

**MERCER COUNTY PARK COMMISSION  
JANUARY MEETING  
JANUARY 29, 2020**

**Mercer Oaks Golf Club  
725 Village Road West  
West Windsor, NJ 08550**

- Commissioner Schulz called the January Meeting of the Mercer County Park Commission to order at 5:30 pm at Mercer Oaks Golf Club, 725 Village Road West, West Windsor, NJ, 08550.

**ROLL CALL**

- **The following Commissioners answered the Roll Call of the Secretary:**
  - o Commissioners: Forrester, Longo, Mooij, and Schulz
  - o Commissioner Davis joined the meeting via phone conference at 6:33 pm
- **The following Commissioners were absent:**
  - o Commissioners Gardner and Smith

Commissioner Schulz led the Pledge of Allegiance and the Salute to the Flag.

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**SUNSHINE LAW**

In accordance with the Sunshine Law (Open Public Meetings Act Chapter 231, P.L. 1975), adequate notice of this meeting has been provided in that notification was given as follows: mailed to the Times, Trentonian and the Mercer County Clerk and posted in the Court House and Joyce McDade Administration Building.

**EMPLOYEE OF THE MONTH:**

- **Kim Daly, Office Coordinator, Howell Living History Farm**

**Nominated by:**

Pleasant Valley Historic District Director, Pete Watson

**DIRECTOR'S REPORT-2019 ANNUAL REPORT:**

Executive Director Watson provided the Commission with the 2019 Park Commission Annual report detailing the Park Commission's notable accomplishments in 2019 and goals for 2020.

**PROJECTS UPDATE:**

*(Deputy Director Joe Pizza)*

- Deputy Director, Joe Pizza reported that eight (8) Capital Projects were completed in 2019; with eleven (11) scheduled for 2020.
- **Arm & Hammer Park**-All improvements to Arm & Hammer Park will be completed in time for opening day.
- **Ash Tree Removal**-Sixty (60) Ash trees have been removed so far by the winter golf staff.
- **On-Going In-House Maintenance Projects:**
  - Princeton Country Club Renovation
  - Mercer Oaks Driving Range Improvements

**Simone Collins Dam Site 21 Presentation**-Contracted Consulting Firm President, Peter Simone of Simone Collins gave a public presentation of the revised Master Plan for Dam Site 21.

**Public Session for Agenda Item No. 1**-Park Commission Counsel, R. David Blake and Commission President J. Schulz presided over a public session for Agenda Item No. 1. Members of the Public who wished to provide public comment were asked to sign-in to a sheet provided (attached hereto and made a part hereof).

**NEW BUSINESS:**  
**RESOLUTIONS:**

1. MERCER COUNTY PARK COMMISSION APPROVES THE MASTER PLAN FOR DEVELOPMENT OF THE DAM SITE 21 PROPERTY IN THE TOWNSHIPS OF HAMILTON, ROBBINSVILLE AND WEST WINDSOR, COUNTY OF MERCER
  - On Motion by Commissioner Schulz seconded by Commissioner Longo
  - **Ayes** –Davis, Forrester, Longo, Mooij, and Schulz **Nays-** None.  
**Abstain-**None **Absent:** Gardner and Smith
  
2. AMEND RESOLUTION 2019-101, ADOPTED DECEMBER 4, 2019 AND AUTHORIZE THE MERCER COUNTY PARK COMMISSION TO EXECUTE AN AMENDMENT (AMEMDMMENT NO. 1) TO THE MERCER COUNTY PARK COMMISSION 2020 FACILITY RATES AND FEES SCHEDULE. AMEND RESOLUTION TO ADD VARIOUS FEE OPTIONS FOR VENDORS TO RENT SPACE AT THE MERCER COUNTY PARK FESTIVAL GROUNDS, MILLYARD PARK AND SOUTH RIVERWALK PARK FOR THE PURPOSE OF RETAIL AND FOOD SALES FOR PATRONS AT PARK COMMISSION EVENTS
  - On Motion by Commissioner Forrester seconded by Commissioner Longo
  - **Ayes** –Davis, Forrester, Longo, Mooij, and Schulz **Nays-** None.  
**Abstain-**None **Absent:** Gardner and Smith
  
