



**COUNTY OF MERCER**  
McDADE ADMINISTRATION BUILDING  
640 SOUTH BROAD STREET  
P.O. BOX 8068  
TRENTON, NEW JERSEY 08650-0068  
(609) 989-6584  
Fax: (609) 392-0488

JERLENE H. WORTHY, CLERK  
BOARD OF CHOSEN FREEHOLDERS

LISA M. VENA  
DEPUTY CLERK

**MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS**

**FORMAL MEETING OF JULY 16, 2020**

**MINUTES**

Chair Koontz called the Formal Meeting to order at 6:00 P.M. on July 16, 2020 through Cisco Webex Video Conferencing.

**ROLL CALL**

The following members of the Board answered the Roll Call of the Clerk to the Board:

Present - Freeholders Cannon, Cimino, Colavita, Frisby, Melker, Walter and Koontz

\_\_\_\_\_

The Clerk to the Board read the Invocation.

\_\_\_\_\_

Chair Koontz led the Pledge of Allegiance and Salute to the Flag.

\_\_\_\_\_

The Clerk to the Board announced that in accordance with the provisions of the New Jersey Open Public Meetings Law, notice of this Formal Meeting had been mailed to The Trenton Times, The Trentonian and The Princeton Packet newspapers as well as having been posted in both the County Administration Building and Courthouse at least forty-eight (48) hours in advance of the meeting.

\_\_\_\_\_

**At this time, Chair Koontz invited the members of the public to comment on any item listed on the agenda.**

The following individuals discussed their concerns and asked to have their comments added into the record regarding the Trenton-Mercer Airport:

- Patricia Fletcher, Ewing, New Jersey, **(See Schedule A, attached hereto, and made a part hereof)**
- Donald Wilcox, member of Bucks Residents for Responsible Airport Management (BRRAM) **(See Schedule B, attached hereto, and made a part hereof)**

---

Judith Hoechner, resident of Yardley, Pennsylvania, asked if the purchase of the Hopewell Valley Golf and Country Club would incorporate plans with the golf course near the Trenton-Mercer Airport.

Chair Koontz replied no.

---

**APPROVAL OF MINUTES**

On the motion of Freeholder Walter, seconded by Freeholder Frisby, the Minutes of the following meetings were approved:

Formal Meeting of April 23, 2020  
Formal Meeting of May 14, 2020  
Formal Meeting of May 28, 2020

**VOTE ON MOTION**

**Ayes - 7. Nays - 0. Abstain - 0. Absent - 0.**

Ayes - Freeholders Cannon, Cimino, Colavita, Frisby, Melker, Walter and Koontz

---

COMMUNICATIONS

A communication was received from the Department of Purchasing, dated June 17, 2020. RE: Minutes and Bid Results for the Week of June 15, 2020.

---

A communication was received from the Department of Purchasing, dated June 29, 2020. RE: Minutes and Bid Results for the Week of June 22, 2020.

---

A communication was received from the Department of Purchasing, dated July 2, 2020. RE: Minutes and Bid Results for the Week of June 29, 2020.

---

A communication was received from Lillian L. Nazzaro, Esq., County Administrator, dated July 13, 2020. RE: Freeholder Questions for July 14, 2020 Meeting.

---

A communication was received from Lillian L. Nazzaro, Esq., County Administrator, dated July 16, 2020. RE: Freeholder Questions for July 16, 2020 Meeting.

Freeholder Cimino asked that due to the New Jersey Department of Transportation (NJDOT) having jurisdiction over outdoor advertising signs, did the Administration not want to proceed with resolving the issue of the Billboard on the New Jersey Turnpike.

Ms. Nazzaro stated that it would not affect the County's ability to move forward with finding a solution. She added that she would keep the Board updated.

---

**RESOLUTIONS**

The Clerk to the Board called for a Motion to Remove the following proposed Resolution from Table:

Freeholder Frisby moved, seconded by Freeholder Cannon, that:

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE AN EXTRAORDINARY UNSPECIFIABLE SERVICES (E.U.S.) CONTRACT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH RECOVERY ADVOCATES OF AMERICA, INC. TO PROVIDE ASSISTANCE TO INDIVIDUALS SUFFERING FROM ADDICTION & SUBSTANCE ABUSE DISORDERS. AMOUNT NOT TO EXCEED: \$146,250.00. (FUNDED BY OPERATION HELPING HAND FFY19 OHH7-2019). PERIOD: SEPTEMBER 1, 2019 THROUGH AUGUST 31, 2020. **“BE REMOVED FROM TABLE”**

**VOTE ON MOTION**

**Ayes - 7. Nays - 0. Abstain - 0. Absent - 0.**

Ayes - Freeholders Cannon, Cimino, Colavita, Frisby, Melker, Walter and Koontz

Chair Koontz announced that the Clerk to the Board’s Office had received a fully executed contract for the aforementioned Resolution.

---

The Clerk to the Board called for a Motion to Remove the following proposed Resolution from Table:

Freeholder Frisby moved, seconded by Freeholder Cannon, that:

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH VOLAIRE AVIATION, INC., TO PROVIDE AIRLINE AND AIRPORT MARKETING CONSULTING SERVICES FOR THE TRENTON-MERCER AIRPORT. PERIOD: APRIL 1, 2020 THROUGH MARCH 31, 2021. AMOUNT NOT TO EXCEED: \$54,000.00. **“BE REMOVED FROM TABLE”**

**VOTE ON MOTION**

**Ayes - 7. Nays - 0. Abstain - 0. Absent - 0.**

Ayes - Freeholders Cannon, Cimino, Colavita, Frisby, Melker, Walter and Koontz

Chair Koontz acknowledged that the Administration was interested in the Freeholder Board taking a vote on the aforementioned Resolution.

---

The Clerk to the Board called for a Motion to Table the following proposed Resolution from the Agenda until September 8, 2020:

Freeholder Walter moved, seconded by Freeholder Cimino, that:

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH VOLAIRE AVIATION, INC., TO PROVIDE AIRLINE AND AIRPORT MARKETING CONSULTING SERVICES FOR THE TRENTON-MERCER AIRPORT. PERIOD: APRIL 1, 2020 THROUGH MARCH 31, 2021. AMOUNT NOT TO EXCEED: \$54,000.00 **“BE TABLED UNTIL SEPTEMBER 8, 2020”**

**VOTE ON MOTION**

**Ayes - 3. Nays - 4. Abstain - 0. Absent - 0.**

Ayes - Freeholders Cimino, Melker and Walter

Nays – Freeholders Cannon, Colavita, Frisby and Koontz

Freeholder Walter expressed her concerns regarding the uncertainty throughout the airline industry. She suggested that the Freeholder Board would be in a better position to wait rather than try to market the airport.

Vice-Chair Frisby stated that he was under the impression that the Agreement was more than just marketing the Trenton- Mercer Airport, but also to create opportunities and help the County to understand what to do in the future with the airport.

