

**MERCER COUNTY PARK COMMISSION
DECEMBER MEETING MINUTES
DECEMBER 9, 2020**

NOTICE

MERCER COUNTY PARK COMMISSION

OPEN PUBLIC MEETING ACT, CHAPTER 231, P.L. 1975

Local Operational Guidance - COVID 19

N.J.S.A 10:4-8(b) authorizes local units to conduct public meetings through use of streaming services and other online meeting platforms.

NOTICE is hereby given that the Mercer County Park Commission will hold their **NOVEMBER/DECEMBER MEETING** on **Wednesday, December 9, 2020; to begin at 5:30 pm via Zoom Webinar**. To encourage full public participation of the public meeting, please use the meeting access information below:

Please use the information provided below join the webinar:

- Please click the link below to join the webinar:
<https://us02web.zoom.us/j/83750473723?pwd=K01kL1FVZDNub21oK0E5ZHFmWllmQT09>
- Webinar ID: 837 5047 3723
- Passcode: 181018
- Or iPhone one-tap :
US:+19294362866,,83750473723#,,,,,0#,,181018#or
+13017158592,,83750473723#,,,,,0#,,181018#
- Or Telephone:
Dial(for higher quality, dial a number based on your current location): US: +1 929 436 2866 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799
- Public Comment shall take place as indicated on the December 9, 2020 Agenda. Kindly provide public comment when prompted during the meeting via the Zoom messaging/chat feature or by the, 'hand-raising' feature, where you will be prompted to speak to provide public comment.

CALL TO ORDER:

- Commissioner Schulz called the December 9, 2020 meeting of the Mercer County Park Commission to order at 5:32 pm, via Zoom Webinar platform.

ROLL CALL:

- **The following Commissioners answered the Roll Call of the Secretary:**
 - Commissioners: Davis, Forrester, Mooij, Schulz and Smith
- **The following Commissioners were absent:**
 - Commissioner Gardner
 - Commissioner Longo

Commissioner Schulz led the Pledge of Allegiance and the Salute to the Flag.

NOTICE OF MEETING:

- IN ACCORDANCE WITH THE SUNSHINE LAW (OPEN PUBLIC MEETINGS ACT CHAPTER 231, P.L. 1975), ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THAT NOTIFICATION WAS GIVEN AS FOLLOWS: EMAILED TO THE TIMES, TRENTONIAN, AND TO THE MERCER COUNTY CLERK
- LOCAL OPERATIONAL GUIDANCE - COVID 19 [N.J.S.A 10:4-8(B)] AUTHORIZES LOCAL UNITS TO CONDUCT PUBLIC MEETINGS THROUGH USE OF STREAMING SERVICES AND OTHER ONLINE MEETING PLATFORMS.

Commissioner Schulz advised meeting participants the protocol for Public Comment during the Public Comment Period scheduled on the Agenda.

APPROVAL OF MEETING MINUTES FROM THE OCTOBER 28, 2020 PARK COMMISSION PUBLIC MEETING:

- In voice vote, the October 28, 2020 Mercer County Park Commission Meeting Minutes were approved for payment as presented.
- **Ayes** – Davis, Forrester, Mooij, Schulz and Smith. **Nays-** None. **Abstain** None. **Absent:** Gardner and Longo.

APPROVAL OF NOVEMBER 2020 MERCER COUNTY PARK COMMISSION BILLS:

- In voice vote, the November 2020 Mercer County Park Commission bills were approved for payment as presented.
- **Ayes** – Davis, Forrester, Mooij, Schulz and Smith. **Nays-** None. **Abstain** None. **Absent:** Gardner and Longo.

APPROVAL OF OCTOBER 2020 MERCER COUNTY PARK COMMISSION REVENUE REPORTS:

Commissioner Schulz requested a synopsis from the Executive Director of the revenue reported for Golf for the 2020 year.

Chief of Finance and Accounts, Nanci Lambert addressed the Commission regarding the revenue reported for Golf and Catering for the 2020 year.

- In voice vote, the October 2020 Mercer County Park Commission Revenue Reports were approved as presented.
- **Ayes** – Davis, Forrester, Gardner, Mooij, and Schulz. **Nays**- None. **Abstain**-None. **Absent**: Longo and Smith

EMPLOYEE OF THE MONTH

(Presented by Executive Director Aaron T. Watson; Nominated by Golf Course Superintendent, Jay Long)

- This month’s employee of the month is Mr. Andrew Furtick, Senior Mechanic at Princeton Country Club. Mr. Furtick has been with the Park Commission for fourteen (14) years.

