



JERLENE H. WORTHY, CLERK  
BOARD OF COUNTY COMMISSIONERS

**COUNTY OF MERCER**  
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LISA M. VENA  
DEPUTY CLERK

**MERCER COUNTY BOARD OF COUNTY COMMISSIONERS**

**FORMAL MEETING OF NOVEMBER 10, 2021**

**MINUTES**

Chair Frisby called the Formal Meeting to order at 6:02PM on November 10, 2021 in Room 211 of the Joyce L. McDade Administration Building, 640 South Broad Street, Trenton, New Jersey.

The following members of the Commissioner Board answered the Roll Call of the Clerk to the Board:

Present – Commissioners Cannon, Cimino, Walter, and Frisby

Absent- Commissioner Koontz, Melker and Colavita

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The Clerk to the Board read the Invocation.

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Chair Frisby led the Pledge of Allegiance and Salute to the Flag.

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The Clerk to the Board announced that in accordance with the provisions of the New Jersey Open Public Meeting Law Notice of this meeting has been mailed to The Trenton Times, The Trentonian, and The Princeton Packet newspapers, as well as having been posted in the Courthouse and the Administration Building at least 48 hours in advance of this meeting.

## **PRESENTATIONS:**

At this time, Commissioner Frisby invited County Executive Brian M. Hughes for a presentation.

Mr. Hughes appeared before the Board to introduce Barbara J. Panifili as an appointment to the Mercer County Vo-Tech Board. He stated Ms. Panifili would do our County well and that he recommended her in the highest regard.

Chair Frisby noted that the Board reviewed her resume and applauded Mr. Hughes for presenting incredible candidates. Chair Frisby asked why is she pursuing to serve on the Mercer County Vo- Tech Board.

Ms. Panifili responded that she taught school for 39 years and has an intensive background in education. She added that the Vo- Tech school is exceptional that created successful people. She stated she was prepared to serve on the Board.

Commissioner Walter replied she was looking forward to voting on her nomination.

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At this time, Chair Frisby invited John Donnadio, President of New Jersey Association of Counties (NJAC), to address the Board. Chair Frisby added that Mr. Donnadio presented two awards to Mercer County officials at the NJAC conference held in Atlantic City, NJ.

Mr. Donnadio said the Commissioner Board is a terrific group of county professionals that have served. He commended Commissioner John Cimino for serving as president of NJAC, adding that he was an exceptional leader throughout the pandemic. He noted that he was fortunate to connect with Marygrace Billek, Director of Mercer County Human Services, and presented with the service award at the conference. He stated she is committed to being an excellent public servant.

Ms. Billek thanked Mr. Donnadio for the recognition. She said she has a team of professionals who provide exceptional services. In addition, she thanked the Commissioners and the County Executive for their support.

Mr. Hughes added that Ms. Billek operates the largest county government agency, adding that she is an excellent leader.

Mr. Donnadio presented the final award to Commissioner Ann Cannon for her leadership for serving on the NJAC board. He said Commissioner Cannon was enthusiastic and grateful for her service. He added that she is welcomed at any event with NJAC.

Commissioner Cannon indicated that it has been a pleasure to work with NJAC and that she had the opportunity to meet great people. She thanked the Commissioner board, County Executive and NJAC for their support.

Mr. Hughes started the first time he ran for the Commissioner Board; he ran with Commissioner Cannon and Jim McManimon. He said Commissioner Cannon would be missed on the Board.

At this time, Chair Frisby stated that the Board decided to name public service awards after Commissioner Cannon and Colavita, honoring people in community service.

Commissioner Cannon presented Crystal Feliciano, President Giayana Monae Genesis Foundation, Inc., and Project Move Founder with the first-ever Commissioner Cannon public service award. Commissioner Cannon said it is a small token of appreciation for their service in the community.

Chair Frisby presented Blair Miller, Founder, and Director of Neighbors Kindness Project, with the Commissioner Colavita community service award. He thanked Ms. Miller for her hard work in the community.

Ms. Blair responded that it was an honor to receive this award and that she cares about homelessness. She thanked the Board for recognizing that community is about kindness.

Ms. Feliciano thanked the Board for honoring her for the Commissioner Cannon award. She commented that she was grateful to receive the award, and she thanked the Board for their leadership.

Commissioner Walter congratulated the honorees for their service to the community. She noted that you meet great people in politics and that Commissioner Colavita and Cannon are good people.

Commissioner Cimino also commended the honorees for stepping up to serve in the community. In addition, he congratulated Commissioner Cannon for her leadership.

Chair Frisby said it was a different spirit in the room tonight. He noted Commissioner Cannon is a person who has great energy. He was grateful the Board honored Commissioner Cannon and Colavita tonight.

**APPROVAL OF MINUTES:**

On the motion of Commissioner Cannon, seconded by Commissioner Walter, the Minutes of the following meeting were approved:

Special Formal Meeting of July 1, 2021

Formal Meeting of September 9, 2021

**VOTE ON MOTION**

Ayes -6. Nays-0. Abstain-0. Absent-1

Ayes- Commissioner Cannon, Cimino, Koontz, Melker, Walter and Frisby

Absent- Commissioner Colavita

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**COMMUNICATIONS:**

A communication was received from the Purchasing Department, Isamar Maldonado, Purchasing Agent, dated October 6, 2021: Minutes and Bid / RFP Results for the week of October 4, 2021

A communication was received from Purchasing Department, Isamar Maldonado, Purchasing Agent, dated October 29, 2021: Minutes and Bid / RFP Results for the week of October 25, 2021