Ms. Nazzaro concurred with Vice-Chair Frisby.

Chair Koontz stated that he believed the County would always be faced with some level of uncertainty. He suggested that the Freeholder Board take a vote on the aforementioned Resolution.

Vice-Chair Frisby and Freeholder Cannon agreed with Chair Koontz.

---

The Clerk to the Board called for a Motion to Remove the following proposed Resolution from the Agenda:

Freeholder Colavita moved, seconded by Freeholder Walter, that:

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A CONTRACT WITH SHI INTERNATIONAL CORPORATION FOR THE PURCHASE OF ONE (1) UPS SERVER UPGRADE FOR THE TELECOM ROOM FOR THE MERCER COUNTY SHERIFF'S DEPARTMENT THROUGH THE COUNTY OF BERGEN COOPERATIVE PRICING SYSTEM. TOTAL AMOUNT NOT TO EXCEED: \$21,464.00 **"BE REMOVED FROM THE AGENDA"**

**VOTE ON MOTION**

**Ayes - 7. Nays - 0. Abstain - 0. Absent - 0.**

Ayes - Freeholders Cannon, Cimino, Colavita, Frisby, Melker, Walter and Koontz

---

The Clerk to the Board called for a Motion to Vote in Block on the following Resolutions listed on the Agenda.

Freeholder Cannon moved, seconded by Freeholder Walter, that:

**RESOLUTIONS NO'S. 1 THROUGH 19, AND RESOLUTIONS NO. 21 THROUGH 23 ON THE AGENDA "BE VOTED ON IN BLOCK"**

**VOTE ON MOTION**

**Ayes - 7. Nays - 0. Abstain - 0. Absent - 0.**

Ayes - Freeholders Cannon, Cimino, Colavita, Frisby, Melker, Walter and Koontz

---

Freeholder Frisby offered the following Resolutions, seconded by Freeholder Walter:

**NO. 2020-342** COUNTY EXECUTIVE AUTHORIZED TO SUBMIT APPLICATION TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR THE HOME INVESTMENT PARTNERSHIPS PROGRAM - PROGRAM YEAR 2020: APPROXIMATE AMOUNT: \$665,006.00. PERIOD: JULY 1, 2020 TO JUNE 30, 2021

**NO. 2020-343** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICE CONTRACT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH THE LENOX LAW FIRM, TO PROVIDE DEFENDING THIRD-PARTY LIABILITY CASES FOR THE MERCER COUNTY INSURANCE COMMISSION. AMOUNT NOT TO EXCEED: \$25,000.00. PERIOD: JUNE 1, 2020 THROUGH MAY 31, 2021. (COUNTY FUNDS)

**NO. 2020-344** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICE AGREEMENT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH SUSAN SCHAEFER, LLC FOR WORKERS COMPENSATION CASE MANAGEMENT SERVICES FOR THE COUNTY OF MERCER AND THE MERCER COUNTY INSURANCE COMMISSION. PERIOD: JULY 1, 2020 THROUGH JUNE 30, 2021. AMOUNT NOT TO EXCEED: \$207,000.00 (\$85 PER HOUR)

**NO. 2020-345** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF EWING FOR THE PROVISION OF PUBLIC HEALTH OFFICER, PUBLIC HEALTH EDUCATOR, PUBLIC HEALTH NURSING SUPERVISOR, REGISTERED ENVIRONMENTAL HEALTH SPECIALIST, AND LEAD INSPECTOR/RISK ASSESSOR SERVICES. PERIOD: MARCH 1, 2020 THROUGH FEBRUARY 28, 2022. AMOUNT: \$204,520.00 (\$102,260.00 PER YEAR) (WITH A 2% ANNUAL ESCALATOR FOR THE RENEWAL OF THE TERM) (EWING TOWNSHIP FUNDS) (NO COUNTY FUNDS)

**NO. 2020-346** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH CATHOLIC CHARITIES, DIOCESE OF TRENTON FOR THE PROVISION OF MEDICATION ASSISTED TREATMENT (MAT) COORDINATOR SERVICES. PERIOD: JUNE 30, 2020 THROUGH JUNE 29, 2021, WITH AN OPTION TO EXTEND FOR TWO (2) ADDITIONAL ONE (1) YEAR PERIODS. AMOUNT: \$140,490.00 (STATE FUNDS) (NO COUNTY FUNDS)

**NO. 2020-347** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO "EXERCISE AN OPTION TO EXTEND" A COMPETITIVE CONTRACT WITH ARM IN ARM, INC. FOR A COMMUNITY WORK EXPERIENCE PROGRAM AND OCCUPATIONAL SKILLS TRAINING WITH JOB SKILLS TRAINING DIRECTLY RELATED TO EMPLOYMENT AND JOB PLACEMENT. PERIOD: JULY 1, 2020 THROUGH JUNE 30, 2021. AMOUNT: \$108,000.00 [STATE FUNDS]



- NO. 2020-348** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO “EXERCISE AN OPTION TO EXTEND” A COMPETITIVE CONTRACT WITH THE AFRICAN AMERICAN CHAMBER OF COMMERCE OF NEW JERSEY FOR THE ONE-STOP OPERATOR SERVICE. PERIOD: JULY 1, 2020 THROUGH JUNE 30, 2021. AMOUNT: \$40,000.00 [STATE FUNDS - NO COUNTY FUNDS]
- NO. 2020-349** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO “EXERCISE AN OPTION TO EXTEND” A COMPETITIVE CONTRACT WITH FEDCAP REHABILITATION SERVICES, INC. FOR AN OCCUPATIONAL SKILLS TRAINING PROGRAM WITH JOB SKILLS TRAINING DIRECTLY RELATED TO EMPLOYMENT PROGRAM AND JOB PLACEMENT. PERIOD: JULY 1, 2020 THROUGH JUNE 30, 2021. AMOUNT: \$90,000.00 [STATE FUNDS]
- NO. 2020-350** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO “EXERCISE AN OPTION TO EXTEND” A COMPETITIVE CONTRACT WITH FEDCAP REHABILITATION SERVICES, INC. FOR A JOB SKILLS TRAINING DIRECTLY RELATED TO EMPLOYMENT PROGRAM. PERIOD: JULY 1, 2020 THROUGH JUNE 30, 2021. AMOUNT: \$32,000.00 [STATE FUNDS]
- NO. 2020-351** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO “EXERCISE AN OPTION TO EXTEND” A COMPETITIVE CONTRACT WITH HOMEFRONT, INC., FOR A COMMUNITY WORK EXPERIENCE PROGRAM AND OCCUPATIONAL SKILLS TRAINING WITH JOB SKILLS TRAINING DIRECTLY RELATED TO EMPLOYMENT AND JOB PLACEMENT. PERIOD: JULY 1, 2020 THROUGH JUNE 30, 2021. AMOUNT: \$240,000.00 [STATE FUNDS]