COMMUNICATIONS:

- **C-1: 2020 COVID-19 REPORT**-The Park Commission’s Administration presented the Commissioners with a 2020 COVID-19 Report detailing the Commission’s Operations under the governor’s Executive Order related to the Pandemic.
- **C-2: PARK COMMISSION TO HOST #OPTOUTSIDE ACTIVITIES**-The Mercer County Park Commission partnered with REI to encourage people to **OptOutside** on Black Friday, Nov. 27th. In addition to the guided walk held on Black Friday, this year’s program was extended; with self-guided outdoor activities offered in County parks through November 30th.
- **C-3: PARK COMMISSION TO HOLD VIRTUAL PUBLIC MEETING FOR QUARRY PARK MASTER PLAN**-The Mercer County Park Commission held the first virtual public meeting for the Moores Station Quarry Park Master Plan on Wednesday, Dec. 2nd. The Contracted Consulting team provided the public information regarding the current site conditions and received public comment regarding the proposed site development.
- **C-4: PARK COMMISSION ACQUIRES HOPEWELL VALLEY GOLF COURSE**-The County of Mercer and the Mercer County Park Commission have completed the acquisition of the Hopewell Valley Golf Club. The property boasts 186-acres; an 18-hole golf course; a clubhouse, ballroom, pro shop and a pool.

OLD BUSINESS:

- **In House Staff Operations:**
 - **Tree-Trimming:** Tree-trimming is taking place Park Commission-Wide
 - **Memorial Bench Requests:** The Park Commission has received a recent high volume of requests for dedication of memorial benches to be placed in Mercer Meadows and the Mercer County Park
 - **Masons:** Patio-area expansion at the Mountainview Golf Club with additional stamped concrete is nearing completion;

- **Carpenters:** Construction of seeding pod structures at the Mercer County Tennis complex is on-going; Wooden security gates at the Dam Site 21 property and the newly acquired property at 1250 Windsor Road have been installed;
- **Painters:** Painting of Comfort Stations in the Park and the interior of the Princeton Country Club has commenced;
- **Electricians and Plumbers:** Continue to respond daily to maintenance calls for all facilities; continuing the winterization of various facilities.

Commissioner Davis asked the Administration if memorial tree planting was also available for members of the public.

Deputy Director Pizza confirmed that memorial trees are also available for the public to have planted in memoriam. Both benches and trees are purchased by the inquirer, and the Park Commission facilitates the planting and ordering of materials.

NEW BUSINESS **RESOLUTIONS**

R. David Blake, Esq., Counsel to the Mercer County Park Commission provided the Commission a legal update regarding an incident that occurred involving a motorist that drove her car into the Mercer Lake.

R. David Blake, Esq., Counsel to the Mercer County Park Commission provided the Commission with an overview of Resolutions on the Agenda for which the Commission may vote in block

R. David Blake requested the Commission for a motion to approve voting in block for Resolutions: R-1 and R-2; R-5 and R-6; R-7 through R-12; R-13 and R-14; R-20 and R-21; R-22 through R-28 on the Agenda.

- On Motion to vote in block; as determined by Counsel, for Resolutions: R-1 and R-2; R-5 and R-6; R-7 through R-12; R-13 and R-14; R-20 and R-21; R-22 through R-28; by Commissioner Schulz seconded by Commissioner Davis.
- **Ayes** – Davis, Forrester, Mooij, Schulz and Smith. **Nays**- None. **Abstain**-None. **Absent**: Longo and Gardner.

R-1. RESOLUTION ADOPTING MERCER COUNTY PARK COMMISSION LOCAL PUBLIC BODY EMERGENCY REMOTE PUBLIC MEETING PROCEDURES

R-2. RESOLUTION ADOPTING MERCER COUNTY PARK COMMISSION PUBLIC COMMENT PROCEDURES DURING AN IN-PERSON AND REMOTE PUBLIC MEETINGS

- On Motion by Commissioner Mooij seconded by Commissioner Schulz.
- **Ayes** – Davis, Forrester, Mooij, Schulz and Smith. **Nays**- None. **Abstain**-None. **Absent**: Longo and Gardner.