A communication was received from the Purchasing Department, Isamar Maldonado, Purchasing Agent, dated September 27, 2021: Minutes and Bid / RFP Results for the week of October 1, 2021

A communication was received from the Purchasing Department, Isamar Maldonado, Purchasing Agent, dated October 25, 2021: Minutes and Bid / RFP Results for the week of October 18, 2021

A communication was received from Barry Seymour, Executive Director , Delaware Valley Regional Planning Commission (DVRPC), dated October 21, 2021, RE: Overview of the funding relationship between Mercer County and DVRPC

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A communication was received from Diane Gutierrez- Scaccetti, Commissioner, State of New Jersey Department of Transportation , dated September 27, 2021, RE: Fy 2022 Local Bridge Fund Program – Mercer County Local Bridge awarded \$3,199,086 from the New Jersey Transportation’s Trust Fund

A communication was received from Marion Masnick, Clerk of the Board, Board of Monmouth County Commissioners, dated October 29, 2021, RE: Resolution supporting A-5962 and S-4051 to permit funds from the “9-1-1 System and Emergency Response Trust Fund Account”

A communication was received from Brian M. Hughes, County Executive , dated October 8, 2021, RE: Appointments Requiring Commissioners Advise and Consent – Mercer County Abused, Neglected & Missing Children (Fatuma Lalugba) and Mercer County Vo- Tech Board ( Barbara Panfilli)

A communication was received from Brian M. Hughes, County Executive , dated October 27, 2021, RE: Appointments Requiring Commissioners Advise and Consent – Mercer County Special Services School District (Lisa Vena)

## **RESOLUTIONS:**

The Clerk to the Board called for a Motion to Vote in Block on the Resolutions listed on the Agenda.

Commissioner Cannon moved, seconded by Commissioner Cimino, that:

**RESOLUTIONS NO. 1 THROUGH 4 AND 6 THROUGH 48 BE VOTED ON IN BLOCK**

### **VOTE ON MOTION**

Ayes- 4. Nays-0. Abstain-0. Absent -3  
Ayes- Commissioner Cannon, Cimino, Walter and Frisby  
Absent- Commissioner Koontz, Melker and Colavita

Commissioner Cannon offered the Resolutions, seconded by Commissioner Cimino.

NO. 2021-575      ADOPTION OF LIST OF HOLIDAYS TO BE OBSERVED BY ALL MERCER COUNTY OFFICES FOR THE YEAR 2022 WITH THE EXCEPTION OF THOSE OFFICES REQUIRED TO BE OPEN BY LAW

NO. 2021-576      SPECIAL ITEM OF REVENUE – STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES, FOR A LOCAL GOVERNMENT EMERGENCY FUND CORONAVIRUS RELIEF FUND (CRF) TOTAL GRANT \$4,152,919.00

NO. 2021-577      SPECIAL ITEM OF REVENUE – FUNDS RECEIVED FOR THE COUNTY OF MERCER CONSUMER BOWL GRANT AMOUNT: \$1,000.00 (NO STATE FUNDS- NO COUNTY FUNDS)

NO. 2021-578      SPECIAL ITEM OF REVENUE – CITY OF TRENTON DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ( HUD) ENTERED INTO TO A SHARED SERVICE AGREEMENT WITH THE COUNTY OF MERCER FOR SYSTEM MONITOR SERVICES IN MERCER COUNTY. PERIOD SEPTEMBER 1, 2020 THROUGH AUGUST 31, 2021 ( WITH AN OPTION TO EXTEND FOR ONE YEAR\_ AMOUNT; \$115, 000.00 (\$40,000.00 [CITY OF TRENTON- UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FUNDS]; \$75,000.00

- NO. 2021-579      SPECIAL ITEM OF REVENUE – STATE OF NEW JERSEY  
DEPARTMENT OF NEW JERSEY , OFFICE OF HUMAN  
SERVICES, DIVISION OF AGING SERVICES  
AUTHORIZES THE COUNTY OF MERCER TO ACCEPT  
AMENDMENT NO. 1 TO THE 2021 INITIAL AREA PLAN  
CONTRACT GRANT AWARD RESOLUTION TO  
INCLUDE ADDITIONAL FUNDS IN THE AMOUNT OF  
\$466,620.00 (\$39, 779.00 [ADULT PROTECTIVE SERVICES  
(APS) ; \$84,798.00 [FFCRA TITLE III-C2]; \$195,474.00  
CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL  
APPROPRIATIONS ACT TITLE III-B; \$5,052.00 CORONAVIRUS  
RESPONSE AND RELIEF SUPPLEMENTAL  
APPROPRIATIONS ACT TITLE III-C2; \$100, 317.00  
CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL  
APPROPRIATIONS ACT TITLE ADRC ( NO COUNTY FUNDS)
- NO. 2021-580      SPECIAL ITEM OF REVENUE – STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS , DIVISION OF  
HOUSING AND COMMUNITY RESOURCES FOR  
COMMUNITY SERVICES BLOCK GRANT (CSBG) FUNDS  
(RESOLUTION 2020-05235-0219-03 “AMEND RESOLUTION TO  
INCREASE THE AWARD AMOUNT BY AN ADDITIONAL  
\$3,130.00 TOTAL AWARD AMOUNT: \$312,979.00 PERIOD:  
JANUARY 1, 2020 TO DECEMBER 31, 2020 (STATE FUNDS)  
(NO COUNTY FUNDS)
- NO. 2021-581      SPECIAL ITEM OF REVENUE – STATE OF NEW JERSEY  
DEPARTMENT OF LABOR AND WORKFORCE  
DEVELOPMENT AWARDS WORKFORCE DEVELOPMENT  
AREA FUNDING FOR THE COUNTY OF MERCER  
WORKFORCE LEARNING LINK (WLL) PROGRAM. PERIOD:  
JULY 1, 2021 THROUGH JUNE 30, 2022; TOTAL  
AMOUNT: \$77,000.00