3. AMEND RESOLUTION 2019-105, ADOPTED DECEMBER 4, 2019 AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT (AMENDMENT NO. 1) TO THE GRANT AGREEMENT WITH THE NATURE CONSERVANCY OF NEW JERSEY FOR A 2020 ROOTS FOR RIVERS GRANT TO SUPPORT THE REFORESTATION OF APPROXIMATELY SIX (6) ACRES OF RIPARIAN HABITAT ALONG A TRIBUTARY OF THE STONY BROOK, TOWNSHIP OF HOPEWELL. AMEND RESOLUTION TO SPECIFY FUNDING IN THE AWARDED AMOUNT OF \$15,124.87. TIME PERIOD REMAINS THE SAME. PARK COMMISSION MATCH REQUIREMENT: \$0.00

- On Motion by Commissioner Mooij seconded by Commissioner Smith
- **Ayes** –Davis, Forrester, Longo, Mooij, and Schulz **Nays-** None.  
**Abstain-**None **Absent:** Gardner and Smith
- 4. MERCER COUNTY PARK COMMISSION AUTHORIZES THE PURCHASE OF EQUIPMENT FROM THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PRICING SYSTEM. TOTAL AMOUNT NOT TO EXCEED \$213,335.44
- On Motion by Commissioner Forrester seconded by Commissioner Smith
- **Ayes** –Davis, Forrester, Longo, Mooij, and Schulz **Nays-** None.  
**Abstain-**None **Absent:** Gardner and Smith
- 5. MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A WINDOW CONTRACT WITH CENTURY INDUSTRIES FOR THE PICK-UP, INSTALLATION OF PROPRIETARY MATERIALS, AND DELIVERY FOR THE REPAIR OF THE LARGE MOBILE STAGE FOR THE MERCER COUNTY PARK COMMISSION. TOTAL AMOUNT NOT TO EXCEED \$32,421.005.
- On Motion by Commissioner Longo seconded by Commissioner Forrester
- **Ayes** –Davis, Forrester, Longo, Mooij, and Schulz **Nays-** None.  
**Abstain-**None **Absent:** Gardner and Smith
- 6. MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH FULPER FARMS, LLC FOR THE ON-CALL PURCHASE AND DELIVERY OF TIMOTHY HAY FOR THE MERCER COUNTY STABLES PERIOD: FEBRUARY 1, 2020 THROUGH JANUARY 31, 2021. TOTAL AMOUNT NOT TO EXCEED: \$48,750.00
- On Motion by Commissioner Forrester seconded by Commissioner Mooij
- **Ayes** –Davis, Forrester, Longo, Mooij, and Schulz **Nays-** None.  
**Abstain-**None **Absent:** Gardner and Smith

