



JERLENE H. WORTHY, CLERK
BOARD OF COUNTY COMMISSIONERS

COUNTY OF MERCER
McDADE ADMINISTRATION BUILDING
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LISA M. VENA
DEPUTY CLERK

MERCER COUNTY BOARD OF COMMISSIONERS

FORMAL MEETING OF JANUARY 13, 2022

MINUTES

Chair Melker called the Formal Meeting to order at 6:00 P.M. on January 13, 2022 in Room 211 of the Joyce L. McDade Administration Building, 640 South Broad Street, Trenton, New Jersey.

ROLL CALL

The following members of the Board answered the Roll Call of the Administrative Clerk, Clerk to the Board Office:

Present – Commissioners Cimino, Frisby, Koontz, McLaughlin, Stokes, Walter and Melker

The Administrative Clerk, Clerk to the Board Office read the Invocation.

Chair Melker led the Pledge of Allegiance and Salute to the Flag.

The Administrative Clerk, Clerk to the Board Office announced that in accordance with the provisions of the New Jersey Open Public Meetings Law, notice of this Formal Meeting had been mailed to The Trenton Times, The Trentonian and The Princeton Packet newspapers as well as having been posted in both the County Administration Building and Courthouse at least forty-eight (48) hours in advance of the meeting.

MOMENT OF SILENCE

Commissioner Koontz asked to have a moment of silence for Richard “Dick” Cunningham, a valued volunteer and resident of the East Windsor/Hightstown community.

PUBLIC SECTION

At this time, Chair Melker invited the members of the public to comment on any item listed on the agenda.

There was no comment.

COMMUNICATIONS

A communication was received from Isamar Maldonado, Purchasing Agent, dated December 28, 2021. RE: Minutes and Bid Results for the Week of December 27, 2021.

A communication was received from Kimberly Cuspilich, Borough Clerk, Borough of Rockaway, dated December 10, 2021. RE: Resolution: 217-21 oppose S-3810 and A-5862 as this Legislation would substantially expand the power and influence of public sector labor unions in collective bargaining negotiations with County and Municipal Governments across the State.

A communication was received from Marion Masnick, Clerk of the Board, Monmouth County Board of County Commissioners, dated December 9, 2021. RE: Resolution 2021-0955 urging the President of the United States and the United States Environmental Protection Agency to take appropriate action to issue waivers and implement other reforms to allow for the blending of renewable fuels under the Federal “Clean Air Act”.

A communication was received from George D. McGill, Esq., McGill & Hall LLC, dated December 20, 2021. RE: Planning Board of the City of Trenton Support of Old Wharf Park Project, City of Trenton.

A communication was received from Lillian L. Nazzaro, Esq., County Administrator, dated January 11, 2022. RE: Commissioner Questions for January 11, 2022.

A communication was received from Lillian L. Nazzaro, Esq., County Administrator, dated January 13, 2022. RE: Commissioner Questions for January 13, 2022.

Commissioner Koontz thanked the Administration for providing the map, but believed Commissioner Frisby asked for a map further south of Lamberton Street, near the Prosecutor's Office.

Commissioner Frisby thanked the Administration for the answers on the bridge over Parkside Avenue. He acknowledged that the County was looking at a thirty (30) through forty-five (45) day delay due to materials. He expressed the importance of keeping the residents well-informed that the project would be longer than the six months that was promised.

RESOLUTIONS

The Administrative Clerk, Clerk to the Board Office called for a Motion to Vote in Block the following Resolutions listed on the Agenda:

Commissioner Walter moved, seconded by Commissioner Koontz, that:

RESOLUTIONS NO'S 1 THROUGH 22 ON THE AGENDA "BE VOTED ON IN BLOCK"

VOTE ON MOTION

Ayes - 7. Nays - 0. Abstain - 0. Absent - 0.

