



JERLENE H. WORTHY, CLERK  
BOARD OF COUNTY COMMISSIONERS

**COUNTY OF MERCER**  
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LISA M. VENA  
DEPUTY CLERK

**MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS**

**FORMAL MEETING OF SEPTEMBER 24, 2020**

**MINUTES**

Chair Koontz called the Formal Meeting to order at 6:01 P.M. on September 24, 2020 through Cisco Webex Video Conferencing.

**ROLL CALL**

The following members of the Board answered the Roll Call of the Clerk to the Board:

Present - Freeholders Cannon, Cimino, Colavita, Frisby, Melker, Walter and Koontz

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The Clerk to the Board read the Invocation.

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Chair Koontz led the Pledge of Allegiance and Salute to the Flag.

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The Clerk to the Board announced that in accordance with the provisions of the New Jersey Open Public Meetings Law, notice of this Formal Meeting had been mailed to The Trenton Times, The Trentonian and The Princeton Packet newspapers as well as having been posted in both the County Administration Building and Courthouse at least forty-eight (48) hours in advance of the meeting.

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**MOMENT OF SILENCE**

Chair Koontz asked to have a moment of silence for Supreme Court Justice Ruth Bader Ginsburg.

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**PRESENTATION**

Chair Koontz announced that Angelica Bolon and Jessica Hoschek were in attendance to receive recognition as the 2020 New Jersey Association of Counties (NJAC) Foundation Scholarship Recipients. The Freeholder Board congratulated the scholarship recipients and wished them luck in their future endeavors.

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**At this time, Chair Koontz invited the members of the public to comment on any item listed on the agenda.**

David Penick, resident of Lawrence Township, expressed his concerns regarding the expansion of the Trenton-Mercer Airport terminal.

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Gary Buck, resident of Ewing Township, stated that he was one of the homeowners that was interested in selling his home to the County. He expressed his support for the Trenton-Mercer Airport.

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The following individuals discussed their concerns and asked to have their comments added into the record regarding the Trenton-Mercer Airport:

- Glenn Reitmeier, resident of Yardley, Pennsylvania, **(See Schedule A, attached hereto, and made a part hereof)**
  - Judith Hoechner, resident of Yardley, Pennsylvania **(See Schedule B, attached hereto, and made a part hereof)**
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Johnnie Whittington, resident of East Windsor Township, commented that he was in favor of the Freeholder Board's decision of the Trenton-Mercer Airport expansion.

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**COMMUNICATIONS**

A communication was received from Isamar Maldonado, Purchasing Agent, Department of Purchasing, dated September 14, 2020. RE: Minutes and Bid Results for the Week of August 17, 2020.

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A communication was received from Isamar Maldonado, Purchasing Agent, Department of Purchasing, dated September 14, 2020. RE: Minutes and Bid Results for the Week of August 24, 2020.

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A communication was received from Isamar Maldonado, Purchasing Agent, Department of Purchasing, dated September 14, 2020. RE: Minutes and RFP Results for the Week of September 7, 2020.

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A communication was received from Colleen Little, Deputy Clerk, Franklin Borough, dated September 9, 2020. RE: Resolution of the Governing Body of the Borough of Franklin regarding the November 2020 Election.

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A communication was received from Suzannah Givone, Clerk Pro Tem, Sussex County Freeholder Board, dated September 10, 2020. RE: Resolution opposing tax increases on firearms and ammunition in Governor Murphy's Proposed Budget.

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A communication was received from Kristin Shipps, Municipal Clerk, Township of Knowlton, dated August 15, 2020. RE: Resolution urging Governor Phil Murphy to reimburse County Governments with populations of 500,000 residents or less with Federal monies from the Coronavirus Relief Fund (CRF) under the Coronavirus Aid, Relief and Economic Security (CARES) Act.

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A communication was received from Lillian L. Nazzaro, Esq., County Administrator, dated September 24, 2020. RE: Freeholder Questions for September 24, 2020. From Aaron T. Watson, Deputy Administrator, dated September 23, 2020. RE: Response to Freeholder Question.

Freeholder Walter commented she understood the tree replanting program would not be financed by the Federal Aviation Administration (FAA), but believed that the County should bear the cost. She highlighted that planting trees in Ewing, rather than buying credits elsewhere would improve the air quality for surrounding communities.

Ms. Nazzaro explained that the purchase of credits improved wetlands and riparian zones, which was recognized by the FAA as a standard practice.

Freeholder Frisby suggested that the County look into doing a certain percentage of both buying credits elsewhere and replanting trees in Ewing.

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Freeholder Walter asked could trees that would grow no taller than about 10 feet be planted, when they clear cut the taller trees. Ms. Nazzaro commented that she would follow up with the airport officials regarding her concerns.

Freeholder Walter stated that she would like to see a detailed plan before the grant returns to the Freeholder Board for vote.

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Freeholder Koontz commented that he understood the County's concern with converting the shoulder on Washington Road in Princeton to a bike lane. He expressed that he favors bike lanes because they afford the cyclist legal protection if there were to be a motor vehicle accident.

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Freeholder Walter left the meeting at 6:55 PM

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**RESOLUTIONS**

The Clerk to the Board called for a Motion to Vote in Block on the following Resolutions listed on the Agenda.

Freeholder Cimino moved, seconded by Freeholder Colavita, that:

**RESOLUTIONS NO'S. 1 THROUGH 26 ON THE AGENDA "BE VOTED ON IN BLOCK"**

**VOTE ON MOTION**

**Ayes – 6. Nays - 0. Abstain - 0. Absent - 1.**

Ayes - Freeholders Cannon, Cimino, Colavita, Frisby, Melker and Koontz

Absent – Freeholder Walter

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Freeholder Cimino offered the following Resolutions, seconded by Freeholder Frisby:

**NO. 2020-457** SPECIAL ITEM OF REVENUE – STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS DIVISION OF HOUSING AND COMMUNITY RESOURCES, WILL FUND THE LIHEAP ASSISTANCE PROGRAM TO ASSIST THE ELDERLY, HANDICAPPED AND LOW-INCOME PERSONS WITH HEATING COSTS THROUGHOUT MERCER COUNTY. PERIOD: OCTOBER 1, 2019 TO SEPTEMBER 30, 2020. (FEDERAL FUNDS \$454,762.00 – NO COUNTY FUNDS)

