



COUNTY OF MERCER
McDADE ADMINISTRATION BUILDING
640 SOUTH BROAD STREET
P.O. BOX 8068
TRENTON, NEW JERSEY 08650-0068
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JERLENE H. WORTHY, CLERK
BOARD OF CHOSEN FREEHOLDERS

LISA M. VENA
DEPUTY CLERK

MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS

FORMAL MEETING ON FEBRUARY 25, 2020

MINUTES

Chair Koontz called the Formal Meeting to order at 8:17PM on February 25, 2020, in Room 211 of the Joyce L. McDade Administration Building, 640 South Broad Street, Trenton, New Jersey.

The following members of the Board answered the Roll Call of the Deputy Clerk to the Board:

Present- Freeholders Cannon, Frisby, Koontz, Walter and Koontz

Absent - Freeholder Colavita and Melker

The Deputy Clerk to the Board read the Invocation.

Chair Koontz led the Pledge of Allegiance and Salute to the Flag.

The Deputy Clerk to the Board announced that in accordance with the provisions for the New Jersey Open Public Meeting Law, Notice of this Formal Meeting has been mailed to The Trentonian, The Trenton Times, The Princeton Packet newspaper as well as having been posted in the County Administration Building and Courthouse at least forty-eight (48) hours in advance of the meeting.

At this time, Chair Koontz invited the public to comment on any item listed on the agenda. There was no public comment.

COMMUNICATIONS:

A communication was received from Purchasing, dated February 14, 2020, RE: Minutes and Bid Results for the week of February 10, 2020.

A communication was received from Brian M. Hughes, County Executive Appointments Requiring Freeholder Advise and Consent, dated February 7, 2020.

A communication was received from Stacy L. Pennington, Salem County, Clerk to the Board Office, dated February 6, 2020, RE: Resolution Declaring the County of Salem a Second Amendment/ Lawful Gun Owner County.

A communication was received from Lillan L. Nazzaro, Esq., County Administrator, dated February 25, 2020, RE: Freeholder Questions from Freeholder Walter.

RESOLUTIONS:

With the exception of Resolution No. 24 the Clerk to the Board called for a Motion To Vote in Block on the following Resolutions listed on the Agenda.

Freeholder Cannon moved, seconded by Freeholder Frisby, that:

RESOLUTIONS NOS. 1 THROUGH 23 AND NOS. 25 THROUGH 52 ON THE AGENDA BE VOTED ON IN BLOCK VOTE ON MOTION

Ayes- 5. Nays-0. Abstain -0. Absent-2

Ayes- Freeholder Cannon, Cimino, Frisby, Walter and Koontz

Absent- Freeholder Colavita and Melker

Freeholder Cannon offered the following Resolutions, seconded by Freeholder Frisby:

- NO. 2020-120 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH ARM IN ARM, INC., FOR THE PROVISION OF SHALLOW RENT SUBSIDY SERVICES. PERIOD: JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, WITH AN OPTION TO EXTEND FOR ONE (1) YEAR. AMOUNT: \$69,356.00 (HOMELESS TRUST FUNDS) (NO COUNTY FUNDS).
- NO. 2020-121 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH CREATIVE MARKETING ALLIANCE TO DEVELOP AND MANAGE ADVERTISING AT THE TRENTON- MERCER AIRPORT. PERIOD: APRIL 1, 2020 TO MARCH 31, 2021. CONCESSION FEE PAID TO COUNTY: 22.5% OF ANNUAL ADVERTISEMENT REVENUE OR MINIMUM ANNUAL GUARANTEE PAID TO THE COUNTY : \$50,000.00
- NO. 2020-122 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO “EXERCISE AN OPTION TO EXTEND” A COMPETITIVE CONTRACT WITH OAKS INTEGRATED CARE, INC., FOR THE PROVISION OF CHRONICALLY HOMELESS SUPPORTIVE SERVICES. PERIOD: JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, WITH AN OPTION TO EXTEND FOR TWO (2) ADDITIONAL ONE (1) YEAR PERIODS. AMOUNT: \$100,000.00 (COUNTY FUNDS)
- NO. 2020-123 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH OAKS INTEGRATED CARE, INC., FOR THE PROVISION OF HOUSING FIRST SERVICES FOR CHRONICALLY HOMELESS INDIVIDUALS. PERIOD: JANUARY 1, 2020 THROUGH DECEMBER 31, 2021, WITH AN OPTION TO EXTEND FOR ONE (1) YEAR AMOUNT: \$130,000.00 (\$65,000.00 COUNTY FUNDS PER YEAR)

- NO. 2020-124 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A LEASE AGREEMENT WITH THE TOWNSHIP OF EAST WINDSOR FOR USE OF THE EAST WINDSOR FOR USE OF THE EAST WINDSOR SENIOR CENTER FOR A MERCER COUNTY SENIOR SITE. PERIOD: JANUARY 1, 2020 THROUGH DECEMBER 31, 2021. AMOUNT: \$13,000.00 (\$6,500.00 COUNTY FUNDS PER YEAR)
- NO. 2020-125 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A LEASE AGREEMENT WITH THE BOROUGH OF PENNINGTON FOR USE OF THE HOPEWELL VALLEY SENIOR CITIZENS' CENTER FOR A MERCER COUNTY SENIOR CITIZEN CONGREGATE MEAL PROGRAM SITE. PERIOD: JANUARY 1, 2020 THROUGH DECEMBER 31, 2021. AMOUNT: \$26,500.00 (\$13,000.00 FOR 2020 AND \$13,500.00)
- NO. 2020-126 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE INDIVIDUAL TRAINING AGREEMENTS (ITA), ON-THE-JOB TRAINING (OJT) AGREEMENTS, AND MEMORANDA OF UNDERSTANDING (MOU) AGREEMENTS WITH AREA PARTNERS, USING FUNDS RECEIVED FROM N.J. DEPARTMENT OF LABOR (NJ DOL) FOR PROGRAM YEAR 2020 (PY 2020) AND PROGRAM YEAR 2021 (PY 2021). APPROXIMATE AMOUNT: \$2,900,000.00. PERIOD: JULY 1, 2020 THROUGH JUNE 30, 2022, AND PURSUANT TO U.S. DEPARTMENT OF LABOR (US DOL) GUIDELINES OBLIGATED WIOA FUNDS MAY BE EXPENDED THROUGH JUNE 30, 2023. (STATE FUNDS-NO COUNTY FUNDS)