- NO. 2020-352** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO “EXERCISE AN OPTION TO EXTEND” A COMPETITIVE CONTRACT WITH HOMEFRONT, INC., FOR A COMMUNITY WORK EXPERIENCE PROGRAM WITH EDUCATION DIRECTLY RELATED TO EMPLOYMENT WITH JOB PLACEMENT. PERIOD: JULY 1, 2020 THROUGH JUNE 30, 2021. AMOUNT: \$225,000.00 [STATE FUNDS]
- NO. 2020-353** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO “EXERCISE AN OPTION TO EXTEND” A COMPETITIVE CONTRACT WITH YWCA PRINCETON FOR A COMMUNITY WORK EXPERIENCE PROGRAM AND EDUCATION DIRECTLY RELATED TO EMPLOYMENT WITH ENGLISH AS A SECOND LANGUAGE AND JOB PLACEMENT. PERIOD: JULY 1, 2020 THROUGH JUNE 30, 2021. AMOUNT: \$75,000.00 [STATE FUNDS]
- NO. 2020-354** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO “EXERCISE AN OPTION TO EXTEND” A COMPETITIVE CONTRACT WITH YWCA PRINCETON FOR A JOB SEARCH PROGRAM WITH JOB PLACEMENT. PERIOD: JULY 1, 2020 THROUGH JUNE 30, 2021. AMOUNT: \$16,000.00 [STATE FUNDS]
- NO. 2020-355** COUNTY EXECUTIVE AUTHORIZED TO SUBMIT A GRANT APPLICATION TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION’S IT PAYS TO PLUG IN PROGRAM FOR THE INSTALLATION OF ELEVEN (11) DUAL PORT ELECTRIC VEHICLES CHARGERS AT ELEVEN (11) COUNTY OWNED SITES. COUNTY COST: \$0.00

- NO. 2020-356** COUNTY EXECUTIVE AND THE CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH EAST LATITUDE, LLC., TO CONDUCT A PROPERTY SURVEY ON THE HOPEWELL VALLEY GOLF AND COUNTRY CLUB PROPERTY, BLOCK 34, LOT 3 AND BLOCK 37, LOT 6, IN HOPEWELL TOWNSHIP. PERIOD: JULY 16, 2020 THROUGH JULY 16, 2021. AMOUNT NOT TO EXCEED \$21,000.00 [REPORT DUE IN SIXTY (60) DAYS]
- NO. 2020-357** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE AN AGREEMENT OF SALE, AND AN ACCESS AGREEMENT FOR PRE-ACQUISITION MAINTENANCE, FOR THE PURCHASE OF PROPERTY COMMONLY KNOWN AS THE HOPEWELL VALLEY GOLF AND COUNTRY CLUB, LOCATED AT BLOCK 34, LOT 3 AND BLOCK 37, LOT 6, IN HOPEWELL TOWNSHIP. TOTAL COUNTY COST FOR ACQUISITION NOT TO EXCEED \$1,900,000.00
- NO. 2020-358** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE DELAWARE VALLEY REGIONAL PLANNING COMMISSION FOUNDATION FOR NEW JERSEY, INC., FOR A RETURN ON ENVIRONMENT STUDY FOR MERCER COUNTY. TOTAL COUNTY COST NOT TO EXCEED \$49,990.00
- NO. 2020-359** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A USE AND OCCUPANCY LICENSE AGREEMENT FOR LEASING HANGAR SPACE WITH CORPORATE AVIATION HANGARS OF TTN, LLC, TO RENT APPROXIMATELY 3,720 SQUARE FEET OF HANGAR SPACE AT THE TRENTON-MERCER AIRPORT. AMOUNT: \$133,200.00 (\$3,700.00 PER MONTH). PERIOD: JANUARY 1, 2020 THROUGH DECEMBER 31, 2023, WITH THE OPTION TO EXTEND FOR AN ADDITIONAL TWO (2) YEARS

- NO. 2020-360** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A CONTRACT WITH GARDEN STATE HIGHWAY PRODUCTS, INC. FOR THE PURCHASE OF TRAFFIC CONTROL SIGNS, SUPPORT, AND HARDWARE DEVICES FOR USE BY THE MERCER COUNTY DEPARTMENT OF TRANSPORTATION AND INFRASTRUCTURE THROUGH THE COUNTY OF SOMERSET COOPERATIVE PRICING SYSTEM (CONTRACT NO. #2-SOCCP (CC-0099-19). PERIOD: JUNE 15, 2020 THROUGH JUNE 14, 2021. TOTAL AMOUNT NOT TO EXCEED: \$50,000.00
- NO. 2020-361** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A CONTRACT WITH X-RAY IMAGING, INC. FOR THE PURCHASE OF A X-RAY SECURITY SYSTEM FOR THE MERCER COUNTY ADMINISTRATION BUILDING THROUGH THE COUNTY OF BERGEN COOPERATIVE PRICING SYSTEM. TOTAL AMOUNT NOT TO EXCEED: \$33,720.00
- NO. 2020-362** AWARD OF BID RECEIVED FEBRUARY 25, 2020 TO GABRIELLI KENWORTH OF NJ, LLC FOR VARIOUS DUMP TRUCKS FOR THE MERCER COUNTY DEPARTMENT OF TRANSPORTATION & INFRASTRUCTURE AND THE MERCER COUNTY COOPERATIVE CONTRACT PURCHASING SYSTEM. PERIOD: JULY 13, 2020 THROUGH JULY 14, 2021. TOTAL AMOUNT NOT TO EXCEED \$1,520,011.74 **(CK09MERCER2020-01)**
- NO. 2020-363** AWARD OF BID RECEIVED ON JUNE 17, 2020 TO RIGGINS, INC. TO FURNISH AND DELIVER FUEL OIL NO. 2 FOR THE COUNTY OF MERCER AND THE MERCER COUNTY COOPERATIVE CONTRACT PURCHASING SYSTEM. PERIOD: JULY 15, 2020 TO JULY 14, 2022. TOTAL AMOUNT NOT TO EXCEED \$730,000.00 **(CK09MERCER2020-06)**

**NO. 2020-364** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE AN EXTRAORDINARY UNSPECIFIABLE SERVICES (E.U.S.) CONTRACT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH RECOVERY ADVOCATES OF AMERICA, INC. TO PROVIDE ASSISTANCE TO INDIVIDUALS SUFFERING FROM ADDICTION & SUBSTANCE ABUSE DISORDERS. AMOUNT NOT TO EXCEED: \$146,250.00. (FUNDED BY OPERATION HELPING HAND FFY19 OHH7-2019). PERIOD: SEPTEMBER 1, 2019 THROUGH AUGUST 31, 2020.