- NO. 2020-458** SPECIAL ITEM OF REVENUE – STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF HOUSING AND COMMUNITY RESOURCES, FOR COMMUNITY SERVICES BLOCK GRANT (CSBG) NON-DISCRETIONARY (ND COVID19 CARES ACT FUNDS) (GRANT AWARD NO. 2020-05205-0311-00). PERIOD: APRIL 1, 2020 TO SEPTEMBER 30, 2022. TOTAL AMOUNT: \$145,752.00 (NO COUNTY FUNDS)
- NO. 2020-459** MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS HEREBY ACCEPTS A 2020 MIDYEAR AREA PLAN CONTRACT GRANT AWARD FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR THE PROVISION OF MERCER COUNTY AREA PLAN ON AGING PROGRAMS AND SERVICES FOR MERCER COUNTY OLDER ADULTS AND CAREGIVERS. PERIOD: JANUARY 1, 2020 THROUGH DECEMBER 31, 2020. AMOUNT: \$3,767,330.00 (LESS INITIAL FUNDING IN THE AMOUNT OF \$2,887,876.00 FOR A TOTAL INCREASE IN FUNDING IN THE AMOUNT OF \$879,454.00) (FEDERAL AND STATE FUNDS) (NO COUNTY FUNDS)
- NO. 2020-460** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO SUBMIT AN APPLICATION AND ACCEPT A GRANT AWARD FOR CALENDAR YEAR 2020 NEW JERSEY JUVENILE JUSTICE COMMISSION (JJC) STATE COMMUNITY PARTNERSHIP AND FAMILY COURT SERVICES FUNDS (AWARD NO. SCP-20-PS-11; SCP-20-PM-11; FC-20-11). PERIOD: JANUARY 1, 2020 THROUGH DECEMBER 31, 2020. AMOUNT: \$657,387.00 (STATE FUNDS) (NO COUNTY FUNDS)

- NO. 2020-461** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A LETTER OF AGREEMENT WITH THE NEW JERSEY ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NJACCHO) FOR THE COVID-19 RELATED RESPONSE ACTIVITY GRANT FUNDING OPPORTUNITY. PERIOD: JANUARY 20, 2020 THROUGH FEBRUARY 21, 2021. AMOUNT: \$78,153.00 (STATE FUNDS) (NO COUNTY FUNDS)
- NO. 2020-462** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A SHARED SERVICES AGREEMENT WITH HOPEWELL TOWNSHIP FOR THE PROVISION OF MUNICIPAL ALLIANCE COORDINATION FOR DRUG AND ALCOHOL PREVENTION AND EDUCATION. PERIOD: JULY 1, 2020 THROUGH SEPTEMBER 30, 2020. AMOUNT: \$2,586.00 (STATE FUNDS; NO COUNTY FUNDS)
- NO. 2020-463** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY OFFICE OF HOMELAND SECURITY AND PREPAREDNESS (OHSP), STATE HOMELAND SECURITY PROGRAM (SHSP), FOR 2020 HOMELAND SECURITY GRANT FUNDS. AMOUNT: \$278,573.29. PERIOD: SEPTEMBER 1, 2020 THROUGH AUGUST 31, 2023
- NO. 2020-464** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE AN OPERATING AGREEMENT WITH NEW JERSEY TRANSIT FOR STATE FISCAL YEAR (SFY) 2021 NJ CONSOLIDATED JOB ACCESS AND REVERSE COMMUTE PROGRAM ROUND 7 (SFY 2021 NJ-JARC R7). AMOUNT: SFY 2021 \$470,000.00, (COUNTY MATCH: \$235,000.00; NJ TRANSIT: \$235,000.00). PERIOD: JULY 1, 2020 THROUGH JUNE 30, 2021. (STATE FUNDS & COUNTY FUNDS)

- NO. 2020-465** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE AN AGREEMENT WITH VESTA SOLUTIONS, INC. (F/K/A AIRBUS COMMUNICATIONS AND ALSO CASSIDIAN COMMUNICATIONS) FOR MAINTENANCE AND SUPPORT SERVICES FOR THE P25 WIDE AREA TRUNKED RADIO NETWORK SYSTEM USED BY THE EMERGENCY SERVICES COMMUNICATION CENTER. PERIOD: SEPTEMBER 1, 2020 THROUGH AUGUST 31, 2021. COST: \$280,250.46
- NO. 2020-466** AMEND RESOLUTION NO. 2020-28, ADOPTED JANUARY 9, 2020 AND AUTHORIZE COUNTY EXECUTIVE AND CLERK TO THE BOARD TO EXECUTE AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES CONTRACT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH THE LENOX LAW FIRM TO PROVIDE LEGAL SERVICES IN THE MATTER OF BALDWIN V. COUNTY OF MERCER. "AMEND RESOLUTION TO INCREASE THE CONTRACT AMOUNT BY AN ADDITIONAL \$15,000.00, RESULTING IN A REVISED TOTAL AMOUNT OF \$40,000.00. CONTRACT PERIOD REMAINS OCTOBER 1, 2019 TO SEPTEMBER 30, 2020
- NO. 2020-467** COUNTY EXECUTIVE AND THE CLERK TO THE BOARD AUTHORIZED TO EXECUTE AN AGREEMENT OF SALE BETWEEN THE COUNTY OF MERCER AND DORIS D. WERT FOR THE ACQUISITION OF THE WERT FARM, KNOWN AS BLOCK 23, LOT 1.02, HOPEWELL TOWNSHIP AND TO EXECUTE ALL OTHER DOCUMENTS NECESSARY TO CONCLUDE THE TRANSACTION AND OBTAIN STATE COST-SHARE FUNDS; AND FURTHER AUTHORIZES THE AUCTION OF THE FARM AND EXECUTION OF RELATED DOCUMENTS. COUNTY COST NOT TO EXCEED \$22,091.00 PER ACRE. TOTAL ESTIMATED COST: \$757,500.00