- NO. 2021-582 SPECIAL ITEM OF REVENUE – STATE OF NEW JERSEY ,  
DEPARTMENT OF HEALTH , PROVIDES FUNDS TO  
COUNTY OF MERCER FOR THE LOCAL CORE  
CAPACITY FOR PUBLIC HEALTH EMERGENCY  
PREPAREDNESS PROGRAM (LINCS) GRANT (PHP19 LNC022)  
PERIOD: JULY 1, 2021 THROUGH JUNE 30, 2022. AMOUNT:  
\$711,244.00 (STATE FUNDS- NO COUNTY FUNDS)
- NO. 2021-583 COUNTY EXECUTIVE AND CLERK TO THE BOARD  
AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT  
WITH CHILD CARE CONNECTION, INC., FOR THE  
PROVISION OF CHILD CARE PROGRAM  
ENHANCEMENT/SUPPORT SERVICES. PERIOD: JANUARY 1,  
2022 THROUGH DECEMBER 31, 2023, WITH AN OPTION TO  
EXTEND FOR ONE (1) YEAR. AMOUNT: \$25,106.00  
(\$12,533.00 COUNTY FUNDS PER YEAR)
- NO. 2021-584 COUNTY EXECUTIVE AND CLERK TO THE BOARD  
AUTHORIZED TO EXERCISE THE OPTION TO EXTEND A  
COMPETITIVE CONTRACT WITH MERCER COUNCIL ON  
ALCOHOLISM AND DRUG ADDICTION FOR SUBSTANCE  
ABUSE PREVENTION EDUCATION PROGRAMS FOR  
MERCER COUNTY RESIDENTS. PERIOD: JANUARY 1, 2022  
THROUGH DECEMBER 31, 2022. AMOUNT: \$80,000.00  
(STATE FUNDS) (NO COUNTY FUNDS)
- NO. 2021-585 AMEND RESOLUTION NO. 2021-46, ADOPTED JANUARY 28,  
2021 AND COUNTY EXECUTIVE AND CLERK TO THE  
BOARD AUTHORIZED TO EXECUTE AMENDMENT NO. 1  
TO THE COMPETITIVE CONTRACT WITH THE RESCUE  
MISSION OF TRENTON FOR THE PROVISION OF INMATE  
COMMUNITY RE-ENTRY PROGRAM (ICRP) CASE  
MANAGEMENT SERVICES “AMEND RESOLUTION TO  
INCREASE THE CONTRACT AMOUNT BY AN  
ADDITIONAL \$11,700.00 (STATE FUNDS)”. PERIOD:  
OCTOBER 1, 2021 THROUGH DECEMBER 31, 2021. REVISED  
TOTAL AMOUNT: \$123,200.00 [\$11,700.00 (NJCA RE-  
ENTRY) FUNDS; \$111,500.00 (COUNTY FUNDS)]



NO. 2021-586 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH COUNTY BUSINESS SYSTEMS INC. FOR A LAND RECORDS MANAGEMENT CON VERSION SYSTEM FOR THE MERCER COUNTY CLERK. TOTAL AMOUNT NOT TO EXCEED: \$250,000.00 PERIOD: OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2023, WITH AN OPTION TO EXTEND FOR ONE (1) YEAR (CC2021-09)

NO. 2021-587 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH BETTINA SHOLK REAL ESTATE APPRAISAL FOR REAL ESTATE APPRAISAL SERVICES FOR THE COUNTY OF MERCER. PERIOD: JANUARY 1, 2022 THROUGH DECEMBER 31, 2024, WITH AN OPTION TO EXTEND FOR ONE (1) YEAR. TOTAL AMOUNT NOT TO EXCEED: \$35,000.00 (CC2021-09)

NO. 2021-588 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH RONALD A. CURINI APPRAISALS CO., INC., INC. FOR REAL ESTATE APPRAISAL SERVICES FOR THE COUNTY OF MERCER. PERIOD: JANUARY 1, 2022 THROUGH DECEMBER 31 2024, WITH AN OPTION TO EXTEND FOR ONE (1) YEAR. TOTAL AMOUNT NOT TO EXCEED: \$35,000.00 (CC2021-09)

NO. 2021-589 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH MARTIN APPRAISAL ASSOCIATES, INC. FOR REAL ESTATE APPRAISAL SERVICES FOR THE COUNTY OF MERCER. PERIOD: JANUARY 1, 2022 THROUGH DECEMBER 31, 2024, WITH AN OPTION TO EXTEND FOR ONE (1) YEAR. TOTAL AMOUNT NOT TO EXCEED: \$35,000.00 (CC2021-09)