- R-3. MERCER COUNTY PARK COMMISSION AUTHORIZES THE 2021 MONTHLY PUBLIC MEETING SCHEDULE OF THE GOVERNING BODY
- On Motion by Commissioner Schulz seconded by Commissioner Forrester.
 - **Ayes** – Davis, Forrester, Mooij, Schulz and Smith. **Nays-** None. **Abstain-** None. **Absent:** Longo and Gardner.
- R-4. MERCER COUNTY PARK COMMISSION APPROVES THE 2021 PARK COMMISSION FACILITY RATES AND FEES SCHEDULE
- On Motion by Commissioner Schulz seconded by Commissioner Smith.
 - **Ayes** – Davis, Forrester, Mooij, Schulz and Smith. **Nays-** None. **Abstain-** None. **Absent:** Longo and Gardner.
- R-5. MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING AGREEMENT WITH LIVE GOLF ENTERPRISE TO ESTABLISH THE ROLES OF A PARTNERSHIP TO PROVIDE GOLF EXPOSURE AND REDUCED RANGE AND COURSE FEES TO LIVE GOLF ENTERPRISE INTRODUCTORY CLINICS AT THE MOUNTAIN VIEW COUNTRY CLUB, MERCER OAKS GOLF COURSE AND PRINCETON COUNTRY CLUB FACILITIES. PERIOD: JANUARY 1, 2021 THROUGH DECEMBER 31, 2021. PARK COMMISSION COST \$0.00
- R-6. MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE FIRST TEE OF GREATER TRENTON TO ESTABLISH THE ROLES OF A PARTNERSHIP TO OFFER JUNIOR GOLF PROGRAMMING AT THE MOUNTAIN VIEW COUNTRY CLUB MERCER OAKS GOLF COURSE AND THE PRINCETON COUNTRY CLUB FACILITIES. PERIOD: JANUARY 1, 2021 THROUGH DECEMBER 31, 2021. PARK COMMISSION COST \$0.00
- On Motion by Commissioner Smith seconded by Commissioner Mooij.
 - **Ayes** – Davis, Forrester, Mooij, Schulz and Smith. **Nays-** None. **Abstain-** None. **Absent:** Longo and Gardner.

R-7 AMEND RESOLUTION NO. 2020-69, ADOPTED JULY 29, 2020 AND THE MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT (AMENDMENT NO. 1) TO THE MEMORANDUM OF UNDERSTANDING AGREEMENT WITH BUZZETTA FOODS, INC; ESTABLISHING THE TERMS OF AN INTERIM ADJUSTED PROVISION OF THE REVENUE OBLIGATION UNDER THE CURRENT TERMS OF THE COMPETITIVE CONTRACT FOR CONCESSIONAIRE MOBILE CATERING SERVICES AT MERCER COUNTY PARK ATHLETIC FIELDS AND SPECIAL EVENTS FOR THE MERCER COUNTY PARK COMMISSION. PERIOD: AUGUST 1, 2020 THROUGH DECEMBER 31, 2020. ADUSTED MONTHLY REVENUE DUE TO THE MERCER COUNTY PARK COMMISSION: SEVEN PERCENT (7%) OF ALL GROSS SALES. AMEND RESOLUTION TO: 'EXTEND THE AGREEMENT PERIOD THROUGH APRIL 30, 2021; EFFECTIVE JANUARY 1, 2021.' ALL OTHER TERMS OF THE ORIGINAL COMPETITIVE CONTRACT (CC-2019-01) REMAIN THE SAME. ALL OTHER TERMS OF THE ORIGINAL MEMORANDUM OF UNDERSTANDING AGREEMENT REMAIN THE SAME

R-8 AMEND RESOLUTION NO. 2020-64, ADOPTED JULY 29, 2020 AND THE MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT (AMENDMENT NO. 1) TO THE MEMORANDUM OF UNDERSTANDING AGREEMENT WITH HEIRLOOM EVENTS; ESTABLISHING THE TERMS OF AN INTERIM ADJUSTED PROVISION OF THE REVENUE OBLIGATION UNDER THE CURRENT TERMS OF THE COMPETITIVE CONTRACT FOR CONCESSIONAIRE CATERING SERVICES AT THE PRINCETON COUNTRY CLUB AND MOUNTAIN VIEW GOLF CLUB FACILITIES. PERIOD: AUGUST 1, 2020 THROUGH DECEMBER 31, 2020. ADUSTED MONTHLY REVENUE DUE TO THE MERCER COUNTY PARK COMMISSION: SEVEN PERCENT (7%) OF ALL GROSS SALES. AMEND RESOLUTION TO: 'EXTEND THE AGREEMENT PERIOD THROUGH APRIL 30, 2021; EFFECTIVE JANUARY 1, 2021.' ALL OTHER TERMS OF THE ORIGINAL COMPETITIVE CONTRACT (CC-2018-08) REMAIN THE SAME. ALL OTHER TERMS OF THE ORIGINAL MEMORANDUM OF UNDERSTANDING AGREEMENT REMAIN THE SAME