- NO. 2020-468** COUNTY EXECUTIVE AND THE CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT AWARDED (THROUGH A NON-FAIR AND OPEN PROCESS) WITH VARGO ASSOCIATES, FOR A PROPERTY SURVEY ON THE GUARNIERI ESTATE PROPERTY, BLOCK 60, LOT 11, HOPEWELL TOWNSHIP. PERIOD: SEPTEMBER 24, 2020 THROUGH SEPTEMBER 24, 2021. {REPORT DUE IN FORTY-FIVE (45) DAYS} AMOUNT NOT TO EXCEED \$6,900.00
- NO. 2020-469** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT AWARDED (THROUGH A NON-FAIR AND OPEN PROCESS) WITH EAST LATITUDE, LLC, FOR A PROPERTY SURVEY ON THE WERT PROPERTY, KNOWN AS BLOCK 23, LOT 1.02, HOPEWELL TOWNSHIP. PERIOD: SEPTEMBER 24, 2020 THROUGH SEPTEMBER 24, 2021. TOTAL COST NOT TO EXCEED \$5,500.00
- NO. 2020-470** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICE AGREEMENT (AWARDED THROUGH A FAIR AND OPEN PROCESS) WITH TRAFFIC PLANNING AND DESIGN, INC., TO PROVIDE HIGHWAY AND TRAFFIC ENGINEERING SERVICES FOR THE COUNTY OF MERCER. TOTAL AMOUNT NOT TO EXCEED: \$150,000.00. PERIOD: SEPTEMBER 20, 2020 THROUGH SEPTEMBER 19, 2021 (RFQ2020-01)

- NO. 2020-471** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICE AGREEMENT (AWARDED THROUGH FAIR AND OPEN PROCESS) WITH MICHAEL BAKER INTERNATIONAL TO PROVIDE HIGHWAY AND TRAFFIC ENGINEERING SERVICES FOR THE COUNTY OF MERCER. TOTAL AMOUNT NOT TO EXCEED: \$150,000.00. PERIOD: SEPTEMBER 20, 2020 THROUGH SEPTEMBER 19, 2021 **(RFQ2020-01)**
- NO. 2020-472** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICE AGREEMENT (AWARDED THROUGH A FAIR AND OPEN PROCESS) WITH ARORA AND ASSOCIATES, PC TO PROVIDE HIGHWAY AND TRAFFIC ENGINEERING SERVICES FOR THE COUNTY OF MERCER. TOTAL AMOUNT NOT TO EXCEED: \$150,000.00. PERIOD: SEPTEMBER 20, 2020 THROUGH SEPTEMBER 19, 2021 **(RFQ 2020-01)**
- NO. 2020-473** AMEND RESOLUTION NO. 93-407, ADOPTED AUGUST 23, 1993 AND AUTHORIZE THE COUNTY EXECUTIVE AND CLERK TO THE BOARD TO EXECUTE AN AMENDMENT (AMENDMENT NO. 3) TO THE LEASE WITH GARDEN STATE BASEBALL, L.P. "AMEND RESOLUTION TO ALLOW FOR AN ANNUAL RENTAL FEE TIME PERIOD EXTENSION DUE TO THE CLOSURE OF THE ARM AND HAMMER FACILITY UNDER THE GOVERNOR'S EXECUTIVE ORDER, IN RESPONSE TO THE CORONAVIRUS PANDEMIC. EXTENSION PERIOD: JANUARY 1, 2020 THROUGH DECEMBER 31, 2021. RENTAL FEE OBLIGATION TO RESUME JANUARY 1, 2022; WITH AN ADDITIONAL ANNUAL AMOUNT OF \$50,000.00 TO BE PAID TO THE COUNTY FOR FIVE (5) YEARS: JANUARY 1, 2022 THROUGH DECEMBER 31, 2026. TOTAL AMOUNT: \$250,000.00"

- NO. 2020-474** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT (AWARDED THROUGH A FAIR AND OPEN PROCESS) WITH C & S ENGINEERS, INC. TO PROVIDE CONSULTING SERVICES FOR LAND AND AVIGATION EASEMENT ACQUISITION SUPPORT SERVICES FOR THE VOLUNTARY RUNWAY PROTECTION ZONE (RPZ) AND AVIGATION EASEMENT ACQUISITION PROJECT AT THE TRENTON-MERCER AIRPORT. PERIOD: SEPTEMBER 25, 2020 THROUGH SEPTEMBER 24, 2021. AMOUNT NOT TO EXCEED \$700,000.00
- NO. 2020-475** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT (AWARDED THROUGH A FAIR AND OPEN PROCESS) WITH URBAN ENGINEERS, INC., TO PROVIDE MISCELLANEOUS ARCHITECTURAL AND ENGINEERING SERVICES (YEAR 2) FOR PROJECTS AT THE TRENTON-MERCER AIRPORT. PERIOD: SEPTEMBER 11, 2020 THROUGH SEPTEMBER 10, 2021. AMOUNT NOT TO EXCEED \$60,000.00
- NO. 2020-476** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICES CONTRACT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH LORING CONSULTING ENGINEERS, INC., TO PROVIDE MECHANICAL AND ELECTRICAL ENGINEERING DESIGN SERVICES FOR NEW STANDBY GENERATORS FOR THE MERCER COUNTY PROSECUTOR'S OFFICE AND THE MERCER COUNTY FIRE SCHOOL. PERIOD: SEPTEMBER 1, 2020 THROUGH AUGUST 31, 2021. TOTAL AMOUNT NOT TO EXCEED: \$38,400.00

- NO. 2020-477** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A SOFTWARE MAINTENANCE AND SUPPORT AGREEMENT WITH VIRTUAL OFFICEWARE (DE) LLC FOR THE ELECTRONIC MEDICAL RECORD (EMR) SOFTWARE SYSTEM FOR THE MERCER COUNTY CORRECTION CENTER. PERIOD: JULY 1, 2020 TO JUNE 30, 2021. TOTAL AMOUNT NOT TO EXCEED: \$44,391.40
- NO. 2020-478** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A GSA CONTRACT PURCHASE (47QSWA20D000N) BY JHB GROUP, INC., FOR THE PURCHASE OF A HEALTH INCIDENT TRAILER FOR USE BY THE COUNTY OF MERCER TO RESPOND TO HEALTH INCIDENTS IN THE COUNTY. TOTAL PURCHASE PRICE: \$91,297.46 (2019 HOMELAND SECURITY GRANT FUNDS 919-9142-482-91-20)
- NO. 2020-479** PARTIAL AWARD OF BID RECEIVED AUGUST 18, 2020 TO MULTIPLE VENDORS FOR CLOTHING AND FOOTWEAR FOR THE COUNTY OF MERCER AND THE MERCER COUNTY COOPERATIVE CONTRACT PURCHASING SYSTEM. PERIOD: SEPTEMBER 21, 2020 TO SEPTEMBER 22, 2022. TOTAL AMOUNT NOT TO EXCEED: \$390,580.00 **(CK09MERCER2020-10)**
- NO. 2020-480** AWARD OF BID RECEIVED AUGUST 26 2020 TO MAJESTIC OIL COMPANY, INC., FOR UNLEADED, UNBRANDED GASOLINE FOR THE COUNTY OF MERCER AND THE MERCER COUNTY COOPERATIVE CONTRACT PURCHASING SYSTEM. AMOUNT NOT TO EXCEED: \$828,762.00. PERIOD: DECEMBER 4, 2020 THROUGH DECEMBER 3, 2022. **(CK09MERCER2020-19)**