- NO. 2021-590 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH STERLING DISANTO & ASSOCIATES, LLC FOR REAL ESTATE APPRAISAL SERVICES FOR THE COUNTY OF MERCER. PERIOD: JANUARY 1, 2022 THROUGH DECEMBER 31, 2024, WITH AN OPTION TO EXTEND FOR ONE (1) YEAR. TOTAL AMOUNT NOT TO EXCEED: \$35,000.00 (CC2021-09)
- NO. 2021-591 AMEND RESOLUTION NO. 2021-16, ADOPTED JANUARY 14, 2021 AND AUTHORIZE THE COUNTY EXECUTIVE AND CLERK TO THE BOARD TO EXECUTE AMENDMENT NO. 2 TO THE OPTION TO EXTEND THE SHARED SERVICES AGREEMENT WITH THE MERCER COUNTY BOARD OF SOCIAL SERVICES FOR THE PROVISION OF THE MERCER COUNTY ADULT PROTECTIVE SERVICES PROGRAM. "AMEND RESOLUTION TO INCREASE THE AGREEMENT AMOUNT BY AN ADDITIONAL \$82,887.00 (CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT (CRRSA) FUNDS). REVISED PERIOD FOR ADDITIONAL FUNDS ONLY: APRIL 1, 2021 THROUGH SEPTEMBER 30, 2022. REVISED TOTAL AMOUNT: \$392,257.00 (\$237,370.00 [ADULT PROTECTIVE SERVICES (APS) FUNDS]; \$72,000.00 [PEER GROUPING FUNDS]; AND \$82,887.00 [CRRSA FUNDS])
- NO. 2021-592 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A GRANT AGREEMENT WITH THE STATE OF NEW JERSEY DEPARTMENT OF HEALTH (NJDOH) FOR THE PROVISION OF VACCINATION SERVICES RELATED TO COVID-19. PERIOD: JULY 1, 2021 THROUGH JUNE 30, 2023. AMOUNT: \$350,000.00 (STATE FUNDS)
- NO. 2021-593 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A GRANT AWARD FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS COVERING THE USF GRANT PROGRAM TO ASSIST ELDERLY, HANDICAPPED AND LOW-INCOME PERSONS WITH HEATING AND ELECTRICAL COSTS THROUGHOUT MERCER COUNTY. TOTAL AMOUNT: \$306,280.00. PERIOD: JULY 1, 2021 THROUGH JUNE 30, 2022. (FEDERAL FUNDS) (NO COUNTY FUNDS)

- NO. 2021-594 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT 2021 AMERICAN RESCUE PLAN (HOME-ARP) GRANT AGREEMENT FOR THE COUNTY OF MERCER CONSORTIUM. TOTAL AMOUNT: \$2,369,704.00 – FEDERAL FUNDS. (NO COUNTY FUNDS)
- NO. 2021-595 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO SUBMIT A GRANT APPLICATION AND EXECUTE SUBSEQUENT SUB-GRANT AWARD DOCUMENTS WITH THE STATE OF NEW JERSEY FOR THE MERCER COUNTY PROSECUTOR'S OFFICE TO PARTICIPATE IN THE FFY20 STOP VIOLENCE AGAINST WOMEN ACT (VAWA) GRANT PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY. AMOUNT: \$76,271.00 (\$57,203.00 – FEDERAL; \$19,068.00 COUNTY MATCH). PROJECT PERIOD: JULY 1, 2021 THROUGH JUNE 30, 2022. GRANT NO: VAWA-41-20
- NO. 2021-596 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A GRANT APPLICATION AND SUBSEQUENT SUB-GRANT AWARD DOCUMENTS WITH THE STATE OF NEW JERSEY, DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL FOR THE PARTICIPATION IN THE (FFY) 2021 OVERDOSE DATA TO ACTION- OPERATION HELPING HAND PROGRAM PROJECT PERIOD: SEPTEMBER 1, 2021 THROUGH AUGUST 31, 2022 TOTAL AMOUNT \$52, 631.57 (FEDERAL: \$52,631.57; TOTAL AMOUNT \$52, 631.57; COUNTY MATCH: \$0.00) GRANT SUBAWARD NO: FFYOHH-9-2-2021

- NO. 2021-597 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICE CONTRACT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH THE FIRM OF GENOVA BURNS, LLC, TO REPRESENT MERCER COUNTY CLERK PAULA SOLLAMI-COVELLO IN THE MATTER OF CONFORTI V. HANLON, ET AL. AMOUNT NOT TO EXCEED: \$75,000.00. PERIOD: SEPTEMBER 1, 2021 THROUGH AUGUST 31, 2022 (COUNTY FUNDS)
- NO. 2021-598 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO "EXERCISE AN OPTION TO EXTEND" THE PROFESSIONAL SERVICE CONTRACT (AWARDED THROUGH A FAIR AND OPEN PROCESS) WITH TWO RIVERS TITLE COMPANY, LLC, FOR TITLE INSURANCE SERVICES FOR THE COUNTY OF MERCER. PERIOD: NOVEMBER 30, 2021 THROUGH NOVEMBER 29, 2022. AMOUNT NOT TO EXCEED \$25,000.00 (RFP2020-04)
- NO. 2021-599 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH MICHAEL BAKER INTERNATIONAL, INC., TO PROVIDE ENGINEERING CONSULTING SERVICES FOR INDEPENDENT FEE ESTIMATES FOR ANTICIPATED DESIGN/CONSTRUCTION PROJECTS AT THE TRENTON-MERCER AIRPORT. PERIOD: DECEMBER 18, 2021 THROUGH DECEMBER 17, 2022. AMOUNT NOT TO EXCEED \$25,000.00
- NO. 2021-600 COUNTY EXECUTIVE AUTHORIZED TO SUBMIT AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) FOR FISCAL YEAR 2022 LOCAL BRIDGES FUND PROGRAM FOR COUNTY AID FOR FUNCTIONALLY OBSOLETE AND STRUCTURALLY DEFICIENT BRIDGE NO. 863.4, WARD STREET OVER PEDDIE LAKE, BOROUGH OF HIGHTSTOWN, COUNTY OF MERCER. TOTAL AMOUNT: \$3,199,086.00