Ayes – Commissioners Cimino, Frisby, Koontz, McLaughlin, Stokes, Walter and Melker

Commissioner Cimino offered the following Resolutions, seconded by Commissioner Frisby:

- NO. 2022-11** SPECIAL ITEM OF REVENUE – STATE OF NEW JERSEY OFFICE OF THE ATTORNEY GENERAL DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE, AWARDS COUNTY OF MERCER SUB-GRANT FOR BODY WORN CAMERA PROGRAM FOR THE MERCER COUNTY PROSECUTOR’S OFFICE. PERIOD JANUARY 1, 2021 THROUGH DECEMBER 31, 2025. TOTAL AMOUNT: \$81,520.00 (STATE \$81,520.00; NO COUNTY MATCH). GRANT SUBAWARD NO: 21-BWC-262.
- NO. 2022-12** MERCER COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZES PAYMENT TO FREESTYLUS, LLC., FOR CUSTOM BRANDED “I VOTED” ENGLISH STYLUS FOR THE MERCER COUNTY CLERK’S OFFICE AMOUNT: \$22,720.00
- NO. 2022-13** MERCER COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZES PAYMENT TO MASCOT METROPOLITAN INC., FOR THE PURCHASE OF BALLOT BAGS FOR THE MERCER COUNTY CLERK’S OFFICE. TOTAL AMOUNT: \$20,212.50.
- NO. 2022-14** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT (NJDOLWD) FOR THE USE OF SPACE AT STATION PLAZA 4, 26 YARD AVENUE, TRENTON, NJ 08609, BY THE MERCER COUNTY OFFICE OF TRAINING AND EMPLOYMENT SERVICES (ONE-STOP CAREER CENTER). PERIOD: JULY 1, 2020 THROUGH JUNE 30, 2021. TOTAL: \$335,342.00 (FEDERAL AND STATE FUNDS-NO COUNTY FUNDS)

- NO. 2022-15** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH ARBOR E&T, LLC DBA EQUUS WORKFORCE SOLUTIONS FOR THE WFNJ TANF JOB SKILLS TRAINING DIRECTLY RELATED TO EMPLOYMENT & OCCUPATIONAL TRAINING & JOB SKILLS PROGRAM. TOTAL AMOUNT: \$150,000.00. PERIOD: JANUARY 1, 2022 THROUGH SEPTEMBER 30, 2022. (STATE FUNDS – NO COUNTY FUNDS)
- NO. 2022-16** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH THE CHILDREN’S HOME SOCIETY OF NEW JERSEY FOR “PRENATAL HEALTH EDUCATION AND SUPPORT SERVICES FOR AT-RISK PREGNANT LATINA WOMEN AND THEIR FAMILIES.” PERIOD: JANUARY 1, 2022 THROUGH DECEMBER 31, 2023, WITH AN OPTION TO EXTEND FOR ONE YEAR. AMOUNT: \$54,000.00 (\$27,000.00 PER YEAR) (COUNTY FUNDS)
- NO. 2022-17** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXERCISE THE OPTION TO EXTEND A COMPETITIVE CONTRACT WITH CATHOLIC CHARITIES DIOCESE OF TRENTON FOR THE PROVISION OF TRANSITION TO TREATMENT SUPPORT SERVICES. PERIOD: JANUARY 1, 2022 THROUGH DECEMBER 31, 2022. AMOUNT: \$190,000.00 (\$188,747.00 PEER GROUPING FUNDS) (\$1,253.00 COUNTY FUNDS)
- NO. 2022-18** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXERCISE THE OPTION TO EXTEND A COMPETITIVE CONTRACT WITH CATHOLIC CHARITIES DIOCESE OF TRENTON FOR THE PROVISION OF SUPPORTED RESIDENTIAL/SENIOR CASE MANAGEMENT SERVICES. PERIOD: JANUARY 1, 2022 THROUGH DECEMBER 31, 2022. AMOUNT: \$94,300.00 (COUNTY FUNDS)

