



JERLENE H. WORTHY, CLERK
BOARD OF COUNTY COMMISSIONERS

COUNTY OF MERCER
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MEMORANDUM

LISA M. VENA
DEPUTY CLERK

TO: Raissa Walker, Director
Employee Relations

FROM: Jerlene H. Worthy, Clerk to the Board *Lisa Vena*

RE: RESOLUTION AUTHORIZING TO EXECUTE A CONTRACT
BETWEEN PBA 339 A (PROSECUTOR SUPERIOR) AND THE
COUNTY OF MERCER – JANUARY 1, 2020 TO DECEMBER 31,
2025

DATE: June 29, 2021

Enclosed please find one (1) original executed Agreement referenced above.

This document has been signed by the County Executive and the Clerk to the Board.

Also enclosed is one (1) certified copy of Resolution No. 2021-478 which authorizes the execution of said Agreement.

I understand your office will handle further distribution.

JHW/ew
Encls (1)
CC: PBA 339A
County Treasurer
IMLR Library
Administrator

Approved as to Form and Legality

Date

.....
County Counsel

.....September 9, 2021.....

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A CONTRACT BETWEEN PBA 339A PROSECUTOR SUPERIOR UNIT AND THE COUNTY OF MERCER. PERIOD: JANUARY 1, 2020 TO DECEMBER 31, 2025

WHEREAS, PBA 339A the sole and exclusive bargaining agent for the Prosecutor's Superior Officers Unit; and,

WHEREAS, a negotiated contract has been ratified by the Union; and,

WHEREAS, it is in the best interest of the County of Mercer to execute said Contract; now, therefore,

BE IT RESOLVED, that the County Executive and Clerk to the Board be and are hereby authorized to execute a Contract between PBA 339A (Prosecutor's Superior Officers Unit) and the County of Mercer for the period of January 1, 2020 to December 31, 2025, upon approval as to form and execution by the County Counsel; and,

BE IT FURTHER RESOLVED, that the Clerk to the Board shall forward a certified copy of this Resolution, together with an executed copy of the Contract, to PBA 339A (Prosecutor's Superior Officers Unit), Applicable Departments, the County Administrator, Personnel Director, County Treasurer, and the IMLR Library.

.....
Jerlene N. Werthy
Clerk to the Board

RECORD OF VOTE													
COMMISSIONERS	Aye	Nay	N.V.	Abs.	Res.	Sec.	COMMISSIONERS	Aye	Nay	N.V.	Abs.	Res.	Sec.
Cannon	X					✓	Melker	X					
Cimino	X						Walter	X					
Colavita				X			Frisby	X					
Koontz	X				✓								
X—Indicates Vote Abs.—Absent N.V.—Not Voting Res.—Resolution Moved Sec.—Resolution Seconded													

AGREEMENT
BETWEEN
MERCER COUNTY PROSECUTOR
AND
MERCER COUNTY PROSECUTOR'S SUPERIOR OFFICERS UNIT

January 1, 2020 through December 31, 2025

Prepared By:
Genova Burns LLC
494 Broad Street
Newark, New Jersey 07102

And

Crivelli, Barbati & DeRose, LLC
2653 Nottingham Way
Suite #2
Hamilton, New Jersey 08619

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PREAMBLE

WHEREAS, the Prosecutor has voluntarily endorsed the practices and procedures of collective bargaining as a fair and orderly way of conducting its relations with its employees, insofar as such practices and procedures are appropriate to the functions and obligations of the Prosecutor's Office to retain the right to effectively operate in a responsible and efficient manner and are consonant with the paramount interests of the Prosecutor and the citizens of Mercer County; and

WHEREAS, the parties recognize that this Agreement is not intended to modify any of the discretionary authority vested in the Prosecutor by the statutes of the State of New Jersey; and

WHEREAS, it is the intention of this Agreement to provide, where not otherwise mandated by statute or ordinance, for the salary structure, fringe benefits, and employment conditions of employees covered by this Agreement, to prevent interruptions of work and interference with the efficient operations of the Prosecutor's Office and to provide an orderly and prompt method for handling and processing grievances;

This Agreement, dated _____ 2021 between the Prosecutor of the County of Mercer, hereinafter referred to as the "Employer", and the Prosecutor's Superior Officers Unit, hereinafter referred to as the "Union"; and

WHEREAS, the Employer and the Union entered into an Agreement

on _____ 2021 which agreement was approved by the
Prosecutor of Mercer County.

NOW, THEREFORE, the parties agree with each other as follows:

1. RECOGNITION

1.1 The Employer recognizes the Union as the sole and/or exclusive bargaining agent for the purpose of establishing salaries, wages, hours, and other conditions of employment for all of its employees in the classifications of Deputy Chief of Investigators, Deputy Chief of Detectives, Captain of Detectives, Captain of Investigators, Lieutenant of Detectives, Lieutenant of Investigators and Sergeant of Detectives, Sergeant of Investigators, and for such additional classification as the parties may later agree to include.

2. MANAGEMENT RIGHTS

2.1 The Employer retains and may exercise all rights, powers, duties, authority, and responsibilities conferred upon and vested in it by the laws and Constitution of the State of New Jersey. Except as specifically abridged, limited, or modified by the terms of this Agreement between the Employer and the Union, all such rights, powers, authority, prerogatives of management and responsibility to promulgate and enforce reasonable and necessary rules and regulations governing the conduct and the activities of the employees are exclusively retained by the Employer.

3. WORK SCHEDULES

3.1 The weekly work schedule shall consist of five (5) consecutive days in any seven (7) day period, which schedule shall be established by the employer and may be changed by the employee, after giving reasonable notice.

3.2 The weekly work schedule and the starting time of work shifts shall be determined by the Employer and in emergency situations may be changed at the discretion of the Employer.

