**MERCER COUNTY BOARD OF TAXATION**

**MINUTES**

**MAY 1, 2023**

The meeting of the Mercer County Board of Taxation was called to order at 9:15 a.m. by Commission Richard Carabelli. In attendance were Commissioners Rose Marie Bowen-Lewis, Commissioner Fareeda Stokes, Commissioner Frank Ragazzo, and Assistant Tax Administrator Erica Brandmaier. Commissioner Edward Hoffman and Tax Administrator Tina Dunn were absent.

After a statement that the provisions of the Open Public Meetings Act had been met, a motion was made by Commissioner Bowen-Lewis and seconded by Commissioner Stokes to re-elect President Carabelli for the 2023/2024 year; the vote carried unanimously.

Resolution #23-1 appointing Tax Administrator Dunn as the custodian for all public records maintained, controlled or under the jurisdiction of the County Board of Taxation was unanimously adopted by the Board.

Resolution #23-2 setting 100% as the ratio of assessment for 2023 was adopted unanimously by the Board.

Resolution #23-3 appointing the Trentonian and the Trenton Times as newspaper for notices of meetings was adopted unanimously by the Board.

With no further business coming before the Board the meeting was adjourned.

Respectfully Submitted by,

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Erica J. Brandmaier, CTA

Assistant Tax Administrator