NO. 2022-19

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXERCISE THE OPTION TO EXTEND A COMPETITIVE CONTRACT WITH CATHOLIC CHARITIES, DIOCESE OF TRENTON FOR THE PROVISION OF BI-CULTURAL TRAUMA TREATMENT SERVICES. PERIOD: JANUARY 1, 2022 THROUGH DECEMBER 31, 2022. AMOUNT: \$80,000.00 (COUNTY FUNDS)

NO. 2022-20

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXERCISE THE OPTION TO EXTEND A COMPETITIVE CONTRACT WITH CONTACT OF MERCER COUNTY NJ, INC., FOR THE PROVISION OF CRISIS AND SUICIDE PREVENTION HOTLINE SERVICES. PERIOD: JANUARY 1, 2022 THROUGH DECEMBER 31, 2022. AMOUNT: \$21,500.00 (COUNTY FUNDS)

NO. 2022-21

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXERCISE THE OPTION TO EXTEND A COMPETITIVE CONTRACT WITH JEWISH FAMILY AND CHILDREN'S SERVICE OF GREATER MERCER COUNTY FOR THE PROVISION OF COMMUNITY SUPPORT SERVICES – MENTAL HEALTH AND SUBSTANCE USE CASE MANAGEMENT AND STABILIZATION. PERIOD: JANUARY 1, 2022 THROUGH DECEMBER 31, 2022. AMOUNT: \$135,300.00 (COUNTY FUNDS)

NO. 2022-22

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXERCISE THE OPTION TO EXTEND A COMPETITIVE CONTRACT WITH JEWISH FAMILY AND CHILDREN'S SERVICE OF GREATER MERCER COUNTY FOR LATINX TRAUMA TREATMENT SERVICES. PERIOD: JANUARY 1, 2022 THROUGH DECEMBER 31, 2022. AMOUNT: \$76,000.00 (COUNTY FUNDS)

NO. 2022-23

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXERCISE THE OPTION TO EXTEND A COMPETITIVE CONTRACT WITH JEWISH FAMILY AND CHILDREN'S SERVICE OF GREATER MERCER COUNTY FOR THE PROVISION OF HISPANIC OUTREACH SERVICES. PERIOD: JANUARY 1, 2022 THROUGH DECEMBER 31, 2022. AMOUNT: \$30,000.00 (COUNTY FUNDS)

NO. 2022-24

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXERCISE THE OPTION TO EXTEND A COMPETITIVE CONTRACT WITH MILL HILL CHILD AND FAMILY DEVELOPMENT CENTER FOR THE PROVISION OF EARLY INTERVENTION SERVICES. PERIOD: JANUARY 1, 2022 THROUGH DECEMBER 31, 2022. AMOUNT: \$25,850.00 (COUNTY FUNDS)

NO. 2022-25

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXERCISE THE OPTION TO EXTEND A COMPETITIVE CONTRACT WITH THE RESCUE MISSION OF TRENTON FOR THE PROVISION OF SUPPORTIVE SERVICES FOR HOMELESS INDIVIDUALS. PERIOD: JANUARY 1, 2022 THROUGH DECEMBER 31, 2022. AMOUNT: \$52,040.00 (HOMELESSNESS TRUST FUNDS) (NO COUNTY FUNDS)

NO. 2022-26

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH RESCUE MISSION OF TRENTON, FOR THE PRODUCTION OF AFFORDABLE HOUSING UNITS FOR HOMELESS INDIVIDUALS AND FAMILIES AND THOSE AT-RISK OF BEING HOMELESS. PERIOD: SEPTEMBER 1, 2021 THROUGH JUNE 30, 2023, WITH AN OPTION TO EXTEND FOR ONE-YEAR. AMOUNT: \$30,000.00 (HOMELESSNESS TRUST FUNDS) (NO COUNTY FUNDS)