**NO. 2020-481** AWARD OF BID RECEIVED JULY 29, 2020 TO GABRIELLI KENWORTH OF NJ, LLC FOR ONE (1) 2021 OR NEWER KENWORTH MODEL T370, 4X2 STANDARD DAY CAB WITH HI REACH LIFT AND PLATFORM WITH ACCESSORIES FOR USE BY TRAFFIC AND SIGNAL AND THE MERCER COUNTY COOPERATIVE CONTRACT PURCHASING SYSTEM. PERIOD: SEPTEMBER 14, 2020 THROUGH SEPTEMBER 15, 2021. TOTAL AMOUNT NOT TO EXCEED \$316,589.79 (CK09MERCER2020-17)

**NO. 2020-482** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE AN EXTRAORDINARY UNSPECIFIABLE SERVICES (E.U.S) CONTRACT (THROUGH A NON-FAIR AND OPEN PROCESS) WITH VAULT MEDICAL SERVICES OF NEW JERSEY, PC., TO PROVIDE AT-HOME AND ON-SITE COVID TESTING SERVICES FOR MERCER COUNTY. AMOUNT NOT TO EXCEED: \$357,500.00. FUNDED BY A STATE OF NEW JERSEY CORONAVIRUS RELIEF FUND. GRANT PERIOD: SEPTEMBER 24, 2020 THROUGH SEPTEMBER 24, 2021

**Ayes – 6. Nays - 0. Abstain - 0. Absent - 1.**

Ayes - Freeholders Cannon, Cimino, Colavita, Frisby, Melker and Koontz

Absent – Freeholder Walter

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**ON-GOING BUSINESS**

Chair Koontz announced that Terry West, Community Affairs, was in attendance to give a brief update on the 2020 Census.

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**NEW BUSINESS**

Ms. Nazzaro commented that there would be a Spray Park Ribbon Cutting on September 25<sup>th</sup> at the Mercer County Park in West Windsor. She added that there would be a drive-in movie night on September 25<sup>th</sup> located at Rosedale Park in Pennington.

Jerlene H. Worthy, Clerk to the Board, announced that County Clerk Paula Sollami-Covello was sworn in by Senator Shirley K. Turner, as the President of the Constitutional Officers Association of New Jersey (COANJ).

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Freeholder Cimino complimented Aaron T. Watson, Executive Director of the Park Commission, on the phenomenal work done at Mercer County Park.

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**PUBLIC SECTION**

**At this time, Chair Koontz invited the members of the public to comment on any item listed on and off the agenda.**

Gary Buck, resident of Ewing, expressed his support for the Trenton-Mercer Airport.

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**ADJOURNMENT**

A motion to adjourn the Formal Meeting was offered by Freeholder Cimino and seconded by Freeholder Colavita, which was adopted by the unanimous vote of the members of the Mercer County Board of Chosen Freeholders.

**VOTE ON MOTION**

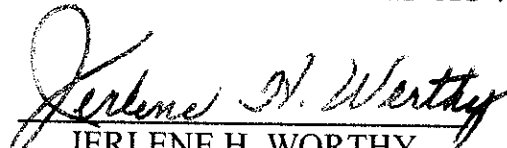
**Ayes - 6. Nays - 0. Abstain - 0. Absent - 1.**

Ayes - Freeholders Cannon, Cimino, Colavita, Frisby, Melker and Koontz

Absent – Freeholder Walter

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**FORMAL MEETING ADJOURNED AT 7:10 PM**

  
**JERLENE H. WORTHY**  
**CLERK TO THE BOARD**



**COUNTY OF MERCER**  
McDADE ADMINISTRATION BUILDING  
640 SOUTH BROAD STREET  
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JERLENE H. WORTHY, CLERK  
BOARD OF COUNTY COMMISSIONERS

LISA M. VENA  
DEPUTY CLERK

**MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS**

**INFORMAL MEETING OF SEPTEMBER 22, 2020**

**MINUTES**

Chair Koontz called the Agenda Meeting to order at 6:02 P.M. on September 22, 2020 through Cisco Webex Video Conferencing.

**ROLL CALL**

The following members of the Board answered the Roll Call of the Clerk to the Board:

Present – Freeholders Cannon, Cimino, Colavita, Frisby, Walter and Koontz  
Absent – Freeholder Melker

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Chair Koontz led the Pledge of Allegiance and Salute to the Flag.

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**SUNSHINE LAW**

The Clerk to the Board announced that in accordance with the provisions of the New Jersey Open Public Meetings Law, notice of this Informal Meeting had been mailed to The Trenton Times, The Trentonian and The Princeton Packet newspapers as well as having been posted in both the County Administration Building and Courthouse at least forty-eight (48) hours in advance of the meeting.

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**PRESENTATION**

Chair Koontz announced that the following representatives from the New Jersey Shared Services Czars was in attendance to promote and emphasize the importance of Shared Services throughout the State of New Jersey: Jocelyn Mathiasen, Jordan Glatt and Richard Richardella. **(See Schedule C, attached hereto, and made a part hereof)**

Freeholder Frisby questioned if there was any funding incentive programs that would help cities similar to Trenton, to attract partners that may want to enter into Shared Services Agreements.