3.3 A work day shall consist of eight (8) consecutive hours, including one (1) hour for lunch which shall be unpaid. For January 2020 through December 31, 2021, a workday shall consist of eight (8) consecutive hours, including one (1) hour for lunch which shall be unpaid.

3.4 Commencing January 1, 2022, a workday shall consist of eight (8) consecutive hours, including a paid thirty (30) minute, non-guaranteed meal period, to which the Superior Officer is subject to recall.

4. OVERTIME

4.1 Any employee who earned compensatory hours prior to October 1, 1983 shall be entitled to retain the benefits of those hours. Effective January 1, 2022, Employees that work overtime shall be paid in cash or accumulated compensatory time off at the discretion of the employee. Compensatory time off shall accumulate in the form of compensatory time earned at the rate of time and one-half (1 ½) for every hour worked up to a maximum of eighty (80) hours. An employee's compensatory time off shall never exceed eighty hours (80) at any time. Compensatory time earned in a calendar year must be utilized in the calendar year it is earned or shall be paid out in the last pay period prior to December 15th. (i.e. every Employee in the unit will begin every calendar year with a 0 hour balance in their compensatory time bank).

4.2 The Employer agrees to provide reimbursement for breakfast, lunch and dinners during the week, weekends, and holidays for Superior Officers working through a regular scheduled meal period. Prior authorization must be granted by the Prosecutor or designee to work in excess of the normal work day or to work on weekends and holidays.

4.3 Meal reimbursement will be at the rate of \$8.00 for breakfast, \$12.00 for lunch and \$20.00 for dinner. Meal receipts will be required for all reimbursements.

4.4 When an employee is assigned out of the county during the lunch period, 12 p.m. to 1 p.m., he/she shall be reimbursed for lunch costs up to \$12.00.

4.5 Effective April 1, 2006 this Article shall be modified to provide for overtime compensation at the time and one-half rate for all work in excess of the regular work schedule.

4.6 Any employee holding the classification Deputy Chief of County Investigators shall be ineligible for overtime compensation by nature of the classification's status as an executive position.

4.7 Eligible employees who qualify for overtime compensation and are called back to duty during periods of scheduled time off, shall receive a minimum of four (4) hours of overtime compensation, whether or not the Employee works the entire four (4) hour period.

5. PAY SCALES OR RATES OF PAY

5.1 All employees in the bargaining unit employed as Superior Officers shall be paid in accordance with Schedule A annexed. The following across-the-board wage increases shall be applied on the Schedule A salary schedule:

- a. Effective January 1, 2020 - 1.0%
- b. Effective January 1, 2021 - 1.0%
- c. Effective January 1, 2022 - 0.0%*
- d. Effective January 1, 2023 - 1.75%
- e. Effective January 1, 2024 - 1.75%
- f. Effective January 1, 2025 - 1.75%

* Effective January 1, 2022, all employees shall begin to work an eight (8) hour workday with a one-half hour paid lunch period in which they shall be subject to recall. The employees' annual salary shall be based on their January 1, 2021 hourly wage multiplied by 2,080 hours. No employees shall advance on the salary guide in 2022.

5.2 During the terms of this Agreement, the pay scales shall not be changed unless by mutual consent of the Employer and the Union.

5.3 For 2020 and 2021 only, the following superior officers will receive additional compensation (specialty pay) based on the schedule listed below. Effective January 1, 2022, the stipends set forth below shall be eliminated.:

- a. Captain of Operations: \$2,000 stipend, prorated

throughout the year on a biweekly basis.

b. Captain of Administration: \$2,000 stipend, prorated throughout the year on a biweekly basis.

c. Lieutenant of Special investigations Unit: \$4,000 stipend, prorated throughout the year on a biweekly basis.

d. Lieutenant of Criminal Investigations: \$2,000 stipend, prorated throughout the year on a biweekly basis.

e. Lieutenant of Administration: \$2,000 stipend, prorated throughout the year on a biweekly basis.

f. Sergeant of Special Investigations Unit: \$4,150 stipend, prorated throughout the year on a biweekly basis.

g. Sergeant of Criminal Investigations: \$2,650 stipend, prorated throughout the year on a biweekly basis.

h. Sergeant - Grand Jury/Citizens Complaints: \$2,650 stipend, prorated throughout the year on a biweekly basis.

i. Sergeant of Trial Team: \$2,650 stipend, prorated throughout the year on a biweekly basis.

5.4 Effective January 1, 2022, all employees that are members of the bargaining unit prior to January 1, 2022 shall be placed on the salary guide at step 2 or the top step of the salary guide for their rank. Effective January 1, 2022, a new salary guide will be established in which a two (2) step guide will be created for the ranks of Sergeant and Lieutenant. All employees that are promoted to the rank of Sergeant or Lieutenant subsequent to January 1, 2022 shall be placed at step 1 which is the "bottom step" of the salary guide. Employees promoted subsequent to January 1, 2022 that are not on the top step of the salary guide for their

rank shall advance on the salary guide on their anniversary date of promotion. Subsequent to January 1, 2022, when an employee is promoted to a new rank, he or she shall be placed on the "bottom step" for one year prior to being advanced to the top step of the salary guide for the promoted rank on their anniversary date of promotion. The new Step 1 will be the equidistant amount between the lower rank (top step Detective and Sergeant and Sergeant and Lieutenant) and the new rank.

5.5 All Sergeants who receive specialty pay under paragraph 5.3 shall continue to receive the specialty pay until December 31, 2021. In addition, the Employer may create new specialties in the future in its discretion, however no newly created specialties pay shall be less than any existing specialty rate. All sergeants shall be placed by the employer in a specialty. Where a sergeant is transferred to a position with a lower specialty pay the Employer may reduce the sergeant's specialty pay rate to the lower specialty pay rate effective six (6) months after the date of the transfer. This provision shall be eliminated effective January 1, 2022.

