walls and baseboards.

**VETERAN'S HOME COST PROPOSAL PAGE**

COUNTY OF MERCER VETERAN'S HOME  
2280 HAMILTON AVENUE  
TRENTON, NEW JERSEY 08619  
CONTACT PERSON: EDWARD PATTIK (609) 989-6858 (CONTACT FOR SITE VISIT PRIOR TO BID)

**DESCRIPTION**

**JANITORIAL SERVICES FOR THE COUNTY OF MERCER VETERAN'S HOME FOR A PERIOD OF TWO (2) YEARS**

**YEAR ONE**

**COST PER MONTH** \$ \_\_\_\_\_

**COST FOR YEAR ONE** \$ \_\_\_\_\_

**YEAR TWO**

**COST PER MONTH** \$ \_\_\_\_\_

**COST FOR YEAR TWO** \$ \_\_\_\_\_

**TOTAL COST FOR TWO YEARS** \$ \_\_\_\_\_

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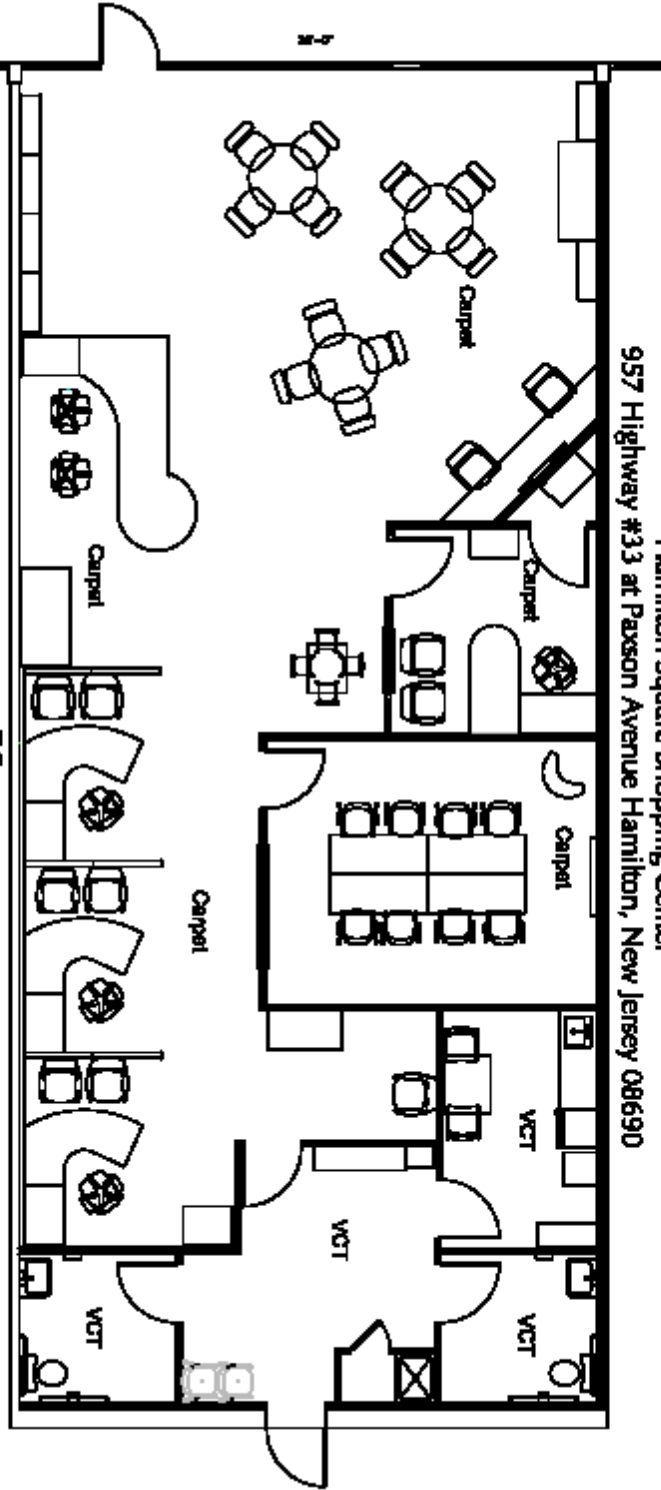
**TOTAL WRITTEN/TYPED DOLLAR AMOUNT**

**ADDITIONAL SERVICES IF REQUIRED:**

**HOURLY RATE FOR UNSPECIFIED SERVICES AS REQUIRED** \$ \_\_\_\_\_  
**(ALL INCLUSIVE OF LABOR, EQUIPMENT AND CLEANING SUPPLIES)**

**TOTAL COST 1<sup>ST</sup> & 2<sup>ND</sup> FLOOR APARTMENT** \$ \_\_\_\_\_

**MERCER COUNTY CONNECTION**  
Hamilton Square Shopping Center  
957 Highway #33 at Paxson Avenue Hamilton, New Jersey 08690



Hours of Operation:  
Monday, Wednesday, Friday 10 am to 6 pm  
Tuesday, Thursday 10 am to 6 pm  
Saturday 10 am to 3 pm

Approximately 2,100 Sq. Ft.