7. AWARD OF BID RECEIVED JANUARY 7, 2020, TO JAMES R. IENTILE, INC. FOR MERCER COUNTY PARK FESTIVAL GROUNDS PHASE 2 SEWER EXTENSION FOR THE MERCER COUNTY PARK COMMISSION (AB2019-57). TOTAL AMOUNT NOT TO EXCEED: \$214,312.25. PERIOD: SIXTY (60) CALENDAR DAYS FROM NOTICE TO PROCEED
- On Motion by Commissioner Longo seconded by Commissioner Schulz
  - **Ayes** –Davis, Forrester, Longo, Mooij, and Schulz **Nays-** None. **Abstain-**None **Absent:** Gardner and Smith
8. PARTIAL AWARD OF BID RECEIVED NOVEMBER 26, 2019, WITH MULTIPLE VENDORS FOR THE REBID FOR CLOTHING AND GOLF SHOP MERCHANDISE FOR THE MERCER COUNTY PARK COMMISSION (AB2019-45B) PERIOD: JANUARY 29, 2020 THROUGH JANUARY 28, 2022 WITH AN OPTION TO EXTEND THE CONTRACT TERM FOR A ONE (1) YEAR PERIOD. TOTAL AMOUNT NOT TO EXCEED: \$441,000.00  
YEAR 1-\$215,500.00  
YEAR 2-\$225,500.00
- On Motion by Commissioner Schulz seconded by Commissioner Longo
  - **Ayes** –Davis, Forrester, Longo, Mooij, and Schulz **Nays-** None. **Abstain-**None **Absent:** Gardner and Smith
9. REJECTION OF BIDS RECEIVED NOVEMBER 19, 2019 FOR REBID OF GOLF COURSE RENOVATIONS FOR THE MERCER COUNTY PARK COMMISSION FOR MERCER OAKS WEST GOLF COURSE AND PRINCETON COUNTRY CLUB (AB2019-28B)
- On Motion by Commissioner Schulz seconded by Commissioner Forrester
  - **Ayes** –Davis, Forrester, Longo, Mooij, and Schulz **Nays-** None. **Abstain-**None **Absent:** Gardner and Smith
10. MERCER COUNTY PARK COMMISSION AUTHORIZES NEGOTIATIONS FOR GOLF COURSE RENOVATIONS

FOR THE FOR THE MERCER COUNTY PARK  
COMMISSION FOR MERCER OAKS WEST GOLF  
COURSE AND PRINCETON COUNTRY CLUB

- On Motion by Commissioner Schulz seconded by Commissioner Forrester
- **Ayes** –Davis, Forrester, Longo, Mooij, and Schulz **Nays-** None.  
**Abstain-**None **Absent:** Gardner and Smith

11. MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH VAN NOTE HARVEY ASSOCIATES (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) TO PROVIDE PROFESSIONAL SERVICES FOR THE MODIFICATION OF THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION RIPARIAN ZONE MITIGATION AREA FOR THE ROGERS HOUSE IMPROVEMENT PROJECT. TOTAL AMOUNT NOT TO EXCEED: \$6,250.00 PERIOD: FEBRUARY 1, 2020 THROUGH JANUARY 31, 2021

- On Motion by Commissioner Forrester seconded by Commissioner Schulz
- **Ayes** –Davis, Forrester, Longo, Mooij, and Schulz **Nays-** None.  
**Abstain-**None **Absent:** Gardner and Smith

**Approval of Minutes from November/December Meeting (December 4, 2019) Meeting):**

- In voice vote, the December 4, 2019 meeting minutes were approved a presented:
- **Ayes** –Davis, Forrester, Longo, Mooij, and Schulz **Nays-** None.  
**Abstain-**None **Absent:** Gardner and Smith

**Approval of January 2020 Bills:**

- In voice vote, the January 2020 bills were approved for payment as presented.
- **Ayes** –Davis, Forrester, Longo, Mooij, and Schulz **Nays-** None.  
**Abstain-**None **Absent:** Gardner and Smith

**November/December 2019 Revenue Reports**

- In voice vote, the November/December 4, 2019 Revenue Reports were approved as presented.
- **Ayes** –Davis, Forrester, Longo, Mooij, and Schulz **Nays-** None.

**Abstain-None Absent:** Gardner and Smith

**Second Public Session:**

**Pappas-**Mr. Pappas Provided public comment regarding proposed golf course renovations and improvements associated with agenda items 9 and 10.

**February Meeting – February 26, 2020 – Hunt Barn, 197 Blackwell Road, Pennington, NJ 08534,**

**Adjournment:**

- On motion by Commissioner Schulz, Adjournment took place at 7:34pm

Heather Mauro

*Heather Mauro*

Executive Secretary

Secretary to the Commission