6. INSURANCE AND RETIREMENT BENEFITS

6.1 The County agrees to provide eligible employees and their eligible dependents with Hospitalization, Medical and Major Medical Insurance through the New Jersey State Health Benefits Program or to provide equivalent or better health benefits coverage through a self-insurance program or independent insurance carrier. The health benefits program shall be consistent with P.L. 2010, c. 2 and P.L. 2011, c.78. Employees shall contribute amounts as set forth by Chapter 78, P.L. 2011. Once full implementation is reached, the contributions shall remain at the maximum level as set forth in Chapter 78, P.L. 2011 for the remainder of this Collective Negotiations Agreement.

6.2 The County agrees to provide Hospital/Medical insurance to eligible retired employees in accordance with the provisions of Chapter 88, Public Law of 1974. Said insurance will continue under any self-insurance program or independent carrier the County may choose.

6.3 The County agrees to provide retirement benefits to eligible employees in accordance with the provisions of the New Jersey Public Employees' Retirement System and/or the New Jersey Policemen's and Firemen's Retirement System.

6.4 The County agrees to provide a Co-Prescription Drug Program to eligible employees and their eligible dependents; the premium cost for said program to be paid by the County. Further, for the

purpose of this Program, eligible newly hired employees shall be defined as all full-time permanent employees only. The schedule for co-payment and for drug prescription will be \$2.00 co-payment for generic brand and \$6.00 for brand name drugs. Effective July 1, 2000 the prescription co-payment shall be increased to \$10.00 for brand name prescriptions only. Mail order and generic co-payments shall remain unchanged. Effective January 1, 2006 prescription co-payment shall be increased to \$12.00 for brand name prescriptions and \$4.00 co-payment for generic brand drugs.

6.5 The County agrees to provide for the payment of accumulated unused sick leave at the time of retirement of an eligible county employee at the rate of fifty (50%) percent of his/her unused time, up to a maximum of \$18,000. The maximum for employees hired after April 22, 2015 shall be \$15,000. Each entitled employee shall have the discretion of receiving the amount due under this paragraph in up to 3 installments paid over a period not to exceed 18 months. Such installment payments shall not carry interest.

6.6 The County agrees to provide a Dental Insurance Program to eligible employees as follows: (1) Basic Dental coverage (as defined by the current dental contract); (2) Premium Dental Insurance; and (3) Eastern Dental Insurance. The County will pay all of the costs of the basic dental program. Employees shall be responsible for any additional costs associated with the Premium Dental Program or the Eastern Dental Program in excess of the cost

for basic coverage.

6.7 The County agrees to make available the State Disability Plan and all eligible employees are required to make the co-payment and follow the procedures as outlined under this plan.

7. PAID LEAVES OF ABSENCES

7.1 Bereavement Days- In the event of the death of a member of the immediate family of any employee covered by this Agreement, the immediate family being mother, father, sister, brother, spouse, child, step child, stepmother, stepfather, mother-in-law, father-in-law, grandmother, grandfather of the employee, said employee shall be excused for a period beginning with the day of death or the day after the date of death to one (1) day after the funeral, but in no instance for more than five (5) consecutive days. In the event of the death of a grandparent or grandchild, said employee shall be excused for up to 5 days. The employee will be paid his regular hourly rate for any such days of excused absence which occur during his normal work week for any one (1) day.

7.2 Occupational Injury Leave

a. Any employee who is disabled because of an occupational injury or illness shall be covered by the provisions of the County's adaptation of the New Jersey Workers' Compensation Law from the day after the date of injury or illness. Said employees shall be eligible for a Leave of Absence for the entire period of disability.

Employees on an authorized Leave of Absence shall be paid temporary workers' compensation benefits for the period of their disability in accordance with the eligibility criteria established

by the New Jersey Workers' Compensation Law. Said employees shall also receive sick and vacation leave credits during the period of their disability. Personal leave credits shall not accrue during this period of disability.

b. Any officer who is disabled as the result of an occupational injury or illness directly attributable to the unique duties and responsibilities of a Superior Officer shall be granted a leave of absence with full pay for the entire period of disability, such leave of absence to be limited to a maximum period of one (1) year from date of injury or illness. The Prosecutor shall determine whether an injury is directly attributable to the unique duties of a Superior Officer.

c. Employees returning from an authorized leave of absence as set forth in (a) and (b) above shall be restored to their original job classification at the appropriate rate of pay with no loss in seniority, or other employee rights, privileges and benefits except as modified above.

7.3 Sick Leave - All full-time permanent, full-time unclassified, full-time temporary, and full-time provisional employees shall be entitled to sick leave with pay.

a. Sick leave may be utilized by employees when they are unable to perform their work by reason of personal illness, maternity, accident, or exposure to contagious disease. Sick leave may also be utilized for short periods for the attendance by the

employees upon a member of the immediate family who is seriously ill. Sick leave may be taken in units of one hour multiples.

b. The minimum sick leave with pay shall accrue to any full-time permanent employee and any full-time unclassified employee on the basis of one (1) working day per month during the remainder of the first calendar year of employment after initial appointment and fifteen (15) working days in every calendar year thereafter, said fifteen (15) days to be credited effective January 1 of the succeeding year.

c. The minimum sick leave with pay shall accrue to any full-time temporary, and/or full time provisional employee at the rate of one (1) working day per month as earned.

d. Any amount of sick leave allowance not used in any calendar year shall accumulate to the employee's credit from year to year to be used if and when needed for such purpose.

e. An employee shall not be reimbursed for accrued sick leave at the time of termination of his employment excepting as provided under Article entitled "Insurance and Retirement Benefits".

f. If an employee is absent for reasons that entitle him to sick leave, the employee's supervisor shall be notified promptly as of the employee's usual reporting time, except in those work situations where notice must be made prior to the employee's starting time in compliance with specific department regulations.