- NO. 2021-601 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COST REIMBURSEMENT AGREEMENT (2021-DT-BLA-307) WITH THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR MERCER COUNTY IMPROVEMENTS ALONG HAMILTON AVENUE (CR 606) FROM JOHNSTON AVENUE TO KUSER ROAD (CR 619)/WARD AVENUE, TOWNSHIP OF HAMILTON. (NJDOT JOB NO: 6503341) PERIOD: NOVEMBER 10, 2021 THROUGH DECEMBER 31, 2026. STATE SHARE AMOUNT: \$1,085,309.00. PROJECT COMPLETION: TWO HUNDRED SIXTY SIX (266) CALENDAR DAYS FROM NOTICE TO PROCEED
- NO. 2021-602 MERCER COUNTY BOARD OF COUNTY COMMISSIONERS SUPPORTS THE NEW JERSEY DEPARTMENT OF TRANSPORTATION'S PRELIMINARY PREFERRED ALTERNATIVE (PPA) TO REPLACE THE ROUTE 1B BRIDGE OVER THE SHABAKUNK CREEK, LAWRENCE TOWNSHIP, MERCER COUNTY
- NO. 2021-603 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A QUIT CLAIM DEED FROM LYNNE AND PAUL H. COTTINGHAM, 5 LOWER FERRY ROAD, EWING TOWNSHIP, NEW JERSEY, 08628, TO THE COUNTY OF MERCER, FOR THE PURPOSE OF A BRIDGE (#415.2) REPLACEMENT PROJECT LOCATED ON LOWER FERRY ROAD OVER GOLD RUN, EWING TOWNSHIP, MERCER COUNTY. FUNDS REQUIRED: \$15,000.00
- NO. 2021-604 ACCEPTANCE OF TEMPORARY CONSTRUCTION EASEMENT FROM LYNNE AND PAUL H. COTTINGHAM, 5 LOWER FERRY ROAD, EWING TOWNSHIP, NEW JERSEY, 08628, TO THE COUNTY OF MERCER, FOR THE PURPOSE OF A BRIDGE (#415.2) REPLACEMENT PROJECT, LOCATED ON LOWER FERRY ROAD OVER THE GOLD RUN, EWING TOWNSHIP, MERCER COUNTY, NEW JERSEY FUNDS REQUIRED: \$500.00

- NO. 2021-605 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY OFFICE OF HOMELAND SECURITY AND PREPAREDNESS (OHSP), STATE HOMELAND SECURITY PROGRAM (SHSP), FOR THE 2021 HOMELAND SECURITY GRANT FUNDS. AMOUNT: \$263,372.36. PERIOD: OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2024
- NO. 2021-606 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO "EXERCISE A SIXTH YEAR OPTION TO EXTEND" THE SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF HAMILTON TO UTILIZE CERTAIN SERVICES AT THE HAMILTON TOWNSHIP ECOLOGICAL FACILITY . PERIOD: JULY 1, 2020 THROUGH JUNE 30, 2022. AMOUNT NOT TO EXCEED: \$30,000.00
- NO. 2021-607 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT AWARDED THROUGH A (FAIR AND OPEN PROCESS) WITH URBAN ENGINEERS, INC., TO PROVIDE CONSULTING SERVICES FOR THE PASSENGER FACILITY CHARGE APPLICATION (YEAR 3) AT THE TRENTON-MERCER AIRPORT. PERIOD: DECEMBER 10, 2021 THROUGH DECEMBER 9, 2022. AMOUNT NOT TO EXCEED \$40,000.00
- NO. 2021-608 COUNTY EXECUTIVE AUTHORIZED TO SUBMIT A GRANT APPLICATION TO THE FEDERAL AVIATION ADMINISTRATION (FAA) FOR THE AMERICAN RESCUE PLAN ACT 2021 AT THE TRENTON MERCER AIRPORT. APPROXIMATE GRANT AMOUNT: \$5,461,196.00
- NO. 2021-609 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A CONTRACT WITH SHI INTERNATIONAL CORPORATION FOR THE PURCHASE OF UPS UNITS TO PROTECT THE MAIN SERVER ROOM (MDF- MAIN DISTRIBUTION UNIT) AND IDF (OTHER FLOORS CONNECTED) FOR THE OFFICE OF INFORMATION TECHNOLOGY THROUGH THE COUNTY OF BERGEN COOPERATIVE PRICING SYSTEM TOTAL AMOUNT NOT TO EXCEED: \$52,648.00

NO. 2021-610 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A CONTRACT WITH SHI INTERNATIONAL CORPORATION FOR THE PURCHASE OF 30 HP DESKTOP PCS AND ADDITIONAL RAM TO REPLACE PCS FOR THE MERCER COUNTY LIBRARY SYSTEM THROUGH THE COUNTY OF BERGEN COOPERATIVE PRICING SYSTEM. TOTAL AMOUNT NOT TO EXCEED: \$26,340.00

NO. 2021-611 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A CONTRACT WITH SHI INTERNATIONAL CORPORATION FOR THE PURCHASE OF FOUR (4) PANASONIC TOUGHBOOK 33 WITH KEYBOARD AND POWER SUPPLY INCLUDED FOR THE MERCER COUNTY OFFICE OF EMERGENCY MANAGEMENT THROUGH THE COUNTY OF BERGEN COOPERATIVE PRICING SYSTEM. TOTAL AMOUNT NOT TO EXCEED: \$30,987.00

NO. 2021-612 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROPRIETARY SOFTWARE AGREEMENT WITH DYNAMIC IMAGING SYSTEMS, INC. FOR THE PURCHASE OF A TWO-YEAR SUBSCRIPTION LICENSE FOR FOCUS FACIAL RECOGNITION SOFTWARE APPLICATION TO BE USED BY THE MERCER COUNTY PROSECUTOR'S OFFICE INVESTIGATIVE STAFF. TOTAL AMOUNT NOT TO EXCEED: \$20,600.00