Melanie Walter, Director of Local Government Services, answered that they award priority points within all of the grant programs, and also provide challenge grants to encourage larger scale sharing. She added that they prioritize resources within each community that need to be allocated to make sure all participants get a seat at the table, which tends to encourage participation of the smaller communities with the larger communities.

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Freeholder Frisby stated that he noticed there was a significant rise in the total Shared Service Agreements from 2016 to 2017. Ms. Walter commented that she believed the reason for the large increase was due to getting the records up to date, due to the failure of fully reported shared services. She concluded that they also saw an uptick because many municipalities started to feel the pressure of the two percent spending cap, creating the incentive to enter into Shared Services Agreements.

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Freeholder Frisby asked if they were able to identify the reason for success with the Shared Service Agreement between the City of Camden and Camden County Police Department. Mr. Richardella explained that Camden entered into a new type of Community Oriented Policing Program.

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## COMMUNICATIONS

Six (6) communications were discussed and approved for placement on the Agenda for the Formal Meeting of September 24, 2020.

Freeholder Walter made reference to the Communication from Isamar Maldonado, Purchasing Agent, regarding the Minutes and Bid Results for the Week of August 17, 2020. She expressed her concerns regarding the large variation between bids results.

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## RESOLUTIONS

Twenty-six (26) proposed Resolutions were discussed and approved for placement on the agenda for the Formal Meeting of September 24, 2020.

Chair Koontz made reference to the proposed Resolution authorizing to execute a Grant Agreement with the New Jersey Office of Homeland Security and Preparedness (OHSP), State Homeland Security Program (SHSP), for 2020 Homeland Security Grant Funds. He asked for a list of projects that the grant would be used for. Lilian L. Nazzaro, Esq., County Administrator, stated that she would follow up.

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Freeholder Walter made reference to the proposed Resolution authorizing to execute an Amendment No. 1 to the Professional Services Contract (awarded through a non-fair and open process) with the Lenox Law Firm to provide legal services in the Matter of Baldwin v. County of Mercer. She asked when the next update would be regarding pending or anticipated litigation. Ms. Nazzaro mentioned that she would discuss the matter with Paul Adezio, County Counsel.

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Chair Koontz made reference to the proposed Resolution authorizing to execute a Professional Services Agreement (awarded through a fair and open process) with C & S Engineers, Inc., to provide consulting services for Land and Avigation Easement Acquisition Support Services for the Voluntary Runway Protection Zone (RPZ) and Avigation Easement Acquisition Project at the Trenton-Mercer Airport. He asked the Administration to provide a summary of what the aforementioned Agreement would provide.

Ms. Nazzaro reminded the Freeholders that letters went out a year ago to certain homeowners to inquire on whether or not they were interested in voluntarily selling their home to the County. She explained the Agreement involved the purchase of two homeowners who were interested in selling their properties, with a possible third homeowner interested. She concluded that C & S Engineers, Inc., would oversee the engineering, land easement acquisition and tree removal phases for the overall RPZ program.

Chair Koontz asked if the amount of the agreement involved the price of the homes. Ms. Nazzaro answered that the price of the homes was not included in the Agreement amount, but instead reflected the coordination and demolition of said properties.

Freeholder Walter asked what an Avigation Easement entailed. Ms. Nazzaro explained that it included the use of airspace, which prevents tall structures.

Freeholder Walter inquired about the County acquiring up to six homes mentioned in the back-up. Chair Koontz explained that the acquisition offer was made to a total of six homes, and only two homeowners accepted the offer.

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Jerlene H. Worthy, Clerk to the Board, made reference to the proposed Resolution authorizing to execute an Extraordinary Unspecifiable Services (E.U.S) Contract (through a non-fair and open process) with Vault Medical Services of New Jersey, PC., to provide at-home and on-site COVID Testing Services for Mercer County. She announced that her office did not receive a signed contract.

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**OLD BUSINESS**

Chair Koontz thanked the Administration for reducing Washington Road in Princeton to one lane. He inquired if a bike lane could be created since the shoulder was wide enough.

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Freeholder Walter expressed her concern regarding the straight cut edge of the road project on Olden Avenue.

Freeholder Walter asked for an update for the plans of the West Trenton bypass.

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Freeholder Walter congratulated the Park Commission for the tree planting event located at Rosedale Park in Pennington.

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Freeholder Walter asked if anyone looked into whether the County could replant trees in Ewing Township to replace the filtering of air in and around the airport.

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Freeholder Walter inquired about the height of the newly built structure in the new parking lot compared to the trees that would be clear cut.

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### **NEW BUSINESS**

Freeholder Frisby congratulated Aaron T. Watson, Executive Director of the Park Commission, for his leadership in a program called Swimming-to-Rowing. He explained that there would be a drive-in movie on Sunday, September 27<sup>th</sup>, showing the film "A Most Beautiful Thing", which highlights the first African-American high school rowing team in the late 90's in Chicago.

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Freeholder Colavita mentioned that he attended a tour and briefing at the Trenton Biogas facility.

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Ms. Worthy asked to have a moment of silence at Thursday's Formal Meeting for the Supreme Court Justice Ruth Bader Ginsburg.

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Freeholder Cimino asked for the protocols that have been put in place when the Administration building opened back up to the public. Ms. Nazzaro stated that all County facilities would be reopening on September 28<sup>th</sup>. She added that the Administration Building, County Connection and Veterans Services are open by appointment only. She mentioned that there was a temperature scanner, and X-Ray machine at the entrance of the Administration building. She highlighted that no one is allowed to enter the building without a mask.

Freeholder Cimino inquired about a plan for the Freeholder Board to return to the Administration Building for Freeholder meetings. Chair Koontz emphasized that he would consider a version of hybrid meetings for October, but believed was too early to invite the public into the meeting room.

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Freeholder Frisby asked if services offered at Board of Elections Office on Parkside Avenue, was still available at the previous location on South Broad Street. Ms. Nazzaro explained that the entire Board of Elections Office was moved to 1440 Parkside Avenue in Ewing and that the voter would need to go to the facility in Ewing for Board of Election services.

Freeholder Frisby expressed his concern with the dissemination of information to the public regarding the change in location. Ms. Nazzaro assured that the information was adequately advertised to the public.

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Freeholder Cannon inquired about the air filtration in the Administration building. Ms. Nazzaro confirmed that the HVAC system had high efficiency filters in them and that the air handlers were open for the flow of air coming inside and going outside the building.