NO. 2020-127 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO SUBMIT AN APPLICATION AND EXECUTE A CONTRACT RENEWAL PACKAGE WITH THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES, DIVISION OF CHILDREN'S SYSTEM OF CARE FOR THE PROVISION OF ADMINISTRATIVE SERVICES ASSOCIATED WITH THE MERCER COUNTY CHILDREN'S INTERAGENCY COORDINATING COUNCIL (CIACC). PERIOD: JANUARY 1, 2020 THROUGH DECEMBER 31, 2020. TOTAL FUNDS: \$37,243.00 (STATE FUNDS)

NO. 2020-128 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A NON-PROFIT ASSISTANCE PROJECT AGREEMENT BETWEEN THE COUNTY OF MERCER AND THE FRIENDS OF HOPEWELL VALLEY OPEN SPACE FOR ASSISTANCE IN THE ACQUISITION OF THE PADALINO PROPERTY, KNOWN AS BLOCK 51, LOT 43 HOPEWELL TOWNSHIP, NEW JERSEY. COUNTY COST NOT TO EXCEED \$295,120.00

NO. 2020-129 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE CHANGE ORDER NO. 1 AND FINAL WITH MIDLANTIC CONSTRUCTION LLC, FOR THE REPLACEMENT OF MERCER COUNTY BRIDGE NO. 252.2 AND BRIDGE NO. 252.8, HOPEWELL ROCKY HILL ROAD OVER A BRANCH OF BEDENS BROOK, TOWNSHIP OF HOPEWELL, COUNTY OF MERCER, STATE OF NEW JERSEY .DECREASE: \$3,586.95 (-0.18%) REVISED CONTRACT AMOUNT: \$2,013,375.87

NO. 2020-130 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A CONTRACT TO MIDLANTIC CONSTRUCTION, LLC FOR THE EMERGENCY REPAIR OF MERCER COUNTY BRIDGE NO. 140.8, MONMOUTH STREET OVER THE ASSUNPINK CREEK, CITY OF TRENTON, COUNTY OF MERCER. TERM: 120 CALENDAR DAYS FROM NOTICE TO PROCEED. TOTAL AMOUNT NOT TO EXCEED: \$1,971,180.41

- NO. 2020-131 ACCEPTANCE OF CONTRACT WORK FOR MIDLANTIC CONSTRUCTION LLC, FOR THE REPLACEMENT OF MERCER COUNTY BRIDGE NO. 252.2 AND 252.8, HOPEWELL ROCKY HILL ROAD OVER A BRANCH OF BEDENS BROOK, HOPEWELL TOWNSHIP, COUNTY OF MERCER
- NO. 2020-132 ACCEPTANCE OF A TEMPORARY CONSTRUCTION EASEMENT FROM CUSTOM BANDAG, INC., TO THE COUNTY OF MERCER, FOR THE PURPOSE OF A BRIDGE (#672.2) REPLACEMENT PROJECT, LOCATED ON CHURCH STREET (CR 609) OVER DOCTOR'S CREEK, HAMILTON TOWNSHIP, MERCER COUNTY FUNDS REQUIRED: \$1,200.00
- NO. 2020-133 ACCEPTANCE OF DEED OF DEDICATION FROM UMBERTO NINI, TO THE COUNTY OF MERCER FOR THE PURPOSE OF ROAD WIDENING BLOCK 503, LOT 8, WEST DELAWARE AVE (CR624), PENNINGTON BOROUGH, MERCER COUNTY; COUNTY FUNDS: \$1.00
- NO. 2020-134 ACCEPTANCE OF DEED OF DEDICATION FROM MANCHESTER-270 DEVELOPMENT, INC., TO THE COUNTY OF MERCER FOR THE PURPOSE OF ROAD WIDENING, ON A PORTION OF BLOCK 1602, LOT 2- SLOAN AVENUE (ROUTE 649) HAMILTON TOWNSHIP, MERCER COUNTY; COUNTY FUNDS: \$1.00
- NO. 2020-135 ACCEPTANCE OF DEED OF DEDICATION FROM VCC PRINCETON JUNCTION, LLC, TO THE COUNTY OF MERCER FOR THE PURPOSE OF ROAD WIDENING, WEST WINDSOR TOWNSHIP, MERCER COUNTY. COUNTY FUNDS: \$1.00
- NO. 2020-136 ACCEPTANCE OF PERMANENT CONSTRUCTION EASEMENT FROM WINDING BROOK CORPORATION TO THE COUNTY OF MERCER, FOR THE PURPOSE OF A BRIDGE (#672.2) REPLACEMENT PROJECT, LOCATED ON CHURCH STREET (CR 609) OVER DOCTOR'S STREET HAMILTON TOWNSHIP, MERCER COUNTY FUNDS REQUIRED: \$1,659.00