R-9 AMEND RESOLUTION NO. 2020-66, ADOPTED JULY 29, 2020 AND THE MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT (AMENDMENT NO. 1) TO THE MEMORANDUM OF UNDERSTANDING AGREEMENT WITH LANDMARK HOSPITALITY (LMH HOLDINGS); ESTABLISHING THE TERMS OF AN INTERIM ADJUSTED PROVISION OF THE REVENUE OBLIGATION UNDER THE CURRENT TERMS OF THE COMPETITIVE CONTRACT FOR CONCESSIONAIRE CATERING SERVICES AT THE BOATHOUSE MARINA FACILITY. PERIOD: AUGUST 1, 2020 THROUGH DECEMBER 31, 2020. ADUSTED MONTHLY REVENUE DUE TO THE MERCER COUNTY PARK COMMISSION: SEVEN PERCENT (7%) OF ALL GROSS SALES. AMEND RESOLUTION TO: 'EXTEND THE AGREEMENT PERIOD THROUGH APRIL 30, 2021; EFFECTIVE JANUARY 1, 2021.' ALL OTHER TERMS OF THE ORIGINAL COMPETITIVE CONTRACT (CC-2019-04) REMAIN THE SAME. ALL OTHER TERMS OF THE ORIGINAL MEMORANDUM OF UNDERSTANDING AGREEMENT REMAIN THE SAME

R-10 AMEND RESOLUTION NO. 2020-65, ADOPTED JULY 29, 2020 AND THE MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT (AMENDMENT NO. 1) TO THE MEMORANDUM OF UNDERSTANDING AGREEMENT WITH MERCER OAKS CATERING; ESTABLISHING THE TERMS OF AN INTERIM ADJUSTED PROVISION OF THE REVENUE OBLIGATION UNDER THE CURRENT TERMS OF THE COMPETITIVE CONTRACT FOR CONCESSIONAIRE CATERING SERVICES AT THE MERCER OAKS GOLF CLUB FACILITY. PERIOD: AUGUST 1, 2020 THROUGH DECEMBER 31, 2020. ADUSTED MONTHLY REVENUE DUE TO THE MERCER COUNTY PARK COMMISSION: SEVEN PERCENT (7%) OF ALL GROSS SALES. AMEND RESOLUTION TO: 'EXTEND THE AGREEMENT PERIOD THROUGH APRIL 30, 2021; EFFECTIVE JANUARY 1, 2021.' ALL OTHER TERMS OF THE ORIGINAL COMPETITIVE CONTRACT (CC-2016-01) REMAIN THE SAME. ALL OTHER TERMS OF THE ORIGINAL MEMORANDUM OF UNDERSTANDING AGREEMENT REMAIN THE SAME

R-11 AMEND RESOLUTION NO. 2020-65, ADOPTED JULY 29, 2020 AND THE MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT (AMENDMENT NO. 1) TO THE MEMORANDUM OF UNDERSTANDING AGREEMENT WITH CHEZ ALICE CATERING; ESTABLISHING THE TERMS OF AN INTERIM ADJUSTED PROVISION OF THE REVENUE OBLIGATION UNDER THE CURRENT TERMS OF THE COMPETITIVE CONTRACT FOR CONCESSIONAIRE CATERING SERVICES AT THE STRAWBERRY HILL MANSION FACILITY AT BALDPATE MOUNTAIN. PERIOD: AUGUST 1, 2020 THROUGH DECEMBER 31, 2020. ADUSTED MONTHLY REVENUE DUE TO THE MERCER COUNTY PARK COMMISSION: SEVEN PERCENT (7%) OF ALL GROSS SALES. AMEND RESOLUTION TO: ‘EXTEND THE AGREEMENT PERIOD THROUGH APRIL 30, 2021; EFFECTIVE JANUARY 1, 2021.’ ALL OTHER TERMS OF THE ORIGINAL COMPETITIVE CONTRACT (CC-2016-05) REMAIN THE SAME. ALL OTHER TERMS OF THE ORIGINAL MEMORANDUM OF UNDERSTANDING AGREEMENT REMAIN THE SAME

R-12 AMEND RESOLUTION NO. 2020-68, ADOPTED JULY 29, 2020 AND THE MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT (AMENDMENT NO. 1) TO THE MEMORANDUM OF UNDERSTANDING AGREEMENT WITH CHEZ ALICE CATERING; ESTABLISHING THE TERMS OF AN INTERIM ADJUSTED PROVISION OF THE REVENUE OBLIGATION UNDER THE CURRENT TERMS OF THE COMPETITIVE CONTRACT FOR CONCESSIONAIRE CATERING SERVICES AT THE MERCER COUNTY SKATING CENTER FACILITY. PERIOD: AUGUST 1, 2020 THROUGH DECEMBER 31, 2020. ADUSTED MONTHLY REVENUE DUE TO THE MERCER COUNTY PARK COMMISSION: SEVEN PERCENT (7%) OF ALL GROSS SALES. AMEND RESOLUTION TO: ‘EXTEND THE AGREEMENT PERIOD THROUGH APRIL 30, 2021; EFFECTIVE JANUARY 1, 2021.’ ALL OTHER TERMS OF THE ORIGINAL COMPETITIVE CONTRACT (CC-2018-07) REMAIN THE SAME. ALL OTHER TERMS OF THE ORIGINAL MEMORANDUM OF UNDERSTANDING AGREEMENT REMAIN THE SAME

- On Motion by Commissioner Smith seconded by Commissioner Schulz.
- **Ayes** – Davis, Forrester, Mooij, Schulz and Smith. **Nays**- None. **Abstain**- None. **Absent**: Longo and Gardner.