(1) Failure to so notify his supervisor shall be cause for denial of the use of sick leave for that absence,

(2) Absence without proper notice for five (5) consecutive days shall constitute a resignation not in good standing.

g. (1) The Prosecutor may require proof of illness of an employee on sick leave, whenever such requirements appear reasonable. Abuse of sick leave shall be cause for disciplinary action.

(2) In case of leave of absence due to exposure to contagious disease, a certificate from the Department of Health shall be required.

(3) The Prosecutor may require an employee who has been absent because of personal illness, as a condition of his return to duty, to be examined by the attending physician in the Mercer County Office of Medical Services. Such examination shall establish whether the employee is capable of performing his normal duties without limitations and that his return will not jeopardize the health of the other employees.

h. Part-time temporary, part-time provisional, seasonal or hourly paid employees shall not be entitled to sick leave.

i. Sick leave credits shall continue to accrue while an employee is on leave with pay. Credits shall not accrue while an employee is on any leave without pay except active military leave.

7.4 Personal Leave - All full time permanent or unclassified employees covered by this Agreement shall be entitled to three (3) days per year leave of absence with pay for personal business which may be taken in one-half day units. Said leave shall not be taken unless 24 hours' notice thereof has been given to the employee's supervisor. In the event that 24 hours' notice cannot be given, said leave may be taken only upon authorization of said supervisor. The Prosecutor reserves the right to deny requests for personal days as conditions warrant, but authorization shall not be unreasonably withheld. Personal days may be taken in conjunction with vacation leave subject to prior Departmental approval.

7.5 Sick Leave Buy Back - Effective January 1, 1992 employees having accumulated ten (10) or more of their fifteen (15) sick days for that year, will have the option to be paid five (5) days wages in lieu of carrying over five (5) of their sick days.

Any employee wishing to exercise the sick leave pay option must exercise this option by December 1 of the year in which the requirements have been met. An employee shall make this request in writing to the Chief, Division of Employee Relations. Any decision to exercise this option subsequent to December 1 of the year in which the requirements have been met shall not be considered.

7.6 Jury Duty - An employee shall be granted necessary time off without loss of pay when he/she is summoned and performs jury duty

as prescribed by applicable law.

7.7 Witness Leave - When an employee is summoned to appear as a witness before a court, legislative committee or judicial or quasi-judicial body, unless the appearance is in a matter unrelated to his capacity as an employee or officer of his agency, he shall be granted necessary time off without loss of pay. In no case will this special leave be granted or credited for more than eight (8) hours in any day or 40 hours in any week. The employee shall notify the Prosecutor immediately of his requirement for this leave and subsequently furnish evidence that he performed the duty for which the leave was requested.

8. ABSENCE WITHOUT LEAVE

8.1 Any unauthorized absence of an employee from duty shall be an absence without leave and is cause for disciplinary action.

8.2 Leave granted for a particular reason and used for a purpose other than that for which such leave has been granted, shall be unauthorized absence and may be cause for disciplinary action.

9. NON-PAID LEAVES OF ABSENCE

9.1 Leaves of absence without pay shall be at the discretion of the Prosecutor.

9.2 Employees returning from authorized leaves of absence as set forth in the paragraphs above will be restored to their original classifications and salaries which they were earning at the time leave was granted. Said employees will suffer no loss of seniority or other employee rights, privileges, or benefits, provided, however, that sick leave, vacation leave, and longevity credits shall not accrue except for those on military leave.

10. SENIORITY

10.1 Seniority is defined as an employee's continuous length of service with the County beginning with his last date of hire.

10.2 Seniority will be given preference in layoffs, recall, vacation and scheduling, provided that it is expressly understood that the Prosecutor has the authority, *as a matter of sole discretion*, to determine exceptions to the use of seniority based on personnel needs relating to specific skill sets, experience and/or specialized training. Such discretion shall not be unreasonably exercised.

10.3 The Prosecutor shall maintain an accurate, up to date seniority roster showing each employee's date of hire, classification, and pay rate and shall furnish copies of the same to the Union upon request.

10.4 The Prosecutor shall promptly advise the appropriate Union representative of any changes which necessitate amendments to the seniority list.

11. HOLIDAYS

11.1 The following days are recognized paid holidays whether or not worked:

New Year's Day	Labor Day
Martin Luther King's Birthday	Columbus Day
General Election Day	President's Day
Veteran's Day	Good Friday
Thanksgiving Day	Memorial Day
Day After Thanksgiving	Independence Day
Christmas Day	

11.2 Holidays enumerated in Paragraph 11.1 above which fall on a Saturday shall be celebrated on the preceding Friday; holidays which fall on a Sunday shall be celebrated on the following Monday; holidays which fall within an employee's vacation period shall be celebrated at the employee's option unless the Prosecutor determines that it cannot be taken because of pressure of work.

11.3 In order to be eligible for holiday pay, an employee must be on the active payroll of the County and must have worked his full regularly scheduled workday before and after the holiday, unless such absence is authorized with pay or ordered.

12. GRIEVANCE PROCEDURE

12.1 A grievance is defined as:

a. A claimed breach, misinterpretation, or improper application of the terms of this Agreement; or

b, A claimed violation, misinterpretation, or misapplication of rules and regulations, existing policy, or orders, applicable to the division or department which employs the grievant affecting the terms and conditions of employment.

A claimed grievance shall be discussed between the employee and a supervisor and, if unresolved after discussion, shall be resolved in the following manner:

STEP ONE: The unit representative or employee, or both, shall take up the grievance or dispute with the Prosecutor within ten (10) days of it or reasonable knowledge of its occurrence. It shall be stated in writing and signed by the grievant. No later than five (5) days after receipt of grievance, the Prosecutor shall render a decision in writing.