NO. 2022-27

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A GRANT RENEWAL AWARD FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HEALTH, DIVISION OF HIV, STD, AND TB SERVICES (DHST22TAC004), FOR TUBERCULOSIS (TB) CLINICAL, NURSING CASE MANAGEMENT AND OUTREACH SERVICES TO MERCER COUNTY RESIDENTS. PERIOD: JANUARY 1, 2022 THROUGH DECEMBER 31, 2022. AMOUNT: \$160,304.00 (\$95,816.00 [STATE FUNDS]; \$64,488.00 [COUNTY FUNDS])

NO. 2022-28

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE AN EXTRAORDINARY, UNSPECIFIABLE SERVICES (E.U.S) AGREEMENT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH THE TRENTON HEALTH TEAM TO PROVIDE OUTPATIENT TUBERCULOSIS (TB) CLINICAL SERVICES AND NURSE CASE MANAGEMENT TO UNINSURED MERCER COUNTY RESIDENTS. PERIOD: JANUARY 1, 2022 THROUGH DECEMBER 31, 2022. AMOUNT: \$160,304.00 (\$95,816.00 FEDERAL FUNDS; AND \$64,488.00 COUNTY FUNDS)

NO. 2022-29

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A MEMORANDUM OF AGREEMENT WITH THE COLLEGE OF NEW JERSEY (TCNJ) TO CONNECT TCNJ STUDENTS AND FACULTY WITH COMMUNITY PARTNERS IN RECIPROCAL COLLABORATIONS. PERIOD: JANUARY 1, 2022 THROUGH DECEMBER 31, 2022. AMOUNT: \$55,000.00 (COUNTY FUNDS).

NO. 2022-30

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE AN AGREEMENT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH HFT MANAGEMENT INC., DBA GATEWAY OUTDOOR ADVERTISING FOR ADVERTISING SERVICES FOR THE COVID-19 VACCINATION EFFORT CAMPAIGN AND EMERGENCY RENTAL ASSISTANCE PROGRAM (ERAP). PERIOD: JANUARY 1, 2022 THROUGH JUNE 30, 2022 TOTAL AMOUNT NOT TO EXCEED \$22,778.00

NO. 2022-31

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO ACCEPT FUNDING AND EXECUTE SUBSEQUENT SUBGRANT AWARD DOCUMENTS WITH THE STATE OF NEW JERSEY FOR THE MERCER COUNTY PROSECUTOR'S OFFICE TO PARTICIPATE IN THE CHILDREN ADVOCACY DEVELOPMENT GRANTS ADMINISTERED BY THE STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES. AMOUNT: \$218,790.23 (\$218,790.23 STATE, \$0.00 COUNTY MATCH). PROJECT PERIOD: JULY 1, 2021 TO JUNE 30, 2022

NO. 2022-32

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICE AGREEMENT (AWARDED THROUGH A FAIR AND OPEN PROCESS) WITH FENNELLY ENVIRONMENTAL ASSOCIATES, LLC FOR ENVIRONMENTAL CONSULTING AND TESTING SERVICES FOR THE COUNTY OF MERCER. TOTAL AMOUNT NOT TO EXCEED: \$25,000.00. PERIOD: JANUARY 1, 2022 THROUGH DECEMBER 31, 2022 **(RFP2021-03)**

ADOPTED:

Ayes - 7. Nays - 0. Abstain - 0. Absent - 0.

Ayes – Commissioners Cimino, Frisby, Koontz, McLaughlin, Stokes, Walter and Melker

ON-GOING BUSINESS

Commissioner Walter announced that the U.S. Census Bureau notified government officials with information about participating in the 2020 Census Count Question Resolution (CQR) Operation. She explained that the CQR gave county and equivalent entities the opportunity to review their official Census housing and population counts for potential errors. She added that the Census Bureau will accept Count Question Resolution (CQR) cases from January 3, 2022 through June 30, 2023. She suggested that the County disseminate the information out to the community.

Commissioner Frisby suggested to have Terry West, Community Development Specialist, be the person that continued the outreach to the community regarding the Census.

PUBLIC SECTION

At this time, Chair Melker invited the members of the public to comment on any item listed on and off the agenda.