- NO. 2020-137 ACCEPTANCE OF TEMPORARY CONSTRUCTION EASEMENT FROM WINDING BROOK CORPORATION , 1945 MORRIS AVENUE , SUITE 10, UNION, NEW JERSEY 07083 , TO THE COUNTY OF MERCER, FOR THE PURPOSE OF A BRIDGE (#672.2) REPLACEMENT PROJECT, LOCATED ON CHURCH STREET (CR 609) OVER DOCTOR'S CREEK, HAMILTON TOWNSHIP, MERCER COUNTY FUNDS REQUIRED: \$500.00
- NO. 2020-138 ACCEPTANCE OF ROADWAY EASEMENT FROM JAVIER BLANCO AND INO GOMEZ, TO THE COUNTY OF MERCER FOR THE PURPOSE OF ROAD WIDENING , BLOCK 12M LOT 8, N. MAIN STREET (CR539) HIGHTSTOWN BOROUGH, MERCER COUNTY: COUNTY FUNDS: \$1.00
- NO. 2020-139 ACCEPTANCE OF DEED OF DEDICATION FROM JAVIER BLANCO AND INO GOMEZ, TO THE COUNTY OF MERCER FOR THE PURPOSE OF ROAD WIDENING, BLOCK 12, LOT8- NORTH MAIN STREET (CR539) HIGHTSTOWN BOROUGH, MERCER COUNTY; COUNTY FUNDS: \$.100
- NO. 2020-140 ACCEPTANCE OF ROADWAY EASEMENT FROM KATHLEEN PETERSON TO THE COUNTY OF MERCER FOR THE PURPOSE OF ROAD WIDENING, BLOCK 78.43, LOTS 54.01 AND 55.01, COUNTY ROUTE 546, HOPEWELL TOWNSHIP, MERCER COUNTY; COUNTY FUNDS: \$1.00
- NO. 2020-141 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A RENTAL CAR OPERATOR GROUND TRANSPORTATION PERMIT AGREEMENT WITH AVIS/BUDGET CAR RENTAL, LLC TO PROVIDE GROUND TRANSPORTATION SERVICES AT THE TRENTON-MERCER AIRPORT. PERIOD: JANUARY 5, 2020 THROUGH JANUARY 4, 2021. 10% MONTHLY GROSS INCOME PAYABLE TO TRENTON-MERCER AIRPORT

NO. 2020-142 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A SHARED SERVICES AGREEMENT WITH THE MERCER COUNTY BOARD OF SOCIAL SERVICE FOR THE PROVISION OF A HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS)) SUPPORT STAFF SPECIALIST . PERIOD: JANUARY 1,2020 THROUGH DECEMBER 31, 2020 AMOUNT: \$61,000.00

NO. 2020-143 AMEND RESOLUTION NO. 2014-383, ADOPTED JULY 17, 2014 AUTHORIZING A SHARED SERVICE AGREEMENT WITH MONMOUTH COUNTY FOR A DOCUMENT SUMMARY MANAGEMENT SYSTEM (DSMS) FOR THE MERCER COUNTY CLERK'S OFFICE "AMEND RESOLUTION TO REFLECT THE CORRECT PERIOD OF JANUARY 1, 2014 THROUGH DECEMBER 31, 2023" AMOUNT: \$26,084.00 PER YEAR (AMENDMENT NO. 1)

NO. 2020-144 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A CONTRACT WITH ROYAL PRINTING "AWARDED THROUGH A NON FAIR AND OPEN PROCESS" FOR THE PRINTING OF VOTING AUTHORITIES, CANDIDATE, PARTY, AND ORGANIZATION CHALLENGER BADGES, OFFICIAL BADGES AND NUMBERED PAY VOUCHERS FOR DISTRICT ELECTION BOARD WORKERS FOR THE MERCER COUNTY BOARD OF ELECTIONS. PERIOD: JANUARY 1,2020 TO DECEMBER 31, 2020. TOTAL AMOUNT NOT TO EXCEED: \$80,000.00

NO. 2020-145 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE S GRANT AWARD FROM THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO) FOR A 2020 MEDICAL RESERVE CORPS (MRC) OPERATIONAL READINESS AWARD PROGRAM. PERIOD: FEBRUARY 10, 2020 THROUGH AUGUST 31, 2020. AMOUNT: \$7,500.00 (FEDERAL FUNDS) (NO COUNTY FUNDS)

NO. 2020-146 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE THE STRENGTHENING LOCAL PUBLIC HEALTH CAPACITY PROGRAM 2020 GRANT AWARD WITH THE STATE OF NEW JERSEY, DEPARTMENT OF HEALTH, OFFICE OF LOCAL PUBLIC HEALTH. PERIOD: NOVEMBER 1, 2019 THROUGH JUNE 30, 2020. AMOUNT: \$95,000.00 (STATE FUNDS; NO COUNTY FUNDS)

NO. 2020-147 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO SUBMIT AN APPLICATION AND EXECUTE AN GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR FISCAL YEAR 2020 LOCAL AID INFRASTRUCTURE FUND PROGRAM FOR COUNTY AID FOR STRUCTURALLY DEFICIENT BRIDGE NO. 140.8, MONMOUTH STREET OVER THE ASSUNPINK CREEK, CITY OF TRENTON, COUNTY OF MERCER