STEP TWO: If the grievance has not been settled within fifteen (15) days after receipt of the written reply of the Prosecutor, the unit may request the Public Employment Relations Commission to supply the parties with a panel of arbitrators. The arbitrator shall be selected by the parties in accordance with the rules promulgated by the Public Employment Relations Commission. The decision of the arbitrator shall be final and binding on all

parties; it being understood that such binding arbitration is limited exclusively to disputes involving the application, meaning, or interpretation of this Agreement.

12.2 Expenses for the arbitrator's services and the proceedings shall be borne equally by the Employer and the Union. However, each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record.

12.3 The Union will notify the Employer in writing of the names of its employees who are designated by the Union to represent employees under the grievance procedure. An employee so designated by the Union will be permitted to confer with other Union representatives, employees, and employment representatives regarding matters of employee representation, during working hours and without loss of pay provided, however, that all said employees shall secure the permission of their immediate superiors, which permission shall not be unreasonably withheld.

13. SAFETY AND HEALTH

13.1 The Employer shall at all times maintain safe and healthful working conditions.

13.2 The Employer and the Union shall each designate a safety committee member and two alternates. It shall be the joint responsibility of the members or their alternates to investigate and correct unsafe and unhealthful conditions. The members or their alternates shall meet periodically as necessary to review conditions in general and to make recommendations to either or both parties when appropriate. The safety committee member representing the Union or one of his alternates, with the approval of the Employer, shall be permitted reasonable opportunity to visit work locations throughout the Employer's facilities for the purpose of investigating safety and health conditions during working hours with no loss of pay.

13.3 This safety committee shall also make recommendations to the Prosecutor regarding such topics as, but not limited to, firearms qualification, bullet proof vests, police radios and vehicle maintenance and equipment.

14. EQUAL TREATMENT

14.1 The Employer agrees that there shall be no discrimination or favoritism for reasons of sex, age, nationality, race, religion, political affiliation, union membership, union activities, marital status and/or any handicaps as specified under the Americans with Disabilities Act (ADA).

14.2 The Prosecutor and the Union agree not to interfere with the right of employees to become or not to become members of the Union and further that there shall be no discrimination against any employee because of union membership or non- membership.

14.3 The Employer agrees to comply with the mandatory provisions of relevant State and Federal Laws prohibiting discrimination in the workplace.

15. WORK RULES

15.1 The Prosecutor may establish reasonable and necessary rules of work and conduct for employees. Such rules shall be equitably applied and enforced.

16. ANNUAL VACATION LEAVE

16.1 All full time permanent and full time unclassified employees shall be entitled to vacation leave based on their years of continuous service. Periods on a leave of absence without pay except military leave shall be deducted from an employee's total continuous service for purposes of determining the earned service credit for vacation leave. Vacation leave may be taken in hourly increments.

16.2 Annual vacation leave with pay for all full-time permanent Employees shall be earned as follows:

- a. One (1) working day of vacation for each month of service during the remainder of the calendar year following the date of appointment.
- b. After one (1) year and to completion of five (5) years, 12 working days.
- c. From beginning of sixth (6th) year and to completion of tenth (10th) year, fifteen (15) working days.
- d. From beginning of eleventh (11th) year and to completion fifteenth (15th) year, twenty (20) working days.
- e. After completion of fifteenth (15th) year, twenty-five (25) working days.
- f. After completion of nineteen (19) years, thirty (30) working days.

16.3 Annual vacation leave with pay for all full time temporary, and/or full time provision employees shall be earned at the rate of one (1) day per month.

16.4 The rate of vacation pay shall be the employee's regular

straight time rate of pay in effect for the employee's regular job on the payday immediately preceding the employee's vacation period.

16.5 An employee who is called back to work while on authorized vacation shall be paid one (1) day's pay in addition to regular day's pay and shall not lose a vacation day or days.

16.6 Vacation allowance must be taken during the current calendar year unless the Prosecutor determines that it cannot be taken because of the pressure of work. Any vacation allowance so denied may be carried over into the next succeeding year. A maximum of one year's value of vacation days, at the option of the employee, may be carried over from one (1) calendar year into the succeeding year.

16.7 A permanent Employee who returns from military service other than any active duty for training with any military reserve or National Guard unit is entitled to full vacation allowance for the calendar year of return and for the year preceding providing the latter can be taken during the year of return.

16.8 An employee covered by this Agreement who is retiring or who has otherwise separated shall be entitled to the vacation allowance for the current year prorated upon the number of months worked in the calendar year in which the separation or retirement becomes effective and any vacation leave which may have been carried over from the preceding calendar year.

Whenever an employee covered by this Agreement dies, having to his credit any annual vacation leave, there shall be calculated and paid to his estate a sum of money equal to the compensation figured on his salary rate at the time of death.

16.9 Part time temporary, part time provisional, seasonal, or hourly paid employees shall not be entitled to vacation leave.

16.10 Vacation leave credits shall continue to accrue while an employee is on leave with pay. Vacation credits shall not accrue while an Employee is on leave without pay. Vacation credits shall not accrue while an Employee is on leave without pay except military leave.

17. LONGEVITY

17.1 Every full time employee, temporary or permanent, classified or unclassified, of the County of Mercer, shall be paid longevity payments on a prorated basis with each salary check during the calendar year, and such longevity payment shall be considered in total with the salary for pension purposes.

After an employee completes four (4) years of continuous service, and beginning in their fifth year of employment, an additional three hundred dollars (\$300.00) shall be added to their gross per annum pay commencing with the first pay of the first full pay period following said anniversary of hire. Thereafter, for the completion of each additional five (5) years of service calculated in the same manner using the employee's anniversary date of hire, each employee shall have added to their gross per annum pay, an additional four hundred dollars (\$400.00). The Longevity schedule is as follows:

<u>No. of Years</u>	<u>Dollar Amount</u>
Beginning in the 5 th year	\$ 300.00
Beginning in the 10 th year	\$ 900.00
Beginning in the 15 th year	\$1,350.00
Beginning in the 20 th year	\$1,850.00
Beginning in the 24 th year	\$2,300.00
Beginning in the 29 th year	\$3,900.00

Any interruption of service due to a cause beyond the control of the employee, i.e. for military service, injury, or illness, shall be considered as service for the County of Mercer

for the purpose of determining the completion of said cumulative period of service with the County of Mercer. Nothing contained in this Article shall be construed to apply to any person whose employment has been terminated for any reason prior to the effective date of the adoption of this contract.