R-13 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A MARKETING AGREEMENT WITH THE TRENTON THUNDER ORGANIZATION FOR THE PERIOD OF MARCH 1, 2021 THROUGH FEBRUARY 28, 2022

- R-14 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A MARKETING AGREEMENT WITH THE CURE INSURANCE ARENA FOR THE PERIOD OF JANUARY 1, 2021 THROUGH DECEMBER 31, 2021
- On Motion by Commissioner Forrester seconded by Commissioner Schulz.
 - **Ayes** – Davis, Forrester, Mooij, Schulz and Smith. **Nays-** None. **Abstain-** None. **Absent:** Longo and Gardner.
- R-15 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A FUNDING AGREEMENT WITH THE NATIONAL WILDLIFE FEDERATION [501(C)3] FOR FUNDING REIMBURSEMENT TO THE MERCER COUNTY PARK COMMISSION FOR THE PROVISION OF COMMUNITY-BASED SOCIAL MARKETING SERVICES; TO BE PERFORMED BY TULPEHAKING NATURE CENTER STAFF, IN PARTNERSHIP WITH THE ALLIANCE FOR WATERSHED EDUCATION; FOR THE PURPOSE OF INCREASING THE HEALTH OF THE DELAWARE RIVER. NATIONAL WILDLIFE FEDERATION. REIMBURSEMENT AMOUNT: \$5,000.00 (NWF ID NO.2010-096)
- On Motion by Commissioner Smith seconded by Commissioner Mooij.
 - **Ayes** – Davis, Forrester, Mooij, Schulz and Smith. **Nays-** None. **Abstain-** None. **Absent:** Longo and Gardner.
- R-16 MERCER COUNTY PARK COMMISSION AUTHORIZES THE PURCHASE AND INSTALLATION OF FLOORING FROM THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PRICING SYSTEM FOR FLOORING UPGRADES AT THE MOUNTAIN VIEW GOLF CLUB FACILITY. TOTAL AMOUNT NOT TO EXCEED \$72,680.71(ESCNJ 19/20-05)
- On Motion by Commissioner Schulz seconded by Commissioner Forrester.
 - **Ayes** – Davis, Forrester, Mooij, Schulz and Smith. **Nays-** None. **Abstain-** None. **Absent:** Longo and Gardner.
- R-17 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A WINDOW CONTRACT WITH TOTAL PLATFORM TENNIS FOR PLATFORM TENNIS COURT REPAIR SERVICES AT THE HOPEWELL VALLEY GOLF COURSE PROPERTY. TOTAL AMOUNT NOT TO EXCEED: \$22,930.00
- On Motion by Commissioner Smith seconded by Commissioner Davis.
 - **Ayes** – Davis, Forrester, Mooij, Schulz and Smith. **Nays-** None. **Abstain-** None. **Absent:** Longo and Gardner.

R-18 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE AN EXTRAORDINARY UNSPECIFIABLE SERVICES (EUS) AGREEMENT WITH RON KASS HORSESHOEING FOR FARRIER SERVICES FOR THE MERCER STABLES FACILITY. TOTAL AMOUNT NOT TO EXCEED: \$45,000.00 PERIOD: JANUARY 1, 2021 THROUGH DECEMBER 31, 2021

- On Motion by Commissioner Davis seconded by Commissioner Mooij.
- **Ayes** – Davis, Forrester, Mooij, Schulz and Smith. **Nays-** None. **Abstain-** None. **Absent:** Longo and Gardner.

R-19 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH VAN NOTE HARVEY ASSOCIATES (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR SCHEMATIC SITE DESIGN AND LAND USE PRE-APPLICATION PERMITTING FOR MIRY RUN PONDS, TOWNSHIPS OF HAMILTON, ROBBINSVILLE, AND WEST WINDSOR, COUNTY OF MERCER. AMOUNT NOT TO EXCEED \$47,100.00. PERIOD: JANUARY 1, 2021 THROUGH DECEMBER 31, 2021

- On Motion by Commissioner Schulz seconded by Commissioner Mooij.
- **Ayes** – Davis, Forrester, Mooij, Schulz and Smith. **Nays-** None. **Abstain-** None. **Absent:** Longo and Gardner.