NO. 2020-148 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE AN AGREEMENT (AWARDED THROUGH A FAIR AND OPEN PROCESS) WITH CAFÉ DU PAIN BAKERY, LLC FOR CAFÉ SERVICES FOR THE CAFETERIA IN THE MERCER COUNTY ADMINISTRATION BUILDING PERIOD: JANUARY 20, 2020 TO JANUARY 19, 2021 (NO COUNTY FUNDS REQUIRED) **(RFP2019-08)**

NO. 2020-149 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO “EXERCISE THE OPTION TO EXTEND” AN AWARD OF BID CONTRACT WITH JJ PROTECTIVE SERVICE, INC. D/B/A PRO-TEC FIRE SERVICES FOR AIRCRAFT RESCUE AND FIRE FIGHTING AND AIRPORT OPERATIONAL SUPPORT SERVICES FOR THE TRENTON-MERCER AIRPORT. TOTAL AMOUNT NOT TO EXCEED: \$1,912,713.00 (BASED ON THE INDEX RATE) PERIOD: JUNE 1, 2020 THROUGH MAY 31, 2021 **(AB2018-16)**

- NO. 2020-150 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO "EXERCISE AN OPTION TO EXTEND" THE AWARD OF BID CONTRACT WITH MERSHON CONCRETE, LLC, FOR CONCRETE FOR THE COUNTY OF MERCER AND THE MERCER COUNTY COOPERATIVE CONTRACT PURCHASING SYSTEM. PERIOD: JUNE 18, 2018 THROUGH JUNE 17, 2019, BASED UPON THE INDEX RATE. TOTAL AMOUNT NOT TO EXCEED: \$267,581.40
(CK09MERCER2017-11)
- NO. 2020-151 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO "EXERCISE AN OPTION TO EXTEND" THE AWARD OF BID CONTRACT TO MULTIPLE VENDORS FOR SOLID AND LIQUID RUNWAY DEICER FOR THE TRENTON-MERCER AIRPORT. PERIOD: APRIL 13, 2020 THROUGH APRIL 12, 2021, TOTAL AMOUNT NOT TO EXCEED \$263,000.00 **(AB2018-40)**
- NO. 2020-152 AWARD OF BID RECEIVED DECEMBER 11, 2019 TO BEST CLEANING BUILDING SERVICE INC. FOR JANITORIAL SERVICES FOR THE MCDADE ADMINISTRATION BUILDING LOCATED AT 612-640 SOUTH BROAD STREET, TRENTON, NEW JERSEY PERIOD: FEBRUARY 1, 2020 THROUGH JANUARY 31, 2022. TOTAL AMOUNT NOT TO EXCEED: \$290,160.00**(AB2019-54)**
- NO. 2020-153 AWARD OF BID RECEIVED DECEMBER 13, 2019 TO PJ BUILDING CLEANING LLC FOR JANITORIAL SERVICES FOR THE CRIMINAL COURTHOUSE LOCATED AT 400 WARREN STREET, TRENTON, NEW JERSEY PERIOD: FEBRUARY 1, 2020 THROUGH JANUARY 31, 2022. TOTAL AMOUNT NOT TO EXCEED: \$538,780.00**(AB2019-52)**

- NO. 2020-154 AWARD OF BID RECEIVED DECEMBER 17, 2019 TO E&G EXTERMINATORS, INC. FOR PEST CONTROL MANAGEMENT SERVICES FOR THE COUNTY OF MERCER IN THE TOTAL AMOUNT OF \$56,464.00 (\$60.00 PER HOUR FOR ADDITIONAL WORK AND 10% MARK-UP ON MATERIALS). PERIOD: JANUARY 27, 2020 TO JANUARY 28, 2022. **(AB2019-48)**
- NO. 2020-155 REJECTION OF BID RECEIVED DECEMBER 13, 2019 TO PJ BUILDING CLEANING LLC FOR JANITORIAL SERVICES AT THE MCDADE ADMINISTRATION BUILDING LOCATED AT 612-640 SOUTH BROAD STREET, TRENTON, NEW JERSEY
- NO. 2020-156 APPOINTMENT OF LILLIAN L. NAZZARO, ESQ., AS MERCER COUNTY ADMINISTRATOR
- NO. 2020-157 APPOINTMENT OF LILLIAN L. NAZZARO TO SERVE AS COMMISSIONER TO THE NEW JERSEY COUNTY EXCESS LIABILITY JOINT INSURANCE FUND
- NO. 2020-158 APPOINTMENT OF RAISSA WALKER TO SERVE AS AN ALTERNATE COMMISSIONER TO THE NEW JERSEY COUNTY EXCESS LIABILITY JOINT INSURANCE FUND
- NO. 2020-159 APPOINTMENT OF LILLIAN L. NAZZARO, RAISSA WALKER AND MEGAN CLARK HUGHES AS COMMISSIONERS OF THE MERCER COUNTY INSURANCE FUND COMMISSION
- NO. 2020-160 APPOINTMENT OF FREEHOLDER PASQUALE "PAT" COLAVITA, JR. TO SERVE AS A MEMBER OF THE MERCER COUNTY COMMUNITY COLLEGE BOARD OF SCHOOL ESTIMATE AND THE MERCER COUNTY BOARD OF SOCIAL SERVICES.