Such additional longevity payments shall be paid notwithstanding the maximum salary provided for such employment.

17.2 Law Enforcement Longevity - Prosecutor's Superior Officers having completed nine (9) years of continuous law enforcement service with the County of Mercer shall receive an annual payment of four hundred dollars(\$400.00) beginning in their tenth year of service. Payments shall be made on a prorated basis with each salary check. Law Enforcement Longevity shall be considered in total with the salary for pension purposes.

Prosecutor's Superior Officers having completed fourteen (14) years of continuous law enforcement service with the County of Mercer shall receive an annual payment of six hundred fifty dollars (\$650.00) beginning in their fifteenth year of service. Payments shall be made on a prorated basis with each salary check. Law Enforcement longevity shall be considered in total with the salary for pension purposes.

18. JUST CAUSE

18.1 No Superior Officer shall be discharged, disciplined, reprimanded, reduced in rank, or compensation without just cause.

19. PERSONNEL FILES

19.1 A personnel file shall be maintained for each employee covered by this Agreement. Such files are confidential records and shall be maintained in the office of the Prosecutor and may be used for evaluation purposes by the Prosecutor.

19.2 Upon advance notice and at reasonable times, any member of the Union may at any time review his personnel file. However, this appointment for review must be made through the Prosecutor or his/her designated representative.

19.3 Whenever a written complaint or negative document or report concerning a Superior Officer or his actions is to be placed in his personnel file, a copy shall be made available to him and he shall be given the opportunity to rebut it if he so desires and he shall be permitted to place said rebuttal in his file. When the employee is given a copy of the complaint, the identification of the complainant may be excised. However, if any disciplinary action is taken based on any complaint, then the employee shall be furnished with all details of the complaint, including the identity of the complainant.

19.4 All personnel files will be carefully maintained and safeguarded permanently, and nothing placed in any files shall be removed therefrom. Removal of any material from a personnel file by any member of the Union shall subject that member to appropriate disciplinary action.

19.5 Each employee shall be supplied with a written record of their leave balances which shall state the number of accumulated vacation hours, sick hours, personal hours, and any other time which is available to the employee, at least once a year.

20. CHILD CARE/MATERNITY

20.1 The employer and the Association agree that the provisions of the Family Leave Act and Federal Family Medical Leave Act shall be abided by during the term of this Agreement.

21. DEPARTMENTAL INVESTIGATIONS

21.1 In an effort to insure that departmental investigations are conducted in a manner which is conducive to good order and discipline, the following rules are hereby adopted.

1. The interrogation of a member of the Union shall be at a reasonable hour, preferably when the member of the Union is on duty, unless the exigencies of the investigation dictate otherwise.
2. The interrogations shall take place at a location designated by the Prosecutor. Usually it will be at the office of the Prosecutor or the location where the incident allegedly occurred.
3. The employee shall be informed of the nature of the investigation when such employee becomes a target of the investigation.
4. The questioning shall be reasonable in length. Breaks shall be provided for personal necessities, meals, telephone calls, and rest periods as necessary.
5. At every stage of the proceedings, except for criminal investigations, the Prosecutor's Office shall afford an opportunity for a member of the Union if he so requests, to consult with counsel and/or his Union representative.
6. In cases other than departmental investigations, if a member is under arrest or if he is a suspect or the target of a criminal investigation, he shall be given his rights pursuant to the current decisions of the United States Supreme Court.
7. Nothing herein shall be construed to deprive the Employer's office or its officers of the ability to conduct the routine and daily operations of the Department.
8. No employee covered by this Agreement shall be subjected to any urinalysis or blood screening unless one of the following three (3) circumstances exist: (1) Where the employer has a reasonable belief to suspect that the employee may be using an illegal chemical substance on

or off duty or abusing a legal substance (not prescribed by a physician) during duty hours; or (2) Where the urinalysis or blood testing is done as part of a bona fide annual physical examination which is done for the entire department; or (3) where the urinalysis is done as part of random drug testing which is in compliance with the Attorney General's guideline.

9. Under no circumstance shall the Prosecutor direct the taking of a polygraph or voice print examination for any employee covered by this Agreement.
10. Under no circumstance shall an employee be subject to any charge whatsoever after 45 days. The 45 day period shall be calculated consistent with N.J.S.A. 40A:14-147.
11. Employees shall not be suspended or suffer any loss in benefits until after the employee has had a departmental hearing and has been found guilty, except in cases where criminal charges have been filed.
12. All departmental investigations shall be conducted in accordance with the rules and regulations set forth in New Jersey Attorney General's "Internal Affairs Policy and Procedures," as may be amended from time to time.

22. DISCIPLINE

22.1 Except as otherwise provided by law,, no employee covered by this Agreement shall be removed from his office, employment, or position for political reasons or for any cause other than incapacity, misconduct, or disobedience of rules and regulations established or failure to perform assigned duties, nor shall such employee be suspended, removed, fined, or reduced in rank or position therein, except for just cause as hereinbefore provided and then only upon a written complaint setting forth the charge or charges against such employee. Said complaint shall be served upon the employee so charged with notice of a designated hearing thereon by the proper authorities, which shall not be less than 15 or more than 30 days from the date of service of the complaint. A failure to comply with said provisions as to the service of the complaint may result in a dismissal of the complaint.

