

NOTICE
MERCER COUNTY PARK COMMISSION
OPEN PUBLIC MEETING ACT, CHAPTER 231, P.L. 1975

NOTICE IS HEREBY GIVEN THAT THE MERCER COUNTY PARK COMMISSION WILL HOLD THEIR MAY PUBLIC MEETING ON WEDNESDAY, MAY 31, 2023; TO BEGIN AT 5:30 PM VIA ZOOM WEBINAR.

- **Please click the link below to join the webinar:**
- <https://us02web.zoom.us/j/85866056272?pwd=Z3JNUnBqVmJDTzNOaUZBdkp2S1BqUT09>
- **Webinar ID:** 858 6605 6272
- **Passcode:** 879996
- **Telephone:** +1 309 205 3325 US

NOTICE IS HEREBY GIVEN THAT DURING THE WEDNESDAY, MAY 31 PUBLIC MEETING, THE MERCER COUNTY PARK COMMISSION WILL RECESS TO ENTER INTO EXECUTIVE SESSION [N.J.S.A. 10:4-12(B)]:

- (3) Disclosure of materials reports and records of personnel
 - (6) Tactics and techniques to be utilized in disclosing investigations and possible violations of law
 - (8) Personnel matters involving terms and conditions of employment
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AGENDA

- **ROLL CALL**
- **FLAG SALUTE**
- **NOTICE OF MEETING:**
 - In accordance with the Sunshine Law (Open Public Meetings Act Chapter 231, P.L. 1975), adequate notice of this meeting has been provided in that notification was given as follows: emailed to the Times, Trentonian, and posted to the Mercer County Website; and sent via email blast through the County of Mercer and Mercer County Park Commission email notification system.
- **APPROVAL OF MEETING MINUTES**
 - APRIL 26, 2023 MEETING MINUTES
- **APPROVAL OF BILLS**
 - APRIL/MAY 2023 BILLS
- **REVENUE REPORT**
 - APRIL 2023 REVENUE
- **EMPLOYEE OF THE MONTH**
- **COMMUNICATIONS**
- **OLD BUSINESS**

➤ **EXECUTIVE SESSION [N.J.S.A. 10:4-12(B)]:**

- (3) Disclosure of materials reports and records of personnel
- (6) Tactics and techniques to be utilized in disclosing investigations and possible violations of law
- (8) Personnel matters involving terms and conditions of employment

➤ **NEW BUSINESS**

- **RESOLUTIONS:**

- R-1 AMEND RESOLUTION PC2022-94, ADOPTED DECEMBER 14, 2022 AND THE MERCER COUNTY PARK COMMISSION AUTHORIZES AN AMENDMENT (AMENDMENT NO. 2) TO THE MERCER COUNTY PARK COMMISSION 2023 FACILITY RATES AND FEES SCHEDULE. ‘AMEND RESOLUTION