- NO. 2020-161 APPOINTMENT OF FREEHOLDER ANN M. CANNON TO SERVE AS A MEMBER OF THE MERCER COUNTY BOARD OF SOCIAL SERVICES
- NO. 2020-162 APPOINTMENT OF FREEHOLDER SAMUEL T. FRISBY, SR., TO SERVE AS A MEMBER OF THE MERCER COUNTY VOCATIONAL TECHNICAL SCHOOL- BOARD OF SCHOOL ESTIMATE AND THE MERCER COUNTY PLANNING BOARD
- NO. 2020-163 APPOINTMENT OF FREEHOLDER NINA D. MELKER TO SERVE AS A MEMBER OF THE MERCER COUNTY VOCATIONAL – TECHNICAL SCHOOL-BOARD OF SCHOOL ESTIMATE
- NO. 2020-164 APPOINTMENT OF FREEHOLDER JOHN A. CIMINO TO SERVE AS A MEMBER OF THE MERCER COUNTY COMMUNITY COLLEGE BOARD OF SCHOOL ESTIMATE
- NO. 2020-165 APPOINTMENT OF FREEHOLDER LUCYLLE R.S. WALTER TO SERVE AS A MEMBER OF THE MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT – BOARD OF SCHOOL ESTIMATE
- NO. 2020-166 APPOINTMENT OF FREEHOLDER ANDREW KOONTZ TO SERVE AS A MEMBER OF THE MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT – BOARD OF SCHOOL ESTIMATE
- NO. 2020-167 MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS RECOGNIZES FEBRUARY 24TH THROUGH FEBRUARY 28TH AS PUBLIC SCHOOLS WEEK IN MERCER COUNTY
- NO. 2020-168 INTRODUCTION AND APPROVAL OF FIRST READING OF THE 2020 BUDGET

NO. 2020-169 RESOLUTION TO EXCEED THE COUNTY BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A 40A:4-45.14)

NO. 2020-170 MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS
SUPPORTS ASSEMBLY BILL 4856, 5902 AND 5903 WHICH
WOULD COMBAT “LUNCH SHAMING”

VOTE ON RESOLUTIONS:

Ayes- 5. Nays-0. Abstain -0. Absent-2

Ayes Cannon, Cimino, Frisby, Walter and Koontz

Absent - Freeholder Colavita and Melker

Freeholder Cannon offered the following Resolution, seconded by Freeholder
Walter:

NO. 2020-171 COUNTY EXECUTIVE AND CLERK TO THE BOARD
AUTHORIZED TO EXECUTE A SHARED SERVICE AGREEMENT BETWEEN
THE COUNTY OF MERCER AND THE STONY BROOK REGIONAL
SEWERAGE AUTHORITY FOR DISPOSAL OF LIQUID SLUDGE FROM
THE MERCER COUNTY CORRECTION FACILITY. PERIOD: JANUARY 1,
2020 TO DECEMBER 31, 2022. COST TO THE COUNTY \$72,000.00

Freeholder Koontz announced that he would abstain from voting because his
financial officer serves on the Board of Stony Brook Regional Sewerage Authority.

VOTE ON RESOLUTIONS:

Ayes- 4. Nays-0. Abstain -1. Absent-2

Ayes Cannon, Cimino ,Frisby and Walter

Abstain - Freeholder Koontz

Absent- Freeholder Colavita and Melker

ADJOURNMENT:

A motion to adjourn the Formal Meeting was offered by Freeholder Cannon and seconded by Freeholder Frisby, which was adopted by the unanimous vote of the members of the Mercer County Board of Chosen Freeholders.

VOTE ON MOTION

Ayes- 5. Nays-0. Abstain-0. Absent-2

Ayes- Freeholder Cannon, Cimino, Frisby, Walter and Koontz

Absent-Freeholder Colavita and Melker

FORMAL MEETING ADJOURNED AT 8:44PM

LISA VENA, DEPUTY CLERK



COUNTY OF MERCER
McDADE ADMINISTRATION BUILDING
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JERLENE H. WORTHY, CLERK
BOARD OF CHOSEN FREEHOLDERS

LISA M. VENA
DEPUTY CLERK

MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS

INFORMAL MEETING ON FEBRUARY 25, 2020

MINUTES

Chair Koontz called the Agenda Meeting to order at 6:08 PM on January 9, 2020, in Room 211 of the Joyce L. McDade Administration Building, 640 South Broad Street, Trenton, New Jersey.

ROLL CALL:

Present- Freeholders Cannon, Frisby, Koontz, Walter and Koontz

Absent- Freeholder Colavita and Melker

SUNSHINE LAW:

The Deputy Clerk to the Board announced that in accordance with the provision of the of the New Jersey Open Public Meeting Law, notice of this Agenda Meeting had been mailed to the Trenton Times, The Trentonian and The Princeton Packet newspapers as well having been posted in both the County Administration Building and Courthouse at least forty-eight (48) hours in advance of the meeting.

At this time, Chair Koontz invited County Executive Brian M. Hughes to address the Freeholder Board and the public.

Brian M. Hughes delivered the 2020 Mercer County Budget Introduction. **(See Schedule 'A', attached hereto, and made a part hereof)**

Chair Koontz commented that the Board would work diligently with the administration to review the budget. He thanked the administration for its hard work with presenting a lean budget.

At this time, Chair Koontz and the Freeholder Board briefly discussed the bridge project on South Broad Street in Trenton. He welcomed the County Engineer to answer questions from the Freeholder Board.

Chair Koontz indicated that the City of Trenton Mayor Reed Gusciora had concerns regarding the design of the bridge. He questioned the two lines in the design project.

Freeholder Walter asked for the estimated cost for the bridge project is.