23. LEGAL AID

23.1 Whenever an employee covered by this Agreement is a defendant in any action or legal proceeding arising out of or incidental to the performance of his/her duties, the Employer shall provide said employee with necessary means for the defense of such action or proceeding, other than for his/her defense in a disciplinary proceeding instituted against him/her by the Employer, or in a criminal proceeding instituted as a result of a complaint on behalf of the Employer. If any such disciplinary or criminal proceeding instituted by or on complaint of the Employer shall be dismissed or finally determined in favor of the employee, he/she shall be reimbursed for the reasonable expense of his/her defense.

24. OFF-DUTY ACTION

24.1 Employees covered by this Agreement are recognized to have the full power of arrest for any crime committed in said employee's presence and committed anywhere within the territorial limits of the State of New Jersey. Whenever said employee acts under such authority, the said employee shall have all of the Immunities from court liability and shall have all of the Pension, relief, disability, workers' compensation, and other benefits enjoyed while performing duties directly for the Mercer County Prosecutor's Office. The intent of this clause is to provide employees covered by this Agreement with that same level of benefits as is recognized and provided under 40A:14-152.1, 40A:14-152.2, 2A:157-2, and 2A-157-10.

25. PRESERVATION OF EXISTING BENEFITS

25.1 The provisions of any valid and existing Mercer County Ordinances or Resolutions validly providing employment benefits with regard to matters covered by this Agreement shall remain in effect unless this Agreement provides some other benefit.

25.2 In the event the Employer, County of Mercer or their designee, negotiates an improvement in any fringe benefit on a County-wide basis, then the employees in this bargaining unit shall have the right to request immediate negotiations as to such issue only, any other provisions of this Agreement to the contrary notwithstanding.

25.3 The Prosecutor of the County of Mercer agrees that all employment benefits shall be maintained at the existing standards in effect at the time of the commencement of collective bargaining negotiations between the parties leading to the execution of this Agreement.

26. UNION SECURITY

26.1 Upon receipt of a lawfully executed written authorization from an employee, the Employer agrees to deduct the regular monthly union dues of such an employee from his pay and remit such deduction by the tenth (10th) day of the succeeding month to the official designated by the Union in writing to receive such deductions. The Union will notify the Employer in writing of the exact amount of such regular membership dues to be deducted. Such deductions are defined and shall be made in compliance with "Title 52 of the Revised Statutes" as amended by Chapter 345, P.L. 1981. The authorization shall remain in effect unless terminated by the employee who must give written notice of such cancellation (notice of withdrawal) to the Employer and the Union. Such termination of dues deductions shall take place the 30th day after the employee has revoked such authorization by providing written notice to the County during the 10 days following the anniversary date of their employment and any other notices required by law

26.2 Dues deductions for any employee covered by the terms and conditions of this Agreement shall be limited to the Prosecutor's Superior Officers unit. Existing written authorization for dues deduction to an employee organization other than the Prosecutor's Superior Officers Unit must be terminated within 60 days of the date of execution of this Agreement.

26.3 An employee who is not a union member, but whose position is covered by the recognition clause of this Agreement may pay a representation fee to the Union by automatic payroll deduction only if the employee provides written, voluntary consent to do so. The representation fee shall be in an amount equal to 85% of regular union membership dues, fees and assessments as certified by the Union to the Employer.

26.4 The Union agrees to indemnify and hold the Employer harmless against any and all claims, suits, orders, or judgments brought or issued against the Employer as a result of any action by the Employer under the provisions of this Article.

The Union's entitlement to the representation fee shall continue beyond the termination date of this Agreement so long as the Union remains the majority representative of the employees in the unit, provided that no modification is made in this provision by a successor agreement between the Union and the Employer.

The determination of the appropriate representation fees; those employees covered, payroll deduction provision, challenges to fair share fee assessments, time for fair share payments, and all questions relating to the Agency Shop Law and its proper interpretation shall be made in accordance with Public Law 1979, Chapter 477, and N.J.S.A. 34:13A 5.4 et seq.

26.5 Any employee who is duly authorized in writing to be a representative of the Union shall be granted a leave of absence

with pay for the time necessary to conduct Union business requested in writing to the Prosecutor. The Union shall designate no more than three (3) employees to serve as Union representatives who shall be allowed an aggregate of no more than ten (10) days in any calendar year. The Union shall provide a list of designated Union representatives to the Prosecutor and Chief of the Mercer County Division of Employee Relations.

26.6 Requests for Union business days shall not be unreasonably denied. In addition the employer shall provide five (5) annual association days to the SOA.

27. CLASSIFICATIONS AND JOB DESCRIPTIONS

27.1 The classifications for employees covered by this Agreement are Captain of Detectives, Captain of Investigators, Lieutenant of Detectives, Lieutenant of Investigators, Sergeant of Detectives, Sergeant of Investigators and Deputy Chief of County Investigators.

27.2 When a Superior Officer's position becomes vacant and the employee is no longer on the Prosecutor's Office payroll, the Prosecutor may temporarily appoint another employee to this position. Compensation at the rate for the higher classification will take place after a ninety (90) day probationary period during which the employee will be evaluated by the Prosecutor. Upon successful completion of the evaluation and probationary period, said employee will be entitled to compensation at the higher classification retroactive to the 31st day of the temporary appointment (inclusive) and will continue to be paid at the higher pay classification until removed by the Prosecutor. Successful completion of the 90 day probationary period shall not alter the temporary nature of the appointment.

28. STRIKES AND LOCKOUTS

28.1 In addition to any other restriction, under the law, the Union and its members will not cause a strike or work stoppage of any kind, nor will any employees take part in a strike, intentionally slow down the rate of work, or in any manner cause interference with or stoppage of the Employer's work.

29. OUTSIDE EMPLOYMENT

29.1 Any employee covered by this Agreement shall be entitled to hold part time employment, provided, however, that all such employment is approved in advance with the Prosecutor. The decision of the Prosecutor shall be final and shall not be the subject of an arbitration or grievance.