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**PUBLIC SECTION**

**At this time, Chair Koontz invited the members of the public to comment on any item listed on and off the agenda.**

Dr. Robin R. Karf, resident of Princeton, asked for more information on the proposed Resolution authorizing to execute a Professional Services Agreement with Urban Engineers, Inc. She asked if there would be a bond referendum on the ballot in November.

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Johnnie Whittington, resident of East Windsor Township, suggested that information about ballot box locations be published on the County website banner.

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Susan Herman, President of Residents for Regional Traffic Solutions, Inc., expressed her concerns with the public not having access to the answers to the Freeholder questions from Ms. Nazzaro. She requested that all Resolutions involving the Trenton-Mercer Airport be separated out of block for vote on Thursday's meeting.

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Nancy Buck, resident of Ewing, commented that she hoped the Freeholder Board would consider the proposed Resolution authorizing to execute a Professional Services Agreement with C & S Engineers, Inc., for Thursday's Agenda.

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**AGENDA MEETING ADJOURNED AT 8:02 PM**

  
JERLENE H. WORTHY  
CLERK TO THE BOARD

# 'Schedule A'

**From:** Glenn Reitmeier <[glenn.reitmeier@live.com](mailto:glenn.reitmeier@live.com)>  
**Sent:** Thursday, September 24, 2020 19:17  
**To:** Koontz, Andrew <[akoontz@mercercounty.org](mailto:akoontz@mercercounty.org)>  
**Subject:** Public Comment of Glenn Reitmeier Sept 24

Dear Freeholders

I strongly object to continued funding of TTN Mercer projects as manifest in the resolutions on the agenda. I have previously commented on the flawed economics of an airport expansion plan in a post-pandemic world that will have a greatly reduced demand for air travel. Video conferencing technology that we are using to hold public meetings ensures that business air travel will not rebound to 2019 levels in the foreseeable future. And if business travel is reduced, then there will be a great excess capacity at large airports such as EWR and PHL; how can the expansion of TTN make any economic sense when it will compete with excess capacity at major airports? Can't you see that technology is obsoleting a great deal of physical travel?

I also urge you to vote 'no' on these resolutions because they lack detail and transparency in terms of what the funds will be used for. These are large expenditures with no line item detail of expenditures and project deliverables. These requested funds are part of an irresponsible segmented expansion. At almost every Freeholder meeting the airport has its hand out collecting more and more County funds. Responsible government oversight demands that you, as leaders, stop approving segmented steps and unclear use of taxpayer money.

You have heard many concerns from the public about the negative impacts of airport expansion on health, environment, noise impact and property values. In spite of these concerns you continue to fund every new step of the airport expansion.

I respectfully urge you to be true leaders and responsible government stewards of taxpayer money- say 'no' to these resolutions. Then step back and re-examine the airport expansion in light of a full Environmental Impact study and a rigorous financial scrutiny that considers the new reality of reduced air travel.

Glenn Reitmeier  
1124 S Houston Road  
Yardley, PA 19067

[glenn.reitmeier@live.com](mailto:glenn.reitmeier@live.com)

# "Schedule B"

**From:** Judith Hoechner <jhoechner@gmail.com>  
**Sent:** Friday, October 2, 2020 6:37 PM  
**To:** Koontz, Andrew <akoontz@mercercounty.org>  
**Subject:** 9-24-2020 Public comment at Formal Meeting of Freeholders

Dear Freeholder Koontz,

I have attached my public comments made during the first comment period at the 9/24/2020 Freeholders meetings. Would you please include them in the minutes from the meeting?

Judy Hoechner, 1406 Silo Road, Yardley PA public comments at the 9/24/2020 Freeholders meeting

"I am asking that the freeholders vote no for resolution 18 and 19. The Freeholders should be seriously revisiting your past decision to spend tens of millions of dollars of federal and local money to expand the usage of this airport by commercial jets.

It was never a wise choice for the residents of Mercer and Bucks county and the local environment for the Freeholders to be pushing to create a commercial airport in this heavily developed area. But now with the fundamental change in air travel, it is also a poor financial decision. Over the next few years, the airlines will go through a dramatic rearranging and air travel will likely never return in the manner that we knew it before. You are approving money and taking on debt to: level neighborhoods, destroy woodlands, and build a terminal with 5 times the passenger throughput of the existing terminal.

Your constituents will be responsible for the debt the Freeholders are taking on until the airport has embarked many millions of passengers which will likely now be many years in the future. So you have a lose-lose situation here – you carry the debt with your taxes until, if and when, the PFC's ever start to pay down the loans and, by then, you will have destroyed our quality of life by having constant planes in our airspace and added cars on our roads.

I ask again that you vote no tonight on resolution 18 and 19 and seriously reconsider your plans for the massive, expensive expansion of this airport. "

Thank you for the opportunity to speak



# Division of Local Government Services

## Department of Community Affairs Mercer County September 22, 2020

**Lt. Governor Sheila Oliver**  
Commissioner

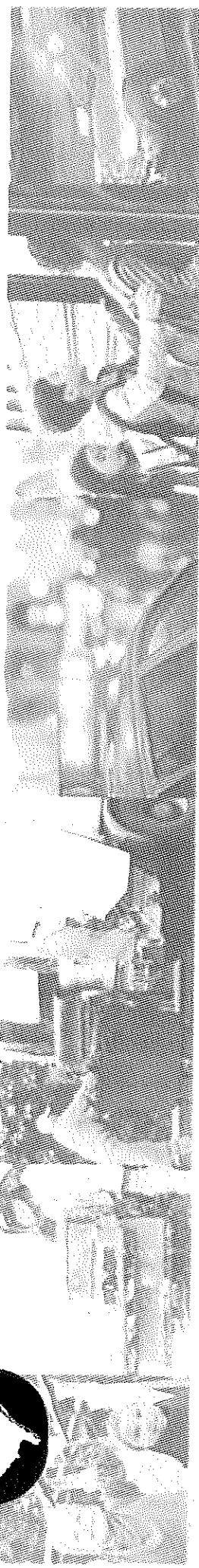
**Melanie Walter**  
Director of Local Government Services

**Nic Platt & Jordan Glatt**  
Shared Services Czars

"Schedule C"



# NEW JERSEY SHARED SERVICES

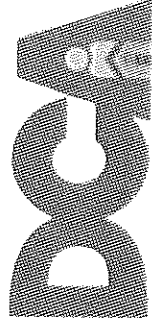


## The Shared Service Czars

- Nicolas Platt - a former Mayor of Harding Township and currently serves on the Township Committee, formed a 5 Town Joint Municipal Court, which is among the most effective in the State of New Jersey, demonstrating extraordinary savings and superior performance. Those towns include Madison, Chatham Township, Chatham Borough, Morris Township and Harding;
- Jordan Glatt - is Director of Strategic Partnerships at the Community Foundation of New Jersey (CFNJ) where he works with corporations, entrepreneurs, and families to design charitable vehicles that deliver impact in New Jersey communities. Mr. Glatt is a former two-term Mayor of Summit. As Mayor, he worked with the towns in his immediate neighborhood to cut costs to his taxpayers while maintaining a high level of essential services.