NO. 2021-613 COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO "EXERCISE AN OPTION TO EXTEND" AN AWARD OF BID CONTRACT WITH WINDMILL GREENHOUSE AND FARM FOR LEASE OF FARMING COUNTY-OWNED PROPERTY KNOWN AS "HUTCHINSON", BLOCK 6, LOTS 16 AND 22, LOCATED ON POND ROAD AND ROBBINSVILLE- EDINBURGH ROAD, ROBBINSVILLE TOWNSHIP. PERIOD: JANUARY 1, 2022 THROUGH DECEMBER 31, 2022. TOTAL ANNUAL LEASE AMOUNT \$2,635.00 (AB2020-20)

- NO. 2021-614      AWARD OF BID RECEIVED SEPTEMBER 22, 2021 TO HFT MANAGEMENT INC., DBA GATEWAY OUTDOOR ADVERTISING FOR THE FURNISHING, DELIVERING AND INSTALLATION OF ON-VEHICLE ADVERTISING REQUIRED BY THE MERCER COUNTY DEPARTMENT OF TRANSPORTATION AND INFRASTRUCTURE, DIVISION OF T.R.A.D.E. 55% GROSS ADVERTISING REVENUE TO MERCER COUNTY. PERIOD: DECEMBER 1, 2021 THROUGH NOVEMBER 30, 2023, WITH AN OPTION TO EXTEND FOR ONE (1) YEAR (AB2021-31)
- NO. 2021-615      AWARD OF BID RECEIVED TO TEC ELEVATOR, INC. FOR ELEVATOR AND CHAIR LIFT PREVENTATIVE MAINTENANCE, AND MATERIAL AND EQUIPMENT REPAIR FOR THE COUNTY OF MERCER. AMOUNT NOT TO EXCEED \$256,000.00. PERIOD: NOVEMBER 1, 2021 THROUGH OCTOBER 31, 2023 (AB2021-30)
- NO. 2021-616      AWARD OF BID RECEIVED SEPTEMBER 8, 2021 TO M-B COMPANIES, INC. FOR ONE (1) 2022 OR NEWER KENWORTH MODEL T480V 6X4 STANDARD DAY CAB OR EQUIVALENT WITH RUNWAY DEICER FOR USE BY THE TRENTON MERCER AIRPORT AND THE MERCER COUNTY COOPERATIVE CONTRACT PURCHASING SYSTEM. PERIOD: NOVEMBER 1, 2021 THROUGH OCTOBER 31, 2022. TOTAL AMOUNT NOT TO EXCEED \$299,635.00 (CK09MERCER2021-15)
- NO. 2021-617      AWARD OF BID RECEIVED SEPTEMBER 30, 2021 TO MAJESTIC OIL COMPANY , INC., FOR DIESEL FUEL, WINTER MIX AND DELIVERED BULK DIESEL EXHAUST FLUID FOR THE COUNTY OF MERCER AND THE MERCER COUNTY COOPERATIVE CONTRACT PURCHASING SYSTEM. PERIOD: NOVEMBER 30, 2021 THROUGH NOVEMBER 29, 2023. TOTAL AMOUNT NOT TO EXCEED: \$874, 724.96



- NO. 2021-618      AWARD OF BID RECEIVED ON SEPTEMBER 21, 2021 TO MULTIPLE VENDORS FOR OFFICE SUPPLIES FOR THE COUNTY OF MERCER AND THE COOPERATIVE CONTRACT PURCHASING SYSTEM FOR A TWO YEAR PERIOD IN THE TOTAL AMOUNT NOT TO EXCEED: \$1,000,000.00 (\$500,000.00 ANNUALLY) FROM DECEMBER 27, 2021 THROUGH DECEMBER 26, 2023 (CK09MERCER2021-12)
- NO. 2021-619      REAPPOINTMENT OF LISA VENA TO SERVE AS A MEMBER OF THE MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT – BOARD OF EDUCATION
- NO. 2021-620      APPOINTMENT OF FATUMA LALUGBA TO SERVE AS A MEMBER OF THE MERCER COUNTY COMMISSION ON ABUSED, NEGLECTED, AND MISSING CHILDREN
- NO. 2021-621      APPOINTMENT OF BARBARA J. PANFILI TO SERVE AS A MEMBER OF THE MERCER COUNTY VO-TECH BOARD

**VOTE ON RESOLUTION**

Ayes- 4. Nays-0. Abstain-0. Absent -3

Ayes- Commissioner Cannon, Cimino, Walter and Frisby

Absent- Commissioner Koontz, Melker and Colavita

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Commissioner Walter made reference to the Resolution for a Special Item of Revenue – State of New Jersey Department of Transportation (NJDOT) grant agreement to reconstruct taxiway DG lightning construction project at the Trenton -Mercer Airport- New Jersey Department of Transportation grant (NJDOT) grant amount in the amount of \$540,000.00 (87.10%) County of Mercer approximate amount in the amount of \$80,000.00 (12.90%) in the total project approximate project amount \$620,000.00. She stated she does not approve this project.

Lillian Nazzaro, Business Administrator responded that the Special Item was a grant from the Federal Aviation Administration (FAA) and that it is a timeframe to approve the funds.

Chair Frisby requested for date for the board to move accordingly to schedule a special formal meeting to vote on the Resolution.

The Commissioner Board concurred to table the following Resolution until more information is provided.

Commissioner Cimino asked if the Special item Resolution that was tabled, will the board be able to hold a virtual meeting to pass it.

Ms. Nazzaro said she would provide the board with more information.