There was no comment.

ADJOURNMENT

A motion to adjourn the Formal Meeting was offered by Commissioner Koontz and seconded by Commissioner Frisby, which was adopted by the unanimous vote of the members of the Mercer County Board of Commissioners.

VOTE ON MOTION

Ayes - 7. Nays - 0. Abstain - 0. Absent - 0.

Ayes – Commissioners Cimino, Frisby, Koontz, Melker, Walter and Frisby

FORMAL MEETING ADJOURNED AT 6:16 PM


EBONY WITHERSPOON
ADMINISTRATIVE CLERK

kd



JERLENE H. WORTHY, CLERK
BOARD OF COUNTY COMMISSIONERS

COUNTY OF MERCER
McDADE ADMINISTRATION BUILDING
640 SOUTH BROAD STREET
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LISA M. VENA
DEPUTY CLERK

MERCER COUNTY BOARD OF COMMISSIONERS

INFORMAL MEETING OF JANUARY 11, 2022

MINUTES

Chair Melker called the Agenda Meeting to order at 6:00 P.M. on January 11, 2022 in Room 211 of the Joyce L. McDade Administration Building, 640 South Broad Street, Trenton, New Jersey.

ROLL CALL

The following members of the Board answered the Roll Call of the Administrative Clerk, Clerk to the Board Office:

Present – Commissioners Cimino, Frisby, Koontz, McLaughlin, Stokes, Walter and Melker

Chair Melker led the Pledge of Allegiance and Salute to the Flag.

SUNSHINE LAW

The Administrative Clerk, Clerk to the Board Office announced that in accordance with the provisions of the New Jersey Open Public Meetings Law, notice of this Informal Meeting had been mailed to The Trenton Times, The Trentonian and The Princeton Packet newspapers as well as having been posted in both the County Administration Building and Courthouse at least forty-eight (48) hours in advance of the meeting.

MOMENT OF SILENCE

Commissioner Koontz asked to have a moment of silence for Richard “Dick” Cunningham, a valued volunteer and resident of the East Windsor/Hightstown community.

COMMUNICATIONS

Five (5) communications were discussed and approved for placement on the Agenda for the Formal Meeting of January 13, 2022.

Commissioner Frisby made reference to the Communication from George D. McGill, Esq., McGill & Hall LLC, regarding the Planning Board of the City of Trenton Support of Old Wharf Park Project, City of Trenton. He asked the Administration if there were other county-owned properties along the Waterfront going from the Wharf Park down Lambertson Street. Ms. Nazzaro stated she would follow-up with the additional information.

Commissioner Walter made reference to the Communication regarding the Commissioner Questions for January 11, 2022. She mentioned that she appreciated the answers to the questions from the Commissioner Board. She made reference to the proposed Resolution authorizing to execute a Professional Service Agreement with Fennelly Environmental Associates, LLC for environmental consulting and testing services. She asked for further explanation on why there wasn't a larger variety of engineers to choose from to do a project. Lillian L. Nazzaro, Esq., County Administrator, stated that she would follow up with the Planning Department.

Commissioner Frisby made reference to the Communication regarding the Commissioner Questions for January 11, 2022. He asked if the Commissioner Board would receive a presentation regarding the Confidential Aide Authorization memorandum drafted by the Personnel Department. Ms. Nazzaro, Esq., announced that Raissa L. Walker, Personnel Director, was in attendance to answer any additional questions regarding the memorandum and address concerns regarding an adopted Resolution from the previous meeting in December. **(See Schedule A, attached hereto, and made a part hereof)**

Commissioner Frisby expressed his concern with the memorandum that illustrated the Commissioner Board only having three Confidential Aides instead of seven (7). He was under the impression that all of the Commissioner Aides shared the title of Confidential Aide. Ms. Walker explained that some of the paperwork did not come to her office requesting Confidential Aide titles. She added that four (4) of the Commissioner Aides were considered Confidential Secretaries while the other three (3) were under the title of Confidential Aide. Commissioner Frisby stated that the Commissioner Board's Table of Organization (TO) budget sheet does not mention the title of Confidential Secretary. The Commissioner Board expressed their concern regarding the voting on incorrect positions.