## Is it Time to Expand Shared Services?

- Due to the recent public health emergency, COVID-19, many NJ municipalities are reaching a “Tipping Point” due to the emerging economic uncertainty
- Taxpayer Concerns
- Increasing budgetary pressure caused by escalating demand for essential services and other non-discretionary spending
- Reduce existing redundant layers of administration and bureaucracy
- Potential for efficiencies, and better performance while producing cost savings



Community Values

LOCAL GOVERNMENT  
ADMINISTRATION

streamlining

Community Values  
Delaware County Association  
3  
CERTIFIED POSITIONS SUPPORT

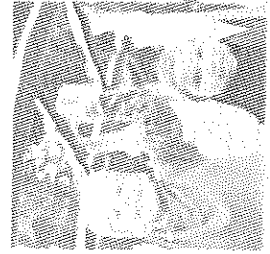




**Shared Service Agreements by Year**

<b>Year</b>	<b>Total Shared Service Agreements</b>	<b>Shared Service Agreement Increase</b>	<b>Shared Service Agreement Percentage (%) Increase</b>
<b>2014</b>	103		
<b>2015</b>	114	11	11%
<b>2016</b>	197	83	73%
<b>2017</b>	397	200	102%
<b>2018</b>	614	217	55%
<b>2019</b>	906*	292	48%
<b>2020</b>	328 (as of 7/31/2020)		

*\* Approximate 780% increase from year 2014*



# MERCER COUNTY

**Population 367,513** (estimated 2019)

**Number of Municipalities: 12**

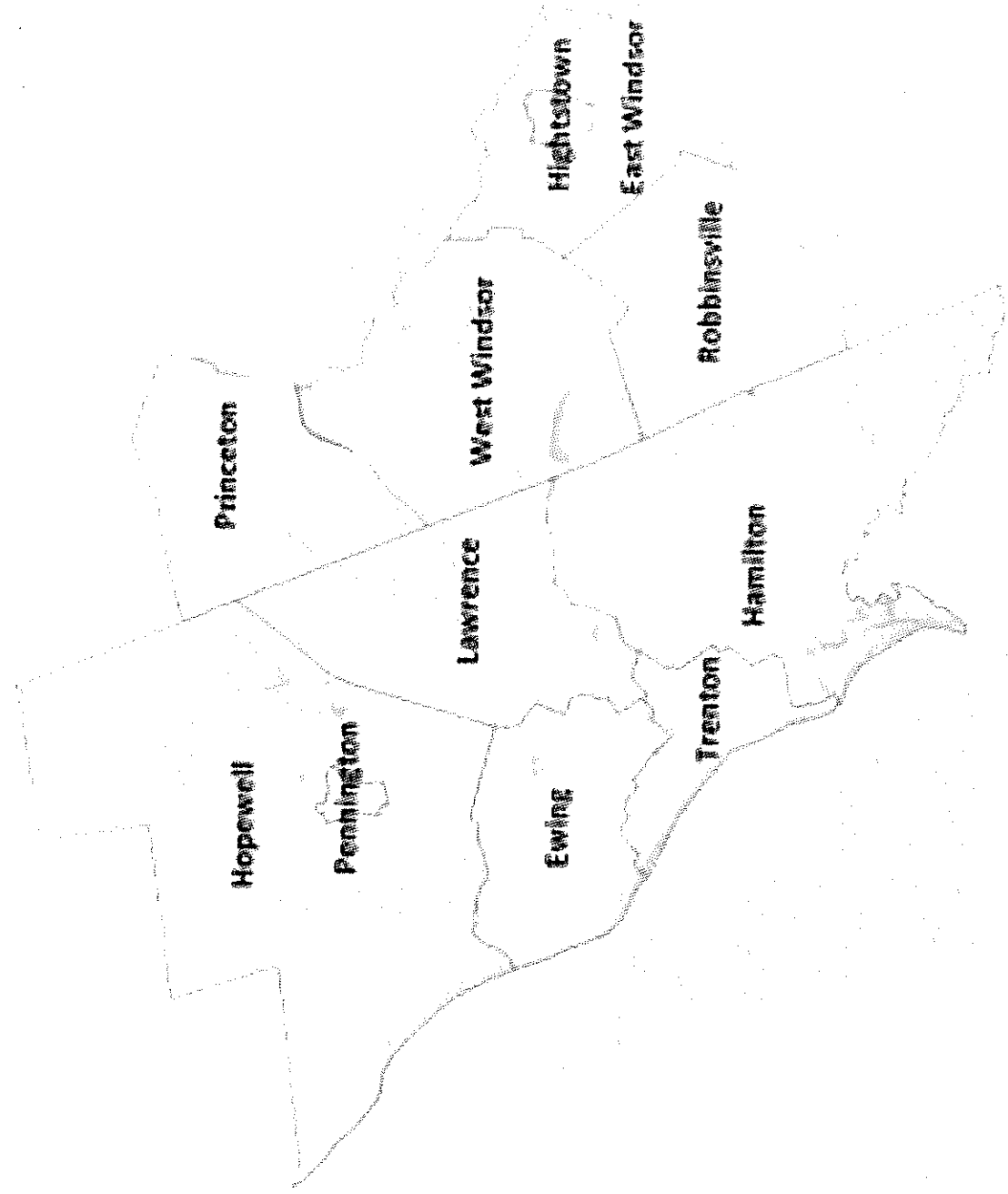
**Number of Shared Services on file with DLGS: 2019 – 62**  
2020 – 5 thus far

## **Top 3 Frequently Shared Services:**

- EMS/Dispatch Services
- Health Services
- Vehicle Maintenance and Equipment Services

## **Top Cost-Saving Shared Services:**

- Mercer County/Robbinsville EMS Dispatch Services
- Mercer County/MCBSS –Code Blue Alert System
- E. Windsor-Robbinsville – Realignment of Rte. 130, Hankins Rd and Conover Rd.