George Fallat, County Engineer, commented on the bridge project on South Broad Street. He noted that it was the second oldest bridge in New Jersey with historical value. Also, that the County would conduct maintenance once it receives permission to take over the bridge. He indicated that the State is the lead agency on the bridge and that the County is working cooperatively with the City of Trenton. He was unclear on the estimated cost and the cost of relocating the lines in the bridge. He noted that the State of New Jersey had maintained the existing lines on a culvert. Mr. Fallat mentioned that he did not intend to leave the lines in the current alignment.

Chair Koontz had concerns about the safety of the bridge for the public.

Mr. Fallat said the bridge is not a danger to the public and that the cost was the main issue.

Freeholder Frisby questioned the wall design of the bridge.

Basit Sunny Mazaffer, County Bridge Engineer, explained that the walls support the existing structure.

Freeholder Walter asked if proper authorities approved the bridge design. She wondered if there was a paper trail that the City of Trenton approved the project.

Mr. Mazaffer commented that the County cannot secure a permit without the local authorities approving the project and that he would request approval documents from the Department of Transportation.

Freeholder Frisby stated that he was concerned that the City of Trenton lacks support on bridge projects. He said the County spends millions of dollars throughout other areas of the County on bridge projects.

COMMUNICATIONS:

Four (4) communications were discussed and approved for placement on the Agenda for the Formal Meeting of February 25, 2020.

Freeholder Koontz asked how the County was coping with the Coronavirus and about any plans to combat it.

Lillian Narrazo, County Administrator, responded that the County Public Health Department is closely monitoring the virus and provides updates to the administration. She said she would follow up with the Public Health Department for more information.

Freeholder Walter inquired about sanitizing County buildings.

RESOLUTIONS:

Fifty -Two (52) Resolutions were discussed and approved for placement on the Agenda for the Formal Meeting of February 25, 2020.

At this time, Chair Koontz recognized Christian Amato, President of Creative Marketing Alliance, to address the Board with questions regarding the proposed Resolution authorizing to “exercise an option to extend” a Competitive Contract with Creative Marketing Alliance to develop and manage advertising at the Trenton-Mercer Airport for the period of April 1, 2020, to March 31, 2020, concession fee paid to County: 22.5% of annual advertising revenue or minimum annual guarantee paid to the County in the amount of \$50,000.00.

Freeholder Frisby asked how many organizations have contracts at the airport and asked about the current revenue.

Mr. Amato commented that the Trenton-Mercer Airport has digital boards advertising Capital Health Hospital, Stark and Stark, Northfield, and other companies. He noted that selling advertisements in the airport by using Destination TTN is a system that would promote businesses. He noted that advertisement generated in 2018 was approximately \$103,000.00; in 2019, \$140,000.00, and in 2020 was \$118,000.00.

Chair Koontz referred to the proposed Resolution authorizing to execute a Shared Service Agreement between the County of Mercer and the Stony Brook Regional Sewerage Authority for disposal of liquid sludge from the Mercer County Correction facility for the period of January 1, 2020 to December 31, 2022, with a cost to the County of \$72,000.00. He noted that he would abstain from voting because his financial officer serves on the Board of Stony Brook Regional Sewerage Authority.

Paul Adezio, County Counsel, referred to Resolution amending Resolution No. 2014-383, adopted July 17, 2014 authorizing a Shared Service Agreement with Monmouth County for a document summary management system (DSMS) for the Mercer County Clerk’s Office- “amend Resolution to reflect the correct period of January 1, 2014 through December 31, 2023” amount: \$26,084.00 per year (Amendment No.1). He explained that certain language in the Resolution was incorrect; however the contract itself was correct for Monmouth County. He asked to amend the Resolution to reflect the language in the contract. He commented that the Resolution could be adopted tonight.

Freeholder Walter said to be careful with setting a precedent in this situation.

Dave Miller, County Finance Director, referred to the Resolution regarding the Introduction and Approval of the first reading of the 2020 Budget and a Resolution to exceed the County Budget Appropriation limits and to establish a CAP Bank. He said the anticipated adoption date for the budget was April 24, 2020.

Freeholder Walter referred to the Resolution supporting Assembly Bill 4856, 5902, and 5903, which would combat “lunch shaming”. She indicated that lunch shaming is a serious issue in schools and that no child should have to experience embarrassment for not being able to afford lunch.

ON-GOING BUSINESS:

Freeholder Cannon and Frisby commended the County for highly promoting the Census.

Freeholder Walter commended the organizations and the community for engaging people with Census. She was thankful that the County was putting money into the Census.

Lillian Nazzaro, County Administrator thanked Terry West for spearheading the Census.

NEW BUSINESS:

Freeholder Frisby said he was impressed with Governor Phil Murphy budget address by adding billions of dollars back into the pension system. He applauded the Governor for improving the education system and expanding colleges. Lastly, he said the Governor’s administration is doing creative work on the state level.

PUBLIC SECTION:

At this time, Chair Koontz invited the public to comment on any item listed on the agenda.

At this time, there was a brief discussion on a proposed Resolution regarding development of guidelines for the County's new armored vehicle. The following members of the public spoke to the Board: Kip Cherry of United Mercer Interfaith Organization, Linda Oppenheim of Not In Our Town Princeton, Rev. Karen Hernandez-Granzen of Westminster Presbyterian Church, Mary Lou Farrah of United Mercer Interfaith and Liz Cohen. The public asked that their proposed Resolution and letters be added to the minutes. (See attached, "Schedule B")

Ms. Cherry insisted that the Mercer County Board of Freeholders adopt a resolution for the development of guidelines of standard operating procedures (SOPs) for the use and maintenance of the newly purchased Mercer County armored vehicle. It is the hope of the Freeholders that the SOPs, and the monthly review of vehicle usage by the Freeholder Board and the public, will go a long way toward limiting the use of the aforementioned armored vehicle and that the rights of local residents, particularly minority residents, will be protected.