Commissioner Walter asked for information regarding the history of the initial Confidential Aide title. Ms. Walker stated that currently the statute allows no more than seven (7) confidential aides. She stated that the Civil Service Commission (CSC) sent her office a report affirming that the CSC database reflected (9) confidential aides to date. She continued that the memorandum gave justification for thirteen (13) confidential aides, which included the seven (7) confidential aides that were covered by statute and to add the six (6) that were not covered by the statute. She concluded that the goal was to get a number reconciled correctly with the State of New Jersey, so that they were complying. She highlighted that if the Commissioner Board wanted to change the four (4) Commissioner Aide titles back to Confidential Aide, then the total number of Confidential Aide titles in the County would be seventeen (17).

Commissioner Walter asked if the memorandum reflected all the Confidential Aides currently in the County, because she believed there were other offices that displayed Confidential Aides on other department TO sheets. Ms. Walker confirmed that the memorandum represented all the Confidential Aides. She added that she could not guarantee that the TO sheets would not show additional Confidential Aide titles, because that document was not generated by her office.

Commissioner Koontz highlighted that he believed the Commissioner Board would be more comfortable with a Resolution with a number that more accurately reflects the exact number or what the County intended to have. Commissioner Frisby mentioned that he would like to know what the numbers were and would like it reflected in the Budget.

Ms. Nazzaro acknowledged that she would follow up with David J. Miller, Chief Financial Officer/Treasurer, Finance Division.

RESOLUTIONS

Twenty-two (22) proposed Resolutions were discussed and approved for placement on the agenda for the Formal Meeting of January 13, 2021.

Commissioner McLaughlin made reference to the proposed Resolution authorizing to execute the Option to Extend a Competitive Contract with the Rescue Mission of Trenton for the provision of supportive services for homeless individuals. She inquired about how the Homelessness Trust Funds were generated. Commissioner Walter answered that the surcharges for recording documents at the Mercer County Clerk's Office were collected into a fund that was used by the County to fund the Homelessness Trust Fund.

Commissioner Walter made reference to the proposed Resolution authorizing to execute a Grant Renewal Award from the State of New Jersey, Department of Health, Division of HIV, STD, and TB Services, for Tuberculosis (TB) Clinical, Nursing Case Management and Outreach Services to Mercer County Residents. She asked for an update on the TB numbers in Mercer County.

Ms. Nazzaro stated that the Administration would like to pull Resolutions (R-23 through R-28) from the Agenda. She added that the Administration would like to have the Airport Manager, Melinda Montgomery, attend a meeting to answer questions the Commissioner Board may have, in addition to the written questions that were submitted by Commissioner Walter.

OLD BUSINESS

Commissioner Walter announced that the National Association of Counties (NACo) was running a Live Healthy Prescription, Health & Dental Discount Program. She inquired if it was something that Mercer County should follow up on.

ON-GOING BUSINESS

Ms. Nazzaro gave an update on the COVID data. (See **Schedule B, attached hereto, and made a part hereof**)

Commissioner Walter announced that she had a great experience with COVID testing at the Cure Arena, just before the Christmas Holiday.

Commissioner Frisby gave kudos to the Administration on the improvement of the COVID-19 Response.

Commissioner Cimino suggested that the Administration follow up with the enforcement of the indoor mask mandate for events at the Park Commission facilities.

NEW BUSINESS

Commissioner Frisby welcomed and congratulated his new colleagues, Commissioner Terrance Stokes and Commissioner Kristin L. McLaughlin, on their first meeting in the McDade Administration Building.

Commissioner Cimino suggested that the Commissioner Board receive a presentation on the status of the airport projects to educate the new Commissioners. Ms. Nazzaro stated that she would pass on the request to Aaron T. Watson, Deputy County Administrator.