**ADOPTED: Ayes - 7. Nays - 0. Abstain - 0. Absent - 0.**

Ayes - Freeholders Cannon, Cimino, Colavita, Frisby, Melker, Walter and Koontz

---

Freeholder Frisby offered the following Resolution, seconded by Freeholder Cannon:

**NO. 2020-365** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH VOLAIRE AVIATION, INC., TO PROVIDE AIRLINE AND AIRPORT MARKETING CONSULTING SERVICES FOR THE TRENTON-MERCER AIRPORT. PERIOD: APRIL 1, 2020 THROUGH MARCH 31, 2021. AMOUNT NOT TO EXCEED: \$54,000.00

**ADOPTED: Ayes - 4. Nays - 0. Abstain - 3. Absent - 0.**

Ayes - Freeholders Cannon, Colavita, Frisby and Koontz

Abstain – Freeholder Cimino, Melker and Walter

Freeholder Walter clarified that she abstained because she did not feel that it was the appropriate time to expend money when we were uncertain of how the airline industry would turn out.

---

**OLD BUSINESS**

Freeholder Cimino asked what guidance would be recommended for Mercer County employees with school aged children. He asked if the County had instituted a self-quarantine policy.

Ms. Nazzaro stated that the County was currently working on a self-quarantine policy. She highlighted that the County was waiting to complete all the safety projects, with respect to installation of plexiglass and temperature scanners in order to reopen. She concluded that she did not have a definite reopening date as of yet.

Freeholder Cimino recommended that the County needed to be employee-centric to make sure they were being as responsive as possible.

---

Freeholder Walter expressed her concerns regarding some school districts not providing Personal Protective Equipment (PPE) to teachers.

---

Freeholder Melker asked if the County considered alternating schedules to avoid bringing everyone back at the same time.

Ms. Nazzaro confirmed that there were some discussions regarding alternate working schedules.

---

Freeholder Walter asked to receive a report from Volaire Aviation, Inc., in September on what was accomplished from the point of today's vote until September. Ms. Nazzaro stated that she would get back to her with information.

---

**NEW BUSINESS**

Freeholder Frisby read an issued statement of the New Jersey's nineteen (19) Black Freeholders on the movement to change the name of Freeholder's to Commissioners.

---

**PUBLIC SECTION**

**At this time, Chair Koontz invited the members of the public to comment on any item listed on and off the agenda.**

The following individuals discussed their concerns and asked to have their comments added into the record regarding the Trenton-Mercer Airport:

- Susan Herman, President of Residents for Regional Traffic Solutions, Inc., (See **Schedule C, attached hereto, and made a part hereof**)
- Anne Chmielewski of Mercer Quiet Sky's (See **Schedule D, attached hereto, and made a part hereof**)
- Glenn Reitmeier, resident of Yardley, Pennsylvania (See **Schedule E, attached hereto, and made a part hereof**)

---

Judith Hoechner, resident of Yardley, Pennsylvania, expressed her concern regarding taxpayer's dollars being poorly used for airline and airport marketing consulting services.

---

**ADJOURNMENT**

A motion to adjourn the Formal Meeting was offered by Freeholder Colavita and seconded by Freeholder Walter, which was adopted by the unanimous vote of the members of the Mercer County Board of Chosen Freeholders.

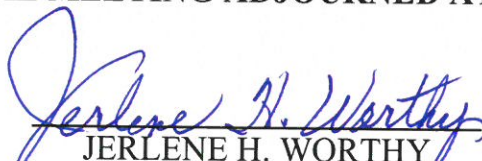
**VOTE ON MOTION**

**Ayes - 7. Nays - 0. Abstain - 0. Absent - 0.**

**Ayes - Freeholders Cannon, Cimino, Colavita, Frisby, Melker, Walter and Koontz**

---

**FORMAL MEETING ADJOURNED AT 7:45 PM**

  
JERLENE H. WORTHY  
CLERK TO THE BOARD

# "Schedule A"

Dayon, Kyra

---

**From:** Worthy, Jerlene  
**Sent:** Thursday, July 16, 2020 5:51 PM  
**To:** Dayon, Kyra  
**Subject:** FW: Letter toward 16JULY2020 Freeholder Meeting  
**Attachments:** 14JULY2020 Email to MC Freeholders & Community Action Groups.docx; ATT00001.htm

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

---

**From:** Koontz, Andrew  
**Sent:** Thursday, July 16, 2020 5:47 PM  
**To:** Walter, Lucylle; Worthy, Jerlene; Cimino, John; Cannon, Ann; Colavita, Pasquale; Frisby, Samuel; Melker, Nina D.  
**Subject:** Fwd: Letter toward 16JULY2020 Freeholder Meeting

Sent from my iPad

Begin forwarded message:

**From:** "PATRICIA FLETCHER (Personal)" <[pat.fletcher@comcast.net](mailto:pat.fletcher@comcast.net)>  
**Date:** July 14, 2020 at 5:10:05 PM EDT  
**To:** "Koontz, Andrew" <[akoontz@mercercounty.org](mailto:akoontz@mercercounty.org)>, "[trentonthreatenedskies@gmail.com](mailto:trentonthreatenedskies@gmail.com)" <[trentonthreatenedskies@gmail.com](mailto:trentonthreatenedskies@gmail.com)>, "[donald.wilcox@comcast.net](mailto:donald.wilcox@comcast.net)" <[donald.wilcox@comcast.net](mailto:donald.wilcox@comcast.net)>  
**Subject:** Letter toward 16JULY2020 Freeholder Meeting

Please review the attached letter prior to the July 16th Freeholder meeting.  
I hope you find this info helpful.

Cheers!

- Pat Fletcher  
134 W Upper Ferry, Ewing, NJ



# "Schedule A"

To: BRAAM, Mercer Quiet Skys, Trenton Threatened Skies,  
Mercer County Freeholders

July 14, 2020

From: Patricia Fletcher  
134 W Upper Ferry Rd, Ewing, NJ

Re: Possibly Helpful info re: Everyone's Airport Concerns

---

Good Afternoon, All:

Community action groups, please consider cc: this cover letter to your entire email lists.

Freeholder Koontz, please can you read this cover letter during the public comment period at **the July 16<sup>th</sup> Formal meeting**, cc: all 5 pages to the rest of the Freeholders and add all 5 pages to the public record for me?

- I. At the June 25<sup>th</sup> Freeholder meeting, I submitted a sample of 18 online complaint receipts for the record. I am attaching my new receipts from the period 6/26-7/14/20. Bear in mind these represent a small sample of the intrusive variety of air traffic over my house/yard.
- II. Keith Herstein of the TTN-Mercer Airport Noise Abatement Office reached out to me by phone earlier this week, for which I am very grateful. It seems he is tasked with the liaison role between the complaint lines, the control tower and the rest of the airport leadership team. Here are some useful key points from that discussion:
  - A. Keith lives in West Trenton under the flight path but does not participate in Freeholder meetings. I think it would be great if he were able to participate, at least in the monthly formal meetings. He's an expert link to key data, can speak to both the airport and the resident concerns in a fact-based manner, and appears a straight-shooter who is interested in constructing win-win solutions.
  - B. He mentioned that some residents have been complaining that their phone calls to the Noise Abatement Office are not getting responses. He is concerned they may be calling the wrong number, since he is only receiving online complaint submissions.  
It seems the best number to call is **609-882-8965**.
  - C. He recommended two free smartphone apps he uses for tracking in real time what flights are in the area, which are arriving/departing TTN-M, their flight paths and altitudes.
    - Flightradar24
    - Flightaware

# Schedule A

- D. He mentioned that our area is experiencing a number of loud low altitude flyovers from a variety of aircraft not departing or landing at TTN-M Airport. He has had complaints about them and has personally witnessed them. What is the most effective method for resolving this problem?