Ms. Narrazo commented that SOPs outline the use and deployment of the armored vehicle and that it was drafted and would not be discriminated against by the public. She noted that the Sheriff had fulfilled all the requests specific to the armored vehicle.

Chair Koontz asked if there was a redacted version of the SOPs for the public to review.

Ms. Nazzaro responded that generally, SOPs are drafted for the officers.

Chair Koontz said the Board never viewed SOPs for approval.

Ms. Nazzaro responded that SOPs are not presented to the Board for approval.

Chair Koontz asked if information about the usage of the vehicle would be disclosed.

Ms. Nazzaro answered that the vehicle was used once in Princeton and twice in the City of Trenton.

Freeholder Frisby requested more detail for the usage in the City of Trenton.

Freeholder Cannon asked for an update on de-escalation training for Mercer County Sheriff and Prosecutor officers.

Freeholder Cimino stated that he feels that the Sheriff is being responsible for demonstrating SOPs.

Freeholder Walter requested a quarterly report and the number of agencies seeking to utilize the vehicle.

Freeholder Frisby said the County has to recognize when the vehicle is needed.

Ms. Cherry stated that organizations are expecting to have a meeting with the Sheriff regarding de-escalation training.

Ms. Farrah said SOPs are not necessary and that the Freeholder Board implements policies. She stated that the Freeholder Board needs to enforce policies, while the Sheriff sets tactical units.

Chair Koontz responded that the outcome is to establish good policy and good policing.

AGENDA MEETING ADJOURNED AT 8:17 PM

**LISA VENA
DEPUTY CLERK TO THE BOARD**

2020 Budget Introduction
Brian M. Hughes, County Executive
Mercer County, New Jersey
Presented before the Mercer County Board of Chosen Freeholders
Tuesday Feb. 25, 2020

Chairman Andrew Koontz, members of the Board of Chosen Freeholders.

It is my great pleasure to appear before this board to discuss the 2020 Mercer County proposed budget. This document represents our effort to provide the best possible government to our constituents in the most cost-effective manner to the taxpayer.

Last month, I reported that the State of our great County is strong and healthy. We often use unemployment data to take the temperature and illustrate the health of Mercer County. Looking back at 2012, when we were emerging from a national recession, Mercer County's unemployment rate in July of that year peaked at 9.2 percent. In contrast, in April of 2019, Mercer County dipped to a new historic low of 2.5 percent. The Board of Chosen Freeholders share the credit for getting us through that difficult period, and I thank this board for its unwavering support and the role the board has played in helping us rebuild the local economy. My hope is that other incoming data will show a sixth consecutive year of ratable growth to continue to rebuild our base to what it was a decade ago.

Proposed 2020 budget

I present to you a proposed operating budget for 2020 in the amount of \$332.8 million that is under the state-mandated cap.

For this year's budget plan, I am recommending we use \$13.7 million of our surplus, and bank \$25.3 million.

This is a healthy balance, and along with supplying cash flow for unforeseen circumstances, it gives investors confidence that we are able to meet our obligations. Of this total budget, \$271.4 million will be collected locally through property tax and amounts to a less than 1 percent increase. The 2020 property tax rate is estimated to be 59.5 cents per \$100 of assessed value, a half-penny more than last year.

I must address the status of the Correction Center. While this matter is held up in litigation and I am limited as to what I can say, I must stress that we are eager to see the consolidation plan to fruition. The 2-year plan that was approved by this board last October will save Mercer taxpayers \$12 million annually while preserving the job of every single officer. As I stated last month in the annual State of the County talk, my administration, along with this board, worked extremely hard to satisfy the needs of each and every stakeholder. I believe that entering into a 2-year contract with Hudson County is the right decision at this time. I would be remiss if I did not publicly thank our Deputy Administrator and CFO David Miller. Dave has done a yeoman's service in constructing this proposed spending plan despite the many moving parts.

I am proud to say that we continue to adhere to fiscal policies that are austere and responsible, while serving the needs of our constituents. County government can have a positive impact on the lives of our residents, and I continue my commitment to offer a hand to our residents in need.

Together, this board and my administration run a County government that is transparent, responsive and efficient, one that ensures that services are offered in a manner that is reliable and honest.

Thank for your time tonight, and I look forward to working with you to produce a compassionate and fiscally responsible budget that best serves the citizens of Mercer County.

Board of Mercer County Freeholders – DRAFT

Proposed Resolution Regarding Development of Guidelines for the County's New Armored Vehicle

A RESOLUTION by the Mercer County Board of Freeholders for the development of guidelines or standard operating procedures (SOPs) for the use and maintenance of the newly purchased Mercer County armored vehicle. It is the hope of the Freeholders that the SOPs, and the monthly review of vehicle usage by the Freeholders Board and the public, will go a long way toward limiting the use of the aforementioned armored vehicle and that the rights of local residents, particularly minority residents, will be protected.