R-20 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH FOUNDATION EQUINE WELLNESS AND PERFORMANCE (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) TO PROVIDE PROFESSIONAL VETERINARY SERVICES FOR THE MERCER STABLES AND THE HOWELL LIVING HISTORY FARM FACILITIES. PERIOD: JANUARY 1, 2021 THROUGH DECEMBER 31, 2021. TOTAL AMOUNT NOT TO EXCEED: \$60,000.00
MERCER STABLES AMOUNT: \$57,000.00
HOWELL FARM AMOUNT: \$3,000.00

R-21 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH HOPEWELL VETERINARY GROUP (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) TO PROVIDE PROFESSIONAL ON-FARM VETERINARY SERVICES FOR THE HOWELL LIVING HISTORY FARM FACILITY. TOTAL AMOUNT NOT TO EXCEED: \$8,500.00. PERIOD: JANUARY 1, 2021 THROUGH DECEMBER 31, 2021

- On Motion by Commissioner Smith seconded by Commissioner Mooij.
- **Ayes** – Davis, Forrester, Mooij, Schulz and Smith. **Nays**- None. **Abstain**- None. **Absent**: Longo and Gardner.

R22 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH GEDEON GRC CONSULTING; TO PROVIDE PROFESSIONAL ON-CALL ENGINEERING SERVICES, AS REQUESTED, FOR VARIOUS LOCTIONS THROUGHOUT THE MERCER COUNTY PARK COMMISSION. AMOUNT UP TO, BUT NOT TO EXCEED: \$25,000.00 (BASED ON AN HOURLY RATE FEE SCHEDULE). PERIOD: JANUARY 1, 2021 THROUGH DECEMBER 31, 2021

R-23 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH REMINGTON & VERNICK ENGINEERS (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) TO PROVIDE PROFESSIONAL ON-CALL ENGINEERING SERVICES, AS REQUESTED, FOR VARIOUS LOCATIONS THROUGHOUT THE MERCER COUNTY PARK COMMISSION. AMOUNT UP TO, BUT NOT TO EXCEED: \$25,000.00 (BASED ON AN HOURLY RATE FEE SCHEDULE). PERIOD: JANUARY 1, 2021 THROUGH DECEMBER 31, 2021

R-24 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH CME ASSOCIATES (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) TO PROVIDE PROFESSIONAL ON-CALL ENGINEERING SERVICES, AS REQUESTED, FOR VARIOUS LOCATIONS THROUGHOUT THE MERCER COUNTY PARK COMMISSION. AMOUNT UP TO, BUT NOT TO EXCEED: \$25,000.00 (BASED ON AN HOURLY RATE FEE SCHEDULE). PERIOD: JANUARY 1, 2021 THROUGH DECEMBER 31, 2021

R-25 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH ENGINEERING AND LAND PLANNING (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) TO PROVIDE PROFESSIONAL ON-CALL ENGINEERING SERVICES, AS REQUESTED, FOR VARIOUS LOCATIONS THROUGHOUT THE MERCER COUNTY PARK COMMISSION. AMOUNT UP TO, BUT NOT TO EXCEED: \$25,000.00 (BASED ON AN HOURLY RATE FEE SCHEDULE). PERIOD: JANUARY 1, 2021 THROUGH DECEMBER 31, 2021

R-26 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH SPIEZLE ARCHITECTURAL GROUP (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) TO PROVIDE PROFESSIONAL ON-CALL ARCHITECTURAL SERVICES, AS REQUESTED, FOR VARIOUS LOCATIONS THROUGHOUT THE MERCER COUNTY PARK COMMISSION. AMOUNT UP TO, BUT NOT TO EXCEED: \$25,000.00 (BASED ON AN HOURLY RATE FEE SCHEDULE) PERIOD: JANUARY 1, 2021 THROUGH DECEMBER 31, 2021

R-27 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH HMR ARCHITECTS (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) TO PROVIDE PROFESSIONAL ON-CALL ENGINEERING SERVICES, AS REQUESTED, FOR VARIOUS LOCATIONS THROUGHOUT THE MERCER COUNTY PARK COMMISSION. AMOUNT UP TO, BUT NOT TO EXCEED \$25,000.00 (BASED ON AN HOURLY RATE FEE SCHEDULE) . PERIOD: JANUARY 1, 2021 THROUGH DECEMBER 31, 2021

R-28 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH HARRIS SURVEY, INC. (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) TO PROVIDE PROFESSIONAL ON-CALL SURVEYING SERVICES, AS REQUESTED, FOR VARIOUS LOCATIONS THROUGHOUT THE MERCER COUNTY PARK COMMISSION. AMOUNT UP TO, BUT NOT TO EXCEED: \$25,000.00 (BASED ON AN HOURLY RATE FEE SCHEDULE). PERIOD: JANUARY 1, 2021 THROUGH DECEMBER 31, 2021

- On Motion by Commissioner Smith seconded by Commissioner Davis.
- **Ayes** – Davis, Forrester, Mooij, Schulz and Smith. **Nays-** None. **Abstain-** None. **Absent:** Longo and Gardner.