## Suggestion

Collect data from the flight tracking apps, photographs and texts of eyewitness accounts, and present to FAA w/ cc: to all community action groups and Freeholders. Any strategies that would be more efficient?

Cheers,  
Pat Fletcher  
134 W Upper Ferry Rd, Ewing, NJ 08628

---

## New Complaint Receipts Covering 6/26-7/14/20

### **Trenton-Mercer Airport**

Thank you for filing your Airport Noise Reporting Form with the Trenton-Mercer Airport. Your information will be logged, analyzed and reported to Trenton-Mercer Airport officials. Thank you again for contacting the Trenton-Mercer Airport.

First Name: patricia  
Last Name: fletcher  
Email: [pat.fletcher@comcast.net](mailto:pat.fletcher@comcast.net)  
Phone Number: 6094336191  
Address: 134 W. Upper Ferry Rd.  
Suite/Apt. #:  
City: Ewing  
State: NJ  
Zip Code: 08628  
Event Date: 07/14/2020  
Event Time: 15:40  
Operation: Departure  
Aircraft: Commercial  
Distraction: vibration, low altitude, noise, pollution,  
Distraction Interrupted: hearing, outdoor, quality of life,  
Inquiry: Frontier TTN-ATL F9807/FFT807 Roughly 700 feet, per flight tracking app, as it passed over my backyard instead of over the cornfield.

Submitted on 07/14/2020 02:57:10

# Schedule A

## Trenton-Mercer Airport

Thank you for filing your Airport Noise Reporting Form with the Trenton-Mercer Airport. Your information will be logged, analyzed and reported to Trenton-Mercer Airport officials. Thank you again for contacting the Trenton-Mercer Airport.

First Name: patricia  
Last Name: fletcher  
Email: [pat.fletcher@comcast.net](mailto:pat.fletcher@comcast.net)  
Phone Number: 6094336191  
Address: 134 W. Upper Ferry Rd.  
Suite/Apt. #:  
City: Ewing  
State: NJ  
Zip Code: 08628  
Event Date: 07/14/2020  
Event Time: 10:00  
Operation: Departure  
Aircraft: Jet  
Distraction: low altitude, noise,  
Distraction Interrupted: hearing, outdoor, quality of life,  
Inquiry: Small jet specific ID info blocked. Departure roughly 700ft right over my backyard, close to the houses 132, 134, 136 W Upper Ferry. Headed SW, then turned W around Langhorne, PA.

Submitted on 07/14/2020 09:05:12

## Trenton-Mercer Airport

Thank you for filing your Airport Noise Reporting Form with the Trenton-Mercer Airport. Your information will be logged, analyzed and reported to Trenton-Mercer Airport officials. Thank you again for contacting the Trenton-Mercer Airport.

First Name: patricia  
Last Name: fletcher  
Email: [pat.fletcher@comcast.net](mailto:pat.fletcher@comcast.net)  
Phone Number: 6094336191  
Address: 134 W. Upper Ferry Rd.  
Suite/Apt. #:  
City: Ewing  
State: NJ  
Zip Code: 08628  
Event Date: 07/13/2020  
Event Time: 17:11  
Operation: Departure  
Aircraft: Commercial  
Distraction: vibration, low altitude, noise,  
Distraction Interrupted: conversation, hearing, outdoor, quality of life,  
Inquiry: Frontier F9801/FFT801 Airbus A320-251N. Heading to Orlando. Departure over my backyard, much closer to the house than normal.

Submitted on 07/13/2020 04:20:09

# Schedule A

## Trenton-Mercer Airport

Thank you for filing your Airport Noise Reporting Form with the Trenton-Mercer Airport. Your information will be logged, analyzed and reported to Trenton-Mercer Airport officials. Thank you again for contacting the Trenton-Mercer Airport.

First Name: patricia  
Last Name: fletcher  
Email: [pat.fletcher@comcast.net](mailto:pat.fletcher@comcast.net)  
Phone Number: 6094336191  
Address: 134 W. Upper Ferry Rd.  
Suite/Apt. #:   
City: Ewing  
State: NJ  
Zip Code: 08628  
Event Date: 07/13/2020  
Event Time: 12:15  
Operation: Departure  
Aircraft: Helicopter  
Distraction: vibration, low altitude, noise,  
Distraction Interrupted: outdoor, quality of life,  
12:15 is best guess. Appeared to be a police helicopter - heading right over my house.  
Inquiry: Appeared to be heading towards the river, for as long as I could see it. Small jet traffic low alt departure over my backyard, at least this morning while I was gardening back there.

Submitted on 07/13/2020 12:13:25

## Trenton-Mercer Airport

Thank you for filing your Airport Noise Reporting Form with the Trenton-Mercer Airport. Your information will be logged, analyzed and reported to Trenton-Mercer Airport officials. Thank you again for contacting the Trenton-Mercer Airport.

First Name: patricia  
Last Name: Fletcher  
Email: [pat.fletcher@comcast.net](mailto:pat.fletcher@comcast.net)  
Phone Number: 6094336191  
Address: 134 W. Upper Ferry Rd.  
Suite/Apt. #:   
City: Ewing  
State: NJ  
Zip Code: 08628  
Event Date: 07/12/2020  
Event Time: 09:30  
Operation: Departure  
Aircraft: Other  
Distraction: frequency, vibration, low altitude, noise, pollution,

# Schedule A

Distraction Interrupted: hearing, outdoor, quality of life,

This is a summary of my experiences with a variety of aircraft types from Monday 7/6-Sat 7/12. 1. Frontier routine departure 10:55-ish. Routine flight path over my backyard low alt. 2. Small jets, small prop planes. While gardening for a few hours each morning, I routinely noticed departure frequency of one every 5-10 min About 1/2 of all departures were low alt over my backyard. Why aren't these departing over the cornfield? Please have an empowered airport official respond to this Q - and my other complaint submissions - at the next formal Mercer County Freeholder Meeting 7/16.

Submitted on 07/12/2020 08:44:01

## Trenton-Mercer Airport

Thank you for filing your Airport Noise Reporting Form with the Trenton-Mercer Airport. Your information will be logged, analyzed and reported to Trenton-Mercer Airport officials. Thank you again for contacting the Trenton-Mercer Airport.