## **LEAP GRANTS AVAILABLE FOR SHARED SERVICES**

LEAP is comprised of three primary components:

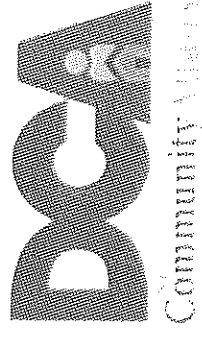
- ✓ Challenge Grants
- ✓ Implementation Grants
- ✓ County Coordinator Fellowship Grants

# LEAP AND SHARED SERVICES

## Challenge Grants

- Allocate funds to the most compelling projects in potentially each of New Jersey's twenty-one counties, affording municipalities, authorities, and counties the opportunity to compete for grant funding to support efficiency-generating shared services
- This grant program is designed to promote innovation among peer communities and counties across New Jersey, and challenge municipalities and counties to collaborate on more extensive partnerships that produce shared services of greater significance than is customary. Local units are invited to compete for a share of \$150,000

Applications Available After October 1, 2020





# LEAP AND SHARED SERVICES

## Implementation Grants

- Allocate funds to help cover costs associated with shared services implementation - including one-time reimbursable costs for project completion or transition support
- This grant program also provides for reimbursement of costs associated with school consolidation and countywide school district studies that support the creation of meaningful and implementable regionalization plans. K-12 regionalization and countywide school district studies are given priority
- Local units are invited to apply for a share of the costs of implementation for shared service projects
- Local Units are invited to apply for a share of costs for school consolidation studies

Applications Available After October 1, 2020



Department of Community Affairs

LOCALS  
ADMINISTRATION

streamline

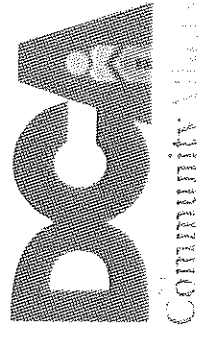
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# LEAP AND SHARED SERVICES

## County Coordinator Fellowship Grants

- Allocate \$50,000 to each county for the purpose of hiring a fellow to work full time for the county and work with each local unit within the county to identify and advance shared service opportunities
- Each New Jersey county is encouraged to apply for a \$50,000 grant for the purpose of funding a one-year full time fellowship position
- For the 2020 funding cycle, 6 counties applied for and were awarded grant funds to hire a fellow who will participate in a 2-day orientation/training program to be administered by DLGS/Local Assistance Bureau

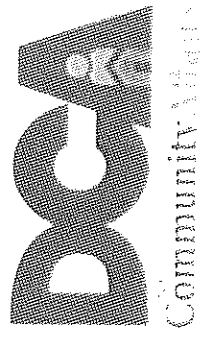
Applications Available After October 1, 2020



LAUNCHING THE FUTURE OF COMMUNITY SERVICES  
ADMINISTRATION  
streamlining  
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## LEAP SUCCESS STORIES

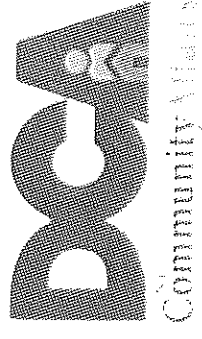
- Local governments awarded 2020 LEAP Grant funding include: Chesterfield, Dennis, Lambertville, North Wildwood, Sussex County Sheriff's Office, Woolwich, Pinelands Regional School District, Roosevelt School District and Atlantic, Bergen, Cumberland, Gloucester, Monmouth, Ocean, Passaic and Union Counties
- Stay Tuned for more information about the next round of LEAP Grant Funding information coming this fall
- Interested parties can contact DLGS for support or assistance regarding LEAP Grant funds at [DLGS.LeanGrant@dca.nj.gov](mailto:DLGS.LeanGrant@dca.nj.gov) or shared services by emailing or [SharedServices@nj.gov](mailto:SharedServices@nj.gov) or by calling 609-292-6858



## HOW CAN WE HELP?

- Conduct Studies
- Provide political support for tough decisions
- Grant funds (as described on previous pages)
- Mentorship through the process
- Announcing successes

**SHARED SERVICES WEB SITE: <https://www.nj.gov/dca/services/sharedservices.html>**



ADMINISTRATION  
streamline

Community Alliance

13  
CERTIFIED POSITIONS SUPPORT

# CONTACT US

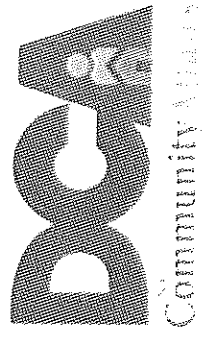
Local Assistance Bureau:

Richard.Richardella@dca.nj.gov

Nicolas Platt: 917-974-9100

Jordan Glatt: 201-650-6869

[sharedservices@nj.gov](mailto:sharedservices@nj.gov) (goes to all)

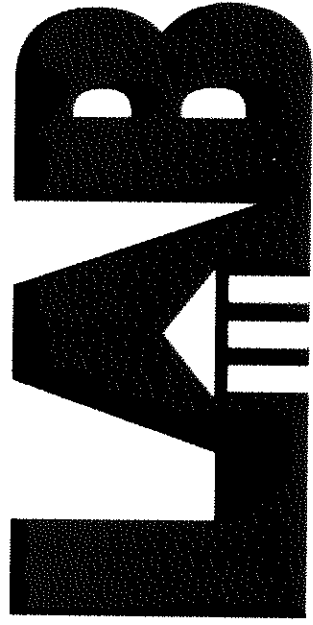


PLANNING  
ADMINISTRATION

streamline

CERTIFIED POSITIONS SUPPORT

# QUESTIONS?



Local Assistance  
B U R E A U



Community Development

Washington, DC 20004  
202-724-1500  
www.dca.dc.gov