PUBLIC SECTION

At this time, Chair Melker invited the members of the public to comment on any item listed on and off the agenda.

There were no comments.

AGENDA MEETING ADJOURNED AT 7:19 PM


EBONY WITHERSPOON
ADMINISTRATIVE CLERK

kd



COUNTY OF MERCER
OFFICE OF PERSONNEL
McDade Administration Building
640 South Broad Street
P.O. Box 8068
Trenton, NJ 08650-0068
Phone: 609-989-6676 Fax: 609-989-6535

"Schedule A"

Kelvin S. Ganges
Chief of Staff

Brian M. Hughes
County Executive

Lillian L. Nazzaro, Esq.
County Administrator

Raissa L. Walker
Personnel Director

MEMORANDUM

TO: Lillian L. Nazzaro, Esq.
County Administrator

FROM: Raissa L. Walker
Personnel Director

RE: Confidential Aide Authorization

DATE: January 11, 2022

In an effort to provide clarity to the issue of the number of confidential aides countywide, I've compiled a complete accounting of the number of aides allowed to the jurisdiction as well as the number of current confidential aides who need to be officially recognized by the Civil Service Commission in their present confidential status.

As the Office of Personnel, in conjunction with the Civil Service Commission (CSC) has recently conducted an audit of this title, it has been determined that there are several current employees who have not been approved by CSC due to the overage we have in that particular title. CSC is refusing to authorize additional appointments until the legislative body provides a resolution which allows for the positions. I would remind the Commissioners that this authorization is the same process which was followed when they approved the additional Prosecutor Investigator positions, as per Resolution 2017-423 adopted September 28, 2017.

Please be reminded that N.J.S.A 11A:3-5, provides for the administration of unclassified titles for both local and state entities. Currently, the statute allows for seven (7) unclassified confidential aides to serve at the discretion of the appointing authority.

To date, there are nine (9) confidential aides reflected in the CSC database. The positions are located as follows:

"Schedule A"

County Administration	1 employee	Level I	\$51,705
County Commissioners	3 employees	Level III	\$94,683
		Level I	\$36.68/hour
		Level I	\$33.55/hour
County Clerk	1 employee	Level II	\$60,215
Economic Development	2 employees	Level III	\$94,683
		Level II	\$71,441
Finance	1 employee	Level III	\$103,531
Sheriff	1 employee	Level III	\$115,518

As mentioned earlier, the statute only allows for the appointment of (7) seven aides. By increasing the maximum count of 7, this would allow for the two (2), most recently hired, of the current nine (9) to be officially reconciled under the statute.

Additionally, we have six (6) current employees who need to be officially recognized as Confidential Aides. The breakdown is as follows:

County Administration	4 employees	Level I	\$42,340
		Level III	\$90,296
		Level III	\$88,102
		Level II	\$60,215
County Clerk	1 employee	Level II	\$60,215
Economic Development	1 employee	Level III	\$94,683

Therefore, this action is necessary to cover the last two (2) appointees reflected in the CSC report as well as covering four (4) other appointed employees. The increase in additional title authorization will allow CSC to officially recognize these employees and allow compliance under the statute. The reconciliation would provide appropriate title appointments for thirteen (13) current employees.

Please feel free to reach out with any questions and/or concerns.

Thank you.

RLW:ams

"Schedule B"

COVID-19 Update

Approx. 90 COVID positive employees- about 50% not vaccinated. The number of positives changes on daily basis.

The State is averaging about 25k positive cases a day. In Mercer today, we had 858 PCR positives, 254 antigen positives, for total of 1,122 positive cases in Mercer. We had 8 deaths and rate of transmission is 1.41%

COVID testing through the State at Arena Gate C. tested 550 today and 800 yesterday.

Vaccinations at Arena and Parkside and Hollowbrook averaging about 200-250 vaccines a day.

Vaccines also being administered in gym at 1440.