First Name:	Patricia
Last Name:	Fletcher
Email:	<a href="mailto:pat.fletcher@comcast.net">pat.fletcher@comcast.net</a>
Phone Number:	6094336191
Address:	134 W. Upper Ferry Rd.
Suite/Apt. #:	
City:	Ewing
State:	NJ
Zip Code:	08628
Event Date:	07/06/2020
Event Time:	10:54
Operation:	Departure
Aircraft:	Commercial
Distraction:	vibration, low altitude, noise, pollution,
Distraction Interrupted:	outdoor, quality of life,
Inquiry:	Over my backyard. Why not over cornfield?

Submitted on 07/06/2020 10:05:21

# "Schedule B"

**Dayon, Kyra**

---

**From:** Worthy, Jerlene  
**Sent:** Friday, July 17, 2020 4:32 PM  
**To:** Dayon, Kyra  
**Subject:** FW: July 16th Freeholders Meeting - My Public Comment

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

---

**From:** Koontz, Andrew  
**Sent:** Friday, July 17, 2020 8:48 AM  
**To:** Worthy, Jerlene  
**Subject:** Fw: July 16th Freeholders Meeting - My Public Comment

Hello Cookie-

Would you please include these comments from Mr. Wilcox as part of the public record?

Thanks.

**LAURENTI, Mario**

Confidential Aide to Freeholder Andrew Koontz

---

**From:** Don Wilcox <[donald.wilcox@comcast.net](mailto:donald.wilcox@comcast.net)>  
**Sent:** Thursday, July 16, 2020 6:03 PM  
**To:** Koontz, Andrew <[akoontz@mercercounty.org](mailto:akoontz@mercercounty.org)>  
**Cc:** Don Wilcox <[Donald.wilcox@comcast.net](mailto:Donald.wilcox@comcast.net)>  
**Subject:** July 16th Freeholders Meeting - My Public Comment

Chairman Koontz,  
Please include the following in the public record.  
Thanks,  
Don

Donald Wilcox  
Resident of Yardley, PA and member of the Board of Bucks Residents for Responsible Airport Management (BRRAM).

In addition to being read at the meeting, these comments will be emailed to Freeholder Koontz for inclusion into the public record.

Speaking for the Board and membership of BRRAM, I would like to make the following request:

## "Schedule B"

In January of 2019, Urban Engineers and McFarland Johnson hosted what was to be a series of at least 5 public meetings to review the TTN Airport Master Plan and Environmental Assessment.

At that meeting, which was the second presentation, the engineers promised to provide a presentation in Bucks County. The tentative timeframe was over the summer of 2019. It has now been 18 months since that January meeting and there has been no formal presentation on the airport expansion to the citizens of Bucks County, PA.

I formally request that the Mercer Board of Chosen Freeholders hold Urban Engineers and McFarland Johnson accountable for their promise and that they obtain a commitment and date for that promised meeting.

That meeting should include an update on the Environmental Assessment, the status of the multiple projects that are in planning and in progress, and the planned timeframes for completion of all projects associated with the airport master plan.

- Given the COVID-19 situation, the meeting should also include a virtual meeting link that would permit all residents to view, ask questions and make public comment on the plan.
- The meeting should be advertised in NJ and PA in a variety of widely circulated newspapers and on the Mercer County website, at least 14 days in advance of the meeting, in order to ensure the widest public participation.
- Meeting presentation materials should be published on the Mercer County website, available for community review and as a matter of public record.
- Mailing and email addresses should be provided for further comment.

Urban Engineers and McFarland Johnson committed to this presentation, certainly with the knowledge of the Mercer County Executive and Freeholders.

I am respectfully asking the Mercer County Board of Chosen Freeholders to hold them to their commitment.

Thank you for your attention to this matter. Please confirm this meeting and date to my email address.

Don

# "Schedule C"

**Dayon, Kyra**

---

**From:** Worthy, Jerlene  
**Sent:** Friday, July 17, 2020 4:32 PM  
**To:** Dayon, Kyra  
**Subject:** FW: RRTS Public Comment at the 7/16/20 Mercer Co. Freeholders Meeting  
**Attachments:** RRTS Airport 071620 Mercer Co Freeholder public comment final.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

---

**From:** Koontz, Andrew  
**Sent:** Friday, July 17, 2020 8:47 AM  
**To:** Worthy, Jerlene  
**Subject:** Fw: RRTS Public Comment at the 7/16/20 Mercer Co. Freeholders Meeting

Hi cookie-

Would you please include this as part of the public record for yesterday's meeting?

Thanks!

**LAURENTI, Mario**

Confidential Aide to Freeholder Andrew Koontz

---

**From:** susan herman <[rrtsbucks5@gmail.com](mailto:rrtsbucks5@gmail.com)>  
**Sent:** Thursday, July 16, 2020 8:07 PM  
**To:** Koontz, Andrew <[akoontz@mercercounty.org](mailto:akoontz@mercercounty.org)>  
**Cc:** susan herman <[rrtsbucks5@gmail.com](mailto:rrtsbucks5@gmail.com)>  
**Subject:** RRTS Public Comment at the 7/16/20 Mercer Co. Freeholders Meeting

Dear Freeholder Koontz,

Please acknowledge receipt of this email.

Attached please find Susan Herman's Two (2) Public Comments made on behalf of RRTS at the 7/16/20 Formal Meeting of the Mercer County Freeholders. We respectfully ask that you include this email and all attachments in the Public Record for the July 16, 2020 meeting.

Thank you.

Sincerely,

Susan Herman  
President, Residents for Regional Traffic Solutions, Inc. (RRTS)



# "Schedule C"

## **Susan Herman's Public Comment on behalf of Residents for Regional Traffic Solutions, Inc. at the July 16, 2020 Formal Meeting of the Mercer County Freeholders**

Susan Herman, President of Residents for Regional Traffic Solutions, Inc. (a.k.a. RRTS; P.O. Box 285, Newtown, PA 18940).

### **COMMENT MADE DURING THE FIRST PUBLIC COMMENT PERIOD:**

We have no comment.

### **COMMENT MADE DURING THE SECOND PUBLIC COMMENT PERIOD, HELD AT THE END OF THE MEETING:**

Susan Herman, President of Residents for Regional Traffic Solutions, Inc. (a.k.a. RRTS; P.O. Box 285, Newtown, PA 18940).

There are no words to describe the underhanded behavior of the Freeholder Board this evening. At the July 14, 2020 Freeholder Agenda Meeting, there was no mention about the Volaire Aviation RESOLUTION being revisited at tonight's Formal Freeholder Meeting. You revisited the RESOLUTION this evening **AFTER** the first Public Comment period was over, literally preventing the public from being able to comment prior to you voting on the RESOLUTION.

Why did Freeholders Walter, Melker and Cimino ABSTAIN on the Volaire RESOLUTION rather than voting NO? Were you afraid of repercussions from the County Executive's office and from other politicians? Lillian Nazarro's relentless and persistent attempts to have you approve this RESOLUTION definitely doesn't smell right.

Your approval of this RESOLUTION tonight – behind residents' backs – is unconscionable and a disservice to the constituents that you have been elected to serve.