29.2 The Employer agrees to include the availability of County side jobs (for example Trenton Thunder Games, Parades, Airport duty, etc.) to bargaining unit employees within the coverage of this article.

30. CLOTHING AND EQUIPMENT STIPEND

30.1 Effective January 1, 2018, each member of the bargaining unit shall receive a payment of Seven-Hundred Fifty Dollars (\$750.00) as a clothing and equipment stipend to be paid, annually, every January.

31. GENERAL PROVISIONS

31.1 The provisions of this Agreement shall only apply to those employees in the unit who are on the County payroll and actively at work on or after the date of the execution of this Agreement and those former employees whose employment was terminated by death or retirement prior to the date of execution of this Agreement.

31.2 All employees covered by the terms of this agreement shall be provided with hepatitis inoculations. AIDS and TB tests shall be available to all bargaining unit members on demand.

32. SEPARABILITY AND SAVINGS

32.1 If any provision of this Agreement is subsequently declared by the proper legislative or judicial authority or court of competent jurisdiction to be unlawful, unenforceable, or not in accordance with applicable statutes, all other provisions of this Agreement shall remain in full force and effect for the duration of this Agreement.

32.2 Upon request of either party, the parties agree to meet and renegotiate any provision so affected.

33. TERMINATION

33.1 Subject to the terms of this Agreement and the grievance procedure, the Prosecutor has the right and responsibility to direct the affairs of the Prosecutor's Office, including the right to plan, control, and direct the operation of the personnel.

33.2 This Agreement shall be effective upon execution and shall remain in full force and effect until the 31st day of December, 2025. It shall be renewed from year to year thereafter unless either party shall give written notice of its desire to modify the Agreement. Such notice shall be made by certified mail or personal service by October 1 of any succeeding year.

33.4 In the event that such notice is given, negotiations shall begin no later than 90 days prior to the anniversary date; this Agreement shall remain in full force and be effective during the period of negotiations.

SCHEDULE A

GUIDE 2020 AND 2021

	Effective 01/01/20	Effective 01/01/21
DEPUTY CHIEF OF COUNTY INVESTIGATORS	\$171,277	172,990
CAPTAIN OF DETECTIVES	\$163,225	164,857
CAPTAIN OF INVESTIGATORS	\$163,225	164,857
LIEUTENANT OF DETECTIVES	\$148,717	150,205
LIEUTENANT OF INVESTIGATORS	\$148,717	150,205
SERGEANT OF DETECTIVES	\$123,192	124,424
SERGEANT OF INVESTIGATORS	\$123,192	124,424

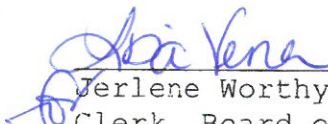
GUIDES 2022 THROUGH 2025

	Effective 1/1/22	Effective 1/1/23	Effective 1/1/24	Effective 1/1/25
DEPUTY CHIEF OF COUNTY INVESTIGATORS and DEPUTY CHIEF OF DETECTIVES	\$197,728	\$201,188	\$204,709	\$208,291
CAPT. OF DETECTIVES	\$188,432	\$191,730	\$195,085	\$198,499
CAPT. OF INVESTIGATORS	\$188,432	\$191,730	\$195,085	\$198,499
LT. OF DETECTIVES STEP 2	\$171,684	\$174,689	\$177,746	\$180,856
LT. OF DETECTIVES STEP 1	\$156,951	\$159,697	\$162,492	\$165,335
LT. OF INVESTIGATORS STEP 2	\$171,684	\$174,689	\$177,746	\$180,856
LT OF INVESTIGATORS STEP1	\$156,951	\$159,697	\$162,492	\$165,335
SGT. OF DETECTIVES STEP 2	\$142,217	\$144,705	\$147,237	\$149,814
SGT. OF DETECTIVES STEP 1	\$131,065	\$133,358	\$135,692	\$138,067
SGT. OF INVESTIGATORS STEP 2	\$142,217	\$144,705	\$147,237	\$149,814
SGT. OF INVESTIGATORS STEP 1	\$131,065	\$133,358	\$135,692	\$138,067


IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed by their proper offices and attested to on the 14th day of September, 2021.

ATTEST:

COUNTY OF MERCER:



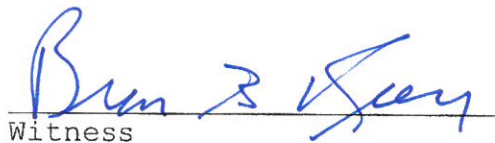
Jerlene Worthy
Clerk, Board of County
Commissioners



Brian M. Hughes
Mercer County Executive

ATTEST:

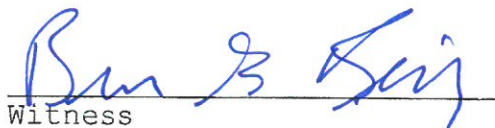
PROSECUTOR'S SUPERIOR OFFICERS
UNIT



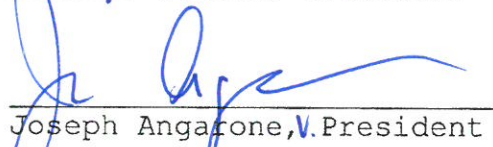
Witness



Matthew Norton, President



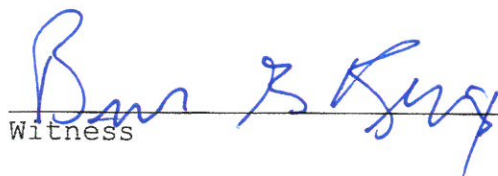
Witness



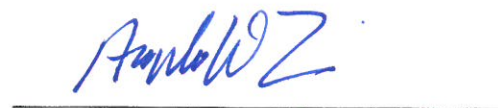
Joseph Angarone, V. President

ATTEST:

PROSECUTOR'S OFFICE:



Witness



Angelo Onofri
Mercer County Prosecutor