Whereas, Mercer County has purchased an armored vehicle that cost County in excess of \$300,000 including acquisition, training, operation, and maintenance; and

Whereas, there is the need to limit the use of the County's Armored Vehicle to avoid violating local civil liberties, prevent racial profiling, and avoid militarizing local policing; and

Whereas, in general, there needs to be a far greater emphasis on de-escalating incidents that could become violent, and that this process will improve officer safety, the safety of surrounding members of the community, and the safety of the perpetrator; and

Whereas, while officers routinely receive some form of de-escalation training, this is a specialty area that requires extensive training and specialization to be successful, especially when dealing with someone mentally ill; and

Whereas, the militarization of civilian police forces further deteriorates the relationship between law enforcement and the public; and

Whereas, the current Sheriff, Jack Kemler, is responsive to the concerns of local citizens, but there is concern that we should put in place SOPs for future Sheriffs; and

Whereas, since its purchase in late 2019, several instances have already arisen for the use of the vehicle and decisions have been made without the benefit of the SOPs; and

Whereas, pressures may come from outside forces to use the County's armored vehicle for immigration enforcement measures or other Federal activities where there may be no judicial warrants; and

Whereas, the arrival of an armored vehicle can actually contribute to aggravation of already tense situations, pressuring the perpetrator and signaling to the officers that the incident should be brought to a head; and

Whereas, members of the community are prepared to participate in the development of these SOPs, and their involvement is critical.

Now therefore be it resolved by the Mercer County Board of Freeholders:

That it wishes the Sheriff's Department to proceed with the development of Standard Operating Procedures; and

That it is very important for members of the public to be involved in the development of these SOPs, and a well-publicized hearing should also be held by the Board of Freeholders; and

That the SOPs should cover the following topics:

- a. The Use of the Vehicle within Mercer County
- b. The Use of the Vehicle Outside of Mercer County
- c. De-escalation Training
- d. Use-of-Force Alternatives (such as Drug-bearing Darts, Tasers, etc.)
- e. Continued Defensive Use to Maximize Officer Safety
- f. Authorization by the Freeholders for the Addition of Any Firearms or Other Equipment to the Vehicle
- g. Requests from Federal law enforcement
- h. Providing publicly available Monthly Reporting to Board of Freeholders on Vehicular Usage (the public version can be redacted to the extent required); and

That the Sheriff should set up a committee of seven people, half of whom shall be members of the public, for development of the SOPs; and

A date should be set of Tuesday, June 22, 2020, for a presentation to the Board of Freeholders of the SOPs, with robust notice, and adoption; and

And finally, that the entire Sheriff's Department should undergo advanced de-escalation training within a year, and make a report back to the Freeholders on the content and results of this training. The completion of such training should be included in the Sheriff's Monthly Report.

Signed: _____

Date: _____

UNITED MERCER INTERFAITH ORGANIZATION
(UMIO)

February 25, 2020 Revised
October 20, 2019

Mercer County Board of Chosen Freeholders
640 South Broad Street
Trenton, NJ 08611

Dear Freeholder Andrew Koontz, Chair
Freeholder Samuel Frisby, Vice Chair
Freeholder Ann Cannon,
Freeholder Pat Colavita,
Freeholder Nina Melker,
Freeholder Lucylle Walter,
and Freeholder John Cimino,

This is a follow-up to the letter we originally submitted to the Freeholders on October 20, 2019 regarding the preparation of guidelines/standard operating procedures (SOPs) for the use and maintenance of the County's newly purchased armored vehicle. We understand from a conversation with Sheriff Kemler that a draft of these guidelines is nearly done, but thus far we have not seen this draft, and have not engaged in public participation for their formulation. On this basis we are resubmitting the contents of our October 20th letter with the addition of several additional supporting organizations.

X X X X X

As a follow-up to the Board of Freeholders' vote to proceed with purchase of an armored vehicle for the Sheriff's Department, the organizations listed below would like to request the following:

1. That the Freeholders request that the Sheriff's Department prepare detailed guidelines to be reviewed by the public and voted on by the Freeholders. We request that these guidelines cover:
 - a. The Use of the Vehicle within Mercer County
 - b. The Use of the Vehicle Outside of Mercer County
 - c. De-escalation Training
 - d. Use-of-Force Alternatives (Drug-bearing Darts, Tasers)
 - e. Continued Defensive Use to Maximize Officer Safety

UNITED MERCER INTERFAITH ORGANIZATION
(UMIO)

Schedule B

- f. Authorization by the Freeholders for the Addition of Any Firearms or Other Equipment to the Vehicle
 - g. Publicly Available Monthly Reporting to Board of Freeholders on Vehicular Usage; and
2. That the Freeholders request that the Sheriff's Department avoid the use of the vehicle until guidelines are in place.

We believe that the preparation and public review of these guidelines are essential to protecting the Constitutional Rights of the residents of Mercer County. The concerns raised previously before the Freeholders Board remain. It is our hope that the Guidelines, and the monthly review of vehicle usage by the Freeholders Board and the public, will go a long way toward limiting the use of the aforementioned armored vehicle and that the rights of local residents, particularly minority residents, will be protected.

In the interests of time, we have limited the signatories on this letter to those on the original organization letter, with the addition of the United Mercer Interfaith Organization (UMIO). However, adding additional groups is in process. We will provide the expanded list in the near term.

Respectfully signed,

United Mercer Interfaith Organization (UMIO)
The Princeton Community Democratic Organization (PCDO)
Coalition for Peace Action/CeaseFire NJ
NAACP of Trenton
Fair & Welcoming Coalition of Mercer County
Not In Our Town Princeton
Princeton YWCA
STAND 3Central NJ
Hope Rises Up
Lawrence Citizen Activists
Bayard Rustin Center for Social Justice
Latin American Legal Defense and Education Fund (LALDEF)
Witherspoon-Jackson Neighborhood Association (W-JNA)
The Campaign to End the New Jim Crow, Greater Trenton Chapter

CC. Sheriff Jack Kemler

County Executive Brian Hughes