We will submit these two (2) Public Comments in writing in an email to Freeholder Koontz, and respectfully ask that you include the email and any attachments in the public record for tonight's meeting. Thank you.

# "Schedule D"

Dayon, Kyra

---

**From:** Worthy, Jerlene  
**Sent:** Friday, July 17, 2020 4:34 PM  
**To:** Dayon, Kyra  
**Subject:** FW: Anne Chmielewski Comments July 16 2020  
**Attachments:** july162020freeholdermeetingcomment for record.docx

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

---

**From:** Koontz, Andrew  
**Sent:** Friday, July 17, 2020 10:28 AM  
**To:** Worthy, Jerlene  
**Subject:** Fw: Anne Chmielewski Comments July 16 2020

Cookie-

Would you please include into the record for yesterday's meeting?

thx

-Mario

---

**From:** david chmielewski <[d.r.ski@att.net](mailto:d.r.ski@att.net)>  
**Sent:** Thursday, July 16, 2020 6:27 PM  
**To:** Koontz, Andrew <[akoontz@mercercounty.org](mailto:akoontz@mercercounty.org)>  
**Cc:** Walter, Lucylle <[lwalter@mercercounty.org](mailto:lwalter@mercercounty.org)>  
**Subject:** Anne Chmielewski Comments July 16 2020

Dear Freeholder Chai Koontzr,  
Please make the attached comment part of the record at this evening's meeting and acknowledge receipt of this email.  
Please share with all Freeholders  
Kind regards,  
Anne Chmielewski  
49 Sunset Ave  
Ewing NJ 08628

Sent from [Mail](#) for Windows 10

# Schedule D

July 16, 2020

Comments to the Mercer County Board of Chosen Freeholders

My Comments relate to Trenton Mercer Airport

The Pandemic has created many concerns on all levels. A concern not frequently addressed is the difficulty for seniors and others without smart phones or computers to follow activities of the Freeholders. Communication is occurring on a virtual basis. This is an area where many interested persons cannot participate. Although, I personally have a computer, I do not have an IT help desk to set up virtual meetings for me. At this time, Individuals cannot access computers at the library. As a result of this fundamental inability to communicate their opinions, these people are left out of the decision-making process. Their concerns about the Airport are not heard.

It is requested that further major decisions concerning the airport be placed on hold until the time that full public participation can occur.

As a side note, my airport noise complain were always placed by a phone call to the airport noise hotline. As is the case with people who do not have computers and those you are not online constantly, a landline or cell phone is the method of communication. I was led to believe that there was a log kept of such calls.

These points I have listed speak to the lack of complete transparency within this process. It speaks to the fact particular vulnerable members of the public are not being heard.

It is requested that this statement be made part of the record of the Freeholder meeting being held today. Please read it into the record.

Regards,

Anne Chmielewski

49 Sunset Avenue

Ewing New Jersey 08628

# "Schedule E"

Dayon, Kyra

---

**From:** Worthy, Jerlene  
**Sent:** Friday, July 17, 2020 4:34 PM  
**To:** Dayon, Kyra  
**Subject:** FW: Glenn Reitmeier public comment July 16

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

---

**From:** Koontz, Andrew  
**Sent:** Friday, July 17, 2020 10:27 AM  
**To:** Worthy, Jerlene  
**Subject:** Fw: Glenn Reitmeier public comment July 16

Cookie-

Please include as part of the public record for yesterday's meeting.

Thanks.

**LAURENTI, Mario**

Confidential Aide to Freeholder Andrew Koontz

---

**From:** Glenn Reitmeier <[glenn.reitmeier@live.com](mailto:glenn.reitmeier@live.com)>  
**Sent:** Thursday, July 16, 2020 7:16 PM  
**To:** Koontz, Andrew <[akoontz@mercercounty.org](mailto:akoontz@mercercounty.org)>  
**Subject:** Glenn Reitmeier public comment July 16

Dear Freeholder Koontz,

Please accept the following as a public comment at the July 16 Freeholders meeting.

First, I would like to support the public comments made by Mr. Wilcox on behalf of Bucks Residents for Responsible Airport Management (BRRAM) calling for a long-overdue review of airport expansion plans and their environmental impact with Pennsylvania citizens.

Second, I would like to express my disappointment with your vote to approve the contract to market the Trenton airport. Despite Freeholder Walters attempt to review the precise language of the contract and its deliverables was not satisfactorily addressed. Your collective lack of rigorous oversight of the \$54,000 of taxpayer money being spent and what they are paying for is shameful.

Second, with regard to the ongoing coronavirus pandemic, there is an incoming travel advisory that Travelers entering New Jersey from states with high COVID-19 infection rates should quarantine for 14 days. What steps are being taken to prevent the Trenton airport for being a conduit to the spread of the virus? Is any screening of passengers being performed? Our citizens deserve your rigorous attention to public health.

Thank you,

Glenn Reitmeier  
1124 S Houston Road  
Yardley, PA 19067

[glenn.reitmeier@live.com](mailto:glenn.reitmeier@live.com)

Schedule E



JERLENE H. WORTHY, CLERK  
BOARD OF CHOSEN FREEHOLDERS

**COUNTY OF MERCER**  
McDADE ADMINISTRATION BUILDING  
640 SOUTH BROAD STREET  
P.O. BOX 8068  
TRENTON, NEW JERSEY 08650-0068  
(609) 989-6584  
Fax: (609) 392-0488

LISA M. VENA  
DEPUTY CLERK

**MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS**

**INFORMAL MEETING OF JULY 14, 2020**

**MINUTES**

Chair Koontz called the Agenda Meeting to order at 6:04 P.M. on July 14, 2020 through Cisco Webex Video Conferencing.

**ROLL CALL**

The following members of the Board answered the Roll Call of the Clerk to the Board:

Present – Freeholders Cannon, Cimino, Colavita, Frisby, Melker, Walter and Koontz

---

Chair Koontz led the Pledge of Allegiance and Salute to the Flag.

---

**SUNSHINE LAW**

The Clerk to the Board announced that in accordance with the provisions of the New Jersey Open Public Meetings Law, notice of this Informal Meeting had been mailed to The Trenton Times, The Trentonian and The Princeton Packet newspapers as well as having been posted in both the County Administration Building and Courthouse at least forty-eight (48) hours in advance of the meeting.

---

**COMMUNICATIONS**

Three (3) communications were discussed and approved for placement on the Agenda for the Formal Meeting of July 16, 2020.

Freeholder Walter made reference to the Communication from the Purchasing Department, regarding the Minutes and Bid/Proposal Results for the Week of June 29, 2020. She asked how the County determined how often septage removal took place.

---

**RESOLUTIONS**

Twenty-three (23) proposed Resolutions were discussed and approved for placement on the agenda for the Formal Meeting of July 16, 2020.