David Miller CFO responded that the County needed to respond by the end of the month to receive the New Jersey Transit grant. He added that if the County does not respond by the end of the month, the funds would be diverted to the State of New Jersey.

The Clerk to the Board called for a Motion to Table the proposed Resolutions.

Commissioner Walter moved, seconded by Commissioner Cannon, that:

SPECIAL ITEM OF REVENUE – STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) GRANT AGREEMENT TO RECONSTRUCT TAXIWAY DG LIGHTNING CONSTRUCTION PROJECT AT THE TRENTON – MERCER AIRPORT . NEW JERSEY DEPARTMENT OF TRANSPORTATION GRANT (NJDOT) GRANT AMOUNT: \$540,000.00 (87.10%); COUNTY OF MERCER APPROXIMATE AMOUNT: \$80,000.00 (12.90%) TOTAL PROJECT APPROXIMATE PROJECT AMOUNT: \$620,000.00 **BE TABLED**

**VOTE ON MOTION**

Ayes- 4. Nays-0. Abstain-0. Absent -3

Ayes- Commissioner Cannon, Cimino, Walter and Frisby

Absent- Commissioner Koontz, Melker and Colavita

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**ON-GOING BUSINESS:**

Jerlene H. Worthy, Clerk to the Board announced that the Commissioner Reorganization meeting is scheduled for January 6, 2022 at 6:00 pm located at the War Memorial in Trenton, NJ. She added that she was waiting for payment to pay the venue.

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Commissioner Walter made reference to the New Jersey legislative bill that was approved by the New Jersey Senate, it was sponsored by the 14<sup>th</sup> and 15<sup>th</sup> districts. She noted the bill allows airports to be treated as an authority.

Mr. Miller responded the bill does not create an authority.

Commissioner Walter asked about a supplemental board being created.

Mr. Miller said the airport will now have a separate budget for the financial statement.

Commissioner Walter asked about the taxing authority.

Mr. Miller said no taxing authority would be created. He noted that there is no separate board, the County is still overseeing the airport.

Chair Frisby thanked Commissioner Walter for inquiring about the issue.

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Chair Frisby invited Commissioner-Elect Kristin McLaughlin and Commissioner-Elect Terrance Stokes to make a statement.

Commissioner -Elect Kristin McLaughlin thanked the board for notifying her about the meeting tonight. She stated that her only hope is that people remember her like Commissioner Colavita and Cannon. She added that she looked forward to working with everyone in the room.

Commissioner – Elect Terrance Stokes said he was grateful to learn about Commissioner Cannon and Colavita dedication to public service. He said he is looking forward to being sworn into the board.

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**ADJOURNMENT:**

A motion to adjourn the Formal Meeting was offered by Commissioner Cimino and seconded by Commissioner Cannon , which was adopted by the unanimous vote of the members of the Mercer County Board of County Commissioners.

**VOTE ON MOTION**

Ayes- 4 Nays-0. Abstain-0. Absent -3

Ayes- Commissioner Cannon, Cimino, Walter and Frisby

Absent- Commissioner Koontz, Melker and Colavita

**FORMAL MEETING ADJOURNED AT 7:23 PM**

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**JERLENE H. WORTHY  
CLERK TO THE BOARD**





JERLENE H. WORTHY, CLERK  
BOARD OF COUNTY COMMISSIONERS

**COUNTY OF MERCER**  
McDADE ADMINISTRATION BUILDING  
640 SOUTH BROAD STREET  
P.O. BOX 8068  
TRENTON, NEW JERSEY 08650-0068  
(609) 989-6584  
Fax: (609) 392-0488

LISA M. VENA  
DEPUTY CLERK

**MERCER COUNTY BOARD OF COUNTY COMMISSIONERS**

**INFORMAL MEETING**

**NOVEMBER 8, 2021**

Chair Frisby called the Agenda Meeting to order at 6:00 PM on November 8, 2021 in Room 211 of the Joyce L. McDade Administration Building, 640 South Broad Street, Trenton, New Jersey.

The following members of the Board answered the Roll Call of the Clerk to the Board:

Present – Commissioners Cannon, Cimino, Koontz, Melker, Walter and Frisby

Absent – Commissioner Colavita

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The Clerk to the Board read the Invocation.

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Chair Frisby led the Pledge of Allegiance and Salute to the Flag.

\_\_\_\_\_

The Clerk to the Board announced that in accordance with the provisions of the New Jersey Open Public Meeting Law, Notice of this meeting has been mailed to The Trenton Times, The Trentonian and the Princeton Packet newspapers, as well as having been posted in the Courthouse and the Administration Building at least 48 hours in advance of this meeting.

**MINUTES:**

1. Special Formal Meeting of July 1, 2021
2. Formal Meeting of September 9, 2021

**COMMUNICATIONS:**

Nine (9) communications were discussed and approved for placement on the Agenda of the Formal Meeting of November 10, 2021.

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**RESOLUTIONS:**

Forty-eight (48) Resolutions were discussed and approved for placement on the Agenda of the Formal Meeting of November 10, 2021.

Commissioner Cimino referred to the Resolution for the Special Item of Revenue from the State of New Jersey Department of Health, providing funds to the County of Mercer for the Local Core Capacity for Public Health Emergency Preparedness Program in the amount of \$711,244.00. He explained that he received complaints about public health officers and the lack of County involvement. He added that municipalities are overwhelmed with health officers during COVID-19.

Lillian Nazzaro, Esq., County Administrator, noted that the County Executive does recognize the importance of having a countywide health department.

Commissioner Walter added that municipalities were receptive to utilizing county health services.