R-29 AWARD OF BID RECEIVED OCTOBER 30, 2020, TO TRI-FORM CONSTRUCTION, INC.FOR BUILDING OF A NEW CONCESSION STAND AT THE MERCER COUNTY PARK FESTIVAL GROUNDS (AB2020-40). PERIOD: ONE HUNDRED AND THIRTY-FIVE (135) CALENDAR DAYS FROM NOTICE TO PROCEED. TOTAL AMOUNT NOT TO EXCEED: \$877,420.00
BASE BID: \$782,820.00
ADDITIONAL ALTERNATE ONE (1):\$94,600.00 (AB2020-38)

- On Motion by Commissioner Schulz seconded by Commissioner Forrester.
- **Ayes** – Davis, Forrester, Mooij, Schulz and Smith. **Nays-** None. **Abstain-** None. **Absent:** Longo and Gardner.

EXECUTIVE DIRECTOR'S REPORT

Presented by Executive Director Aaron T. Watson

2020 SYNOPSIS:

CAPITAL PROJECTS:

Through the continued support of our County Executive Brian Hughes, County Freeholders, and Park Commissioners over \$6.6 million was approved for repairs and improvements at Park Commission facilities and properties. In this most difficult year, 17 capital projects and improvements were made to our parks and facilities.

2020 CAPITAL PROJECTS:

1. MERCER MEADOWSTRAIL IMPROVEMENTS
2. SPRAY PARK INSTALLATION
3. OUTDOOR FITNESS FACILITY
4. ARM & HAMMER PARK TRAINERS AREA
5. ARM & HAMMER PARK LOCKER ROOMS
6. ARM & HAMMER PARK CONCOURSE
7. ARM & HAMMER PARK OUTFIELD WALL
8. PSE&G POWER LINE REMOVAL AND INSTALLATION
9. SEWER LINE EXTENSION IN THE MERCER COUNTY PARK
10. TENNIS CENTER PATHWAY PAVING
11. PLAYGROUND SAFETY SURFACE INSTALLATION
12. LED FIELD LIGHTING REPLACEMENT
13. BATTING CAGE INSTALLATION
14. INTERIOR FLOORING REPLACEMENT AT THE MERCER SKATING CENTER; BOATHOUSE MARINA FACILITY; AND THE MOUNTAIN VIEW GOLF CLUB
15. MERCER STABLES FACILITY RENOVATION
16. EXTERIOR DOOR REPLACEMENT AT MERCER OAKS
17. CONSTRUCTION OF THE STONY BROOK PEDESTRIAN BRIDGE

GOLF

- Total Revenue for 2020 has surpassed 2019.
- In 2020, golf has generated \$4,230,325.00 in revenue compared to 2019's total of 4,209,120.00.
- Rounds are up 6.5%
- Memberships are up 5%.
- All golf facilities are starting to book 2021 golf outings.

TENNIS:

- During the pandemic, more recreational players utilized the Tennis Facility.
- ID card sales were up 7%; overall revenue has been impacted due to event cancellations and program restrictions.
- The Tennis Center was named a USTA Middle States Premier Provider; and staff member, Devin Rubino was named USTA Middle States Teaching Professional of the Year.

MARINA

- 2020 Kayak Rentals: 3,220
- 2020 Total Revenue: \$83,102.59

RECREATION AND EVENTS:

For the 2020 season, the Recreation & Events staff had to re-imagine their summer concert series. This year, a free, socially distant event series was made available to the public throughout September and the first weekend in October.

Event Series Features:

- **CARS & STARS (Drive-in Movies)**
- **TAILGATE TUNES (Drive-in Concerts)**

PARK RANGER STAFF:

During this year, Park Ranger staff continued to work during the COVID-19 shutdown to ensure County Parks were patrolled. The Ranger staff additionally assisted with the transport of specimen collected at the County's initial COVID-19 testing site to the testing laboratory facility.