Jerlene H. Worthy, Clerk to the Board, made reference to the proposed Resolution authorizing to execute a Shared Services Agreement with the Township of Ewing for the provision of Public Health Officer, Public Health Educator, Public Health Nursing Supervisor, Registered Environmental Health Specialist, and Lead Inspector/Risk Assessor Services. She announced that her office did not receive a Resolution with a recorded vote from the Ewing Council members.

Freeholder Koontz acknowledged that the lack of recorded vote on the Resolution from the Township of Ewing seemed to be a COVID-19 related issue.

---

Freeholder Walter made reference to the proposed Resolution(s) authorizing to “exercise an option to extend” the Competitive Contracts with Arm in Arm, Inc., African American Chamber of Commerce of New Jersey, Fedcap Rehabilitation Services, Inc., HomeFront, Inc., and YWCA Princeton. She asked if the agencies were not able to utilize funds, would it effect the next year allotments.

Mr. Miller recognized that the State had been flexible recently in terms of grants due to the significant stress on a lot of the different service delivery issues.

---

Freeholder Walter made reference to the proposed Resolution authorizing to submit a Grant Application to the Department of Environmental Protection's It Pay\$ to Plug In Program for the installation of eleven (11) Dual Port Electric Vehicles Chargers at eleven (11) County owned sites. She asked if the County reached out the Mercer County Community College (MCCC) and other municipalities to see if they were interested in a similar grant.

Leslie Floyd, Director of Planning Department, stated that they did not reach out to MCCC or other towns. She explained that they looked at a map to figure out where the charging stations could have good geographic coverage.

---

Ms. Worthy made reference to the proposed Resolution authorizing to accept a Federal Grant for the Preliminary Engineering Phase of improvements to Parkway Avenue (CR 634), Scotch Road (CR 611) to Route 31 (Pennington Road), DVRPC/NJDOT Fiscal Year 2020 Transportation Improvement Program. She stated that the County Administration requested that the aforementioned Resolution be pulled from the Agenda.

---

Chair Koontz made reference to the proposed Resolution authorizing to execute an Agreement of Sale, and an Access Agreement for Pre-acquisition Maintenance, for the purchase of property commonly known as the Hopewell Valley Golf and Country Club. He asked for the Administration to address the cost of running a pool prior to Thursday's Freeholder Meeting.

Freeholder Walter expressed her support for the Agreement.

Freeholder Cimino inquired about the status of realigning how the open space tax dollars were spent. David J. Miller, Chief Financial Officer/Treasurer, explained that they are going to be looking at trying to find ways to change the allocation of funds from the purchase of open space towards development and stewardship of open space.

Freeholder Melker questioned if the County did an Environmental Assessment to ensure that there were no issues on the property. Ms. Floyd answered that an Environmental Assessment would begin as soon as next week, if the Agreement of Sale was approved.

---



Freeholder Cimino made reference to the proposed Resolution authorizing to execute a Contract with Garden State Highway Products, Inc., for the purchase of Traffic Control signs, support and hardware devices. He asked if the County could finally do something with the Billboard on the New Jersey Turnpike. Ms. Floyd stated that she would follow-up with an answer for Thursday's Freeholder Meeting.

---

Ms. Worthy made reference to the proposed Resolution authorizing to execute a Contract with SHI International Corporation for the purchase of one (1) UPS Server upgrade for the Telecom Room for the Mercer County Sheriff's Department. She announced that her office did not receive a signed contract.

---

Ms. Worthy stated that the previously tabled Resolution authorizing to execute an Extraordinary Unspecifiable Services (E.U.S) Contract (awarded through a non-fair and open process) with Recovery Advocates of America, Inc., would be removed from table at the July 16<sup>th</sup> Freeholder Meeting.

---

### **OLD BUSINESS**

Vice-Chair Frisby asked for an update on the answers to his questions regarding the Set-aside Program. Lillian L. Nazzaro, County Administrator, stated that she would follow-up.

---

Vice-Chair Frisby inquired about the rules for the Mercer at Play funds. Ms. Nazzaro explained that she would follow up by Thursday's Meeting.

---

Freeholder Walter asked for an update on the vote count for the Primary Election with the new scanners. Ms. Nazzaro explained that they have completed the scanning of the vote-by-mail ballots, but were currently working on the provisional ballots.

Freeholder Walter questioned if the County would need additional scanners for the General Election in November. Ms. Nazzaro clarified that she planned to meet with the County Executive, Board of Elections, Superintendent of Elections and County Clerk's Office to determine whether they would need additional scanners.

---

**NEW BUSINESS**

Chair Koontz expressed his concerns regarding the reopening of the Special Services School District under the circumstances. He asked for an update on the reopening plans. Ms. Nazzaro stated that she would follow-up with Dr. Kimberly J. Schneider, Superintendent of Schools.

---

Vice-Chair Frisby expressed that there had been a concern in the community about the decrease in COVID-19 testing. Ms. Nazzaro expounded that the County was not able to staff the testing site due to the nurses and doctors returning back to work at the hospitals.

Vice-Chair Frisby highlighted that Henry J. Austin Health Center switched over to COVID-19 saliva testing, which required fewer nurses and doctors. He suggested that the County reach out to Dr. Herb Conaway, Director of Burlington County Department of Health, to discuss how Burlington County was handling testing.

---

Freeholder Walter inquired if the County was able to get Federal Emergency Management Agency (FEMA) money as federal reimbursement for COVID-19 testing. Mr. Miller explained that the County would be seeking funding from FEMA and from the COVID-19 funds that were already received from the federal government.

---

Freeholder Cimino left the meeting at 7:02 PM

---

**PUBLIC SECTION**

**At this time, Chair Koontz invited the members of the public to comment on any item listed on and off the agenda.**

Susan Herman, President of Residents for Regional Traffic Solutions, Inc. asked if the Appeal of the Mercer County Planning Board Decision had anything to do with the Trenton-Mercer Airport. Chair Koontz affirmed that the appeal was related to Windsor Pointe in East Windsor Township.

---

Kevin Kuchinski, Hopewell Township Committee Member, thanked the Freeholder Board and County for the potential Agreement of Sale, and an Access Agreement for pre-acquisition maintenance for the purchase of the Hopewell Valley Golf and Country Club.

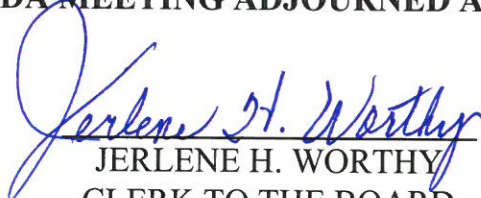
Mayor Kristin McLaughlin, Hopewell Township, expressed her gratitude of the aforementioned Agreement.

---

Patricia Fletcher, resident of Ewing, New Jersey, asked that her letter that she sent via email be read into the record on July 16<sup>th</sup> Freeholder Meeting.

---

**AGENDA MEETING ADJOURNED AT 7:03 PM**

  
JERLENE H. WORTHY  
CLERK TO THE BOARD