Commissioner Cimino suggested that municipalities who want to participate in County health services should be included in the program.

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Commissioner Walter referred to the Resolution authorizing to execute a Professional Services Agreement with Michael Baker International, Inc., to provide engineering consulting services for independent fee estimates for anticipated design/construction project at the Trenton – Mercer Airport for the period of December 8, 2021, through December 17, 2022, in the amount of \$25,000.00. She asked about the anticipated design/ construction for which the consultant is being utilized.

Ms. Nazzaro responded that this contract conducts various independent fee estimate (IFE) and cost estimates for the airport. She stated that there is no specific project that this applies to; however, it will apply to conducting an IFE on upcoming projects that require an independent estimation of the consulting costs.

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Commissioner Cimino referred to the Resolution supporting the New Jersey Department of Transportation's preliminary preferred alternative (PPA) to replace the Route 1B bridge over the Shabakunk Creek, Lawrence Township, Mercer County. He asked what is the alternative to the bridge.

Ms. Nazzaro responded due to security risks; the County cannot provide bridge plans. However, she added that this is an NJDOT designed bridge, and if it meets the County standards, the County does not have any objections to the design.

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Commissioner Cimino referred to the Resolution authorizing to submit a grant application with the Federal Aviation Administration (FAA) for the American Rescue Plan Act 2021 at the Trenton Mercer Airport in the grant amount of \$5,461,196.00. He asked if there was a formula applied. In addition, he asked how the shortfall was calculated.

Ms. Nazzaro responded that the American Rescue Plan Act (ARPA) divides the \$8 billion funding into four groups by a formula that results in specific allocations to each eligible airport. She stated that the amounts allocated for these groups are not discretionary; a formula sets them in ARPA. She listed the relative groups below:

- (1) 100% Federal Share for Airport Development Grants. Not more than \$608 million is available to pay a Federal share of 100% for any grant awarded in FY 2021, or in FY 2020 with less than a 100% Federal share, for an airport development project, as defined in 49 U.S.C. 47102. Any amount remaining



under this paragraph will be allocated as described in Group (2) below. Additional information on how FAA intends to increase the Federal share on grants is described in Q-F2. (2) General Grants for Primary Airports. Primary Commercial Service Airports and Certain Cargo Airports share not more than \$6.492 billion based first on the statutory Airport Improvement Program (AIP) primary and cargo entitlement formulas. However, the \$26-million limit under 49 U.S.C. 47114(c)(1)(C)(iii) and reduction for imposing passenger facility charges under 49 U.S.C. 47114(f) do not apply to these allocations. After allocating based on the statutory entitlement formula, the remainder is then allocated based on the number of emplacements in calendar 2019 as a percentage of total of all airport emplacements in 2019. Sponsors may use these funds for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments. (3) General Grants for Nonprimary Airports. Nonprimary Commercial Service and General Aviation Airports share not more than \$100 million, allocated based on the categories (National, Regional, Local, and Basic) published in the most current NPIAS, reflecting the percentage of the aggregate published eligible development costs for each such category, and then dividing the allocated funds evenly among the eligible airports in each category, rounded up to the nearest thousand. Any amount remaining under this paragraph will be allocated as described in Group (2) above. Sponsors may use these funds for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments.

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#### **OLD BUSINESS:**

Commissioner Walter referred to the General Election Day of November 2, 2021. She voiced her concerns about insufficient time to train poll workers properly. She complained that the Board agreed to have privacy covers placed over ballots to cover the votes. Commissioner Walter added that the Board put time and energy into purchasing the new voting machines. She said many people complained about the lack of privacy while voting and scanning the new ballot.

Ms. Nazzaro indicated that she received complaints regarding privacy concerns with the ballots. She said she reported the issue to the Board of Election. The Board of Elections replied that the reason for not utilizing the covers was that the privacy covers were jamming in the tabulators.

Commissioner Koontz stated he was fortunate to have poll workers in at his polling location in Princeton, NJ to guide voters through the new voting process.

Chair Frisby requested clarification on the training and recruiting process for poll workers.

Commissioner Melker suggested that the early voting process should have been consistent with Election Day voting process by using the same machines.

Chair Frisby said he received complaints regarding the lack of bilingual poll workers in predominately Spanish communities. He indicated that the Board of Elections needs to obtain enough poll workers.

Commissioner Walter suggested that the ballots be in a plastic box to avoid damages to the ballots.

Commissioner Cannon said early voting was a smooth process and that the same process needed to be applied for Election Day.

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Chair Frisby indicated that the Mercer County Administrative Code needed to be amended to reflect hybrid meetings for the Commissioner Board.

Commissioner Koontz noted that the Board's meeting room required a more robust internet, audio, and live streaming equipment to support the technologies. In addition, he requested more information on the difference between the live stream and virtual meetings.

Commissioner Walter asked if the Board prefers live stream or virtual meetings.

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Ms. Nazzaro provided a brief update on COVID-19; she stated that children vaccination was launched; however, there is a glitch in the system. She said children's vaccination is available at the Trenton's Farmers Market until the end of November and that more locations would be added. She noted that employee testing is available at

640 South Broad Street and the Mercer County Correction Center. She stated that employee testing is covered under Federal Emergency Management Agency (FEMA) until December 2021.

Chair Frisby requested countywide vaccination rates

**(See Schedule A attached hereto and made a part hereof)**

**PUBLIC SECTION:**

At this time, Chair Frisby invited the public to comment on any item listed on or off the agenda.

There was no comment.

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**AGENDA MEETING ADJOURNED AT 7:34 PM**

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**JERLENE H. WORTHY  
CLERK TO THE BOARD**