COMMUNITY OUTREACH:

- **Trenton River Days**
In partnership with the City of Trenton and the Watershed Institute, among other non-profit organizations, this educational event was hosted at South Riverwalk Park in the City of Trenton. Attendees were provided with Covid-19 prevention supplies, as well as arts and crafts, fresh produce, and a complimentary lunch. The Riverview Cemetery also donated a self-guided tour booklet of citizens of note that are buried in the historic cemetery adjacent to the park.
- **Safe Outdoor Activities Flyer**
A virtual flyer detailing outdoor activities offered by each Park Commission facility is distributed monthly to Mercer County schools, non-profit organizations, and government agencies to notify the community of safe outdoor alternative activities that are offered in our parks during the pandemic

STEWARDSHIP DEPARTMENT:

In 2020, the Stewardship Department focused on designing and implementing impactful restorations to improve wildlife habitat within our Parks. This included" installation or maintenance of native plantings at six (6) locations, expansion of our invasive species and deer management efforts, and oversight of the large scale Freshwater Tidal Wetland Restoration in Roebling Park.

HIGHLIGHTS

- \$360K GRANTS AWARDED
- 52 ACRES RESTORED
- 6,600 MEALS DONATED FROM THE DEER MANAGEMENT PROGRAM

ENVIRONMENTAL EDUCATION:

- The Environmental Education Department began the year auspiciously as the recipient of the **2019/20 NJRPA Excellence in Programming Award in the category of Educational and Interpretive Programming.**

NOTABLE 2020 PROGRAMS:

- EYES ON EAGLES(Virtual)
- KAYAK NATURE TOURS (In-Person)
- TRENTON LIBRARY STORIES IN THE GARDEN (In-person)
- TRAIL ENGAGEMENT PROGRAMS (Self-Guided)
- HAMILTON TOWNSHIP TEACHER POLLINATOR MEADOW WORKSHOPS(In-person)
- SHORT-EARED OWL WALK (In-person)
- VIRTUAL SCHOOL FIELD TRIPS
- VIRTUAL SUMMER CAMPS
- VIRTUAL STORY TIME
- VIRTUAL LECTURE SERIES (In-partnership with Conserve Wildlife Foundation)
- FAMILY FIELD TRIPS (In-person)
- CAMP OUT (In-person outdoor event)
- TRENTON RIVER DAYS (Self-guided watershed education event/ 400ppl)
- TRENTON YOUTH FISHING DERBY(Outdoor event; in partnership with the City of Trenton)

MERCER STABLES:

In 2020, riding program participation continued to grow each month as residents sought to find guideline-safe outdoor activities during the pandemic.

Trail Riding:

- Trail riding has been best new program of the year; with residents from all over the County participating.
- To date, **112** individuals have participated; **96** of which were first-time visitors to the Mercer Stables.

HOWELL FARM:

- **NJRPA Award**
Howell Living History Farm Is the Recipient of the 2020 Daniel M. Gasalberti Award for Excellence in Recreational Programing for the 2019 Corn Maze Program.
- **Food Donation**
The farm provided over **30,000 lbs.** of grain products, fresh vegetables and eggs to local food banks and pantries, resulting in **17,000** Mercer County households receiving Howell Farm food items.
- **Farm Visitation**
5,760 public visitors and 430 school children participated in the farm's Share the Harvest program and joined the work of producing healthy food for hunger relief while learning about sustainable farming, food security, and food equity
- **Virtual Program Development**
Developed virtual field trips for each of the seasonal programs offered to schools, while providing online summer camps, Naturally Friends programs and Pleasant Valley talks and tours for the public.

WILDLIFE CENTER:

As an emergency, continuous operation, the Mercer County Wildlife Center has remained open on a twenty-four (24) hour; seven (7) day per-week schedule during the pandemic to provide triage care and rehabilitation for Mercer County's injured Wildlife.

- **Patient Intake Year to Date:** Over **2,600** new patients have been treated.
- **NJRPA Award**
The New Jersey Recreation and Parks Association (NJRPA) presented the Wildlife Center with the 2020 Gregory T. Marshall Excellence in Parks and Historic Resources Award.

Commissioner Smith asks the Executive Director if there were any incidents or public concern regarding this year's deer management program

Executive Director Watson responded to the Commissioner that there was one (1) concern brought to the attention of the Administration regarding an arrow found at the Dam Site 21 property; which was fully investigated.

Commissioner Smith thanked the Executive Director and expressed that his inquiry is representative of the members of the public who have addressed previous concerns to the Commission regarding the Deer Management program; and that the Commission is representative of the public concerns that have been brought to the attention to the Board and that they are in the forefront of discussion.

PUBLIC SESSION:

- Don Nociolio, Township of Hopewell
- Aaron Sears, Township of Hopewell
- Kevin Pappas, Township of Hamilton

ANNOUNCEMENT OF SUBSEQUENT PUBLIC MEETING:

- The January 2021 Mercer County Park Commission Public Meeting is scheduled to take place on January 27, 2021; at a location to be determined.

ADJOURNMENT:

- On motion by Commissioner Schulz, Meeting Adjournment took place at 6:54 pm

Heather Mauro

Executive Secretary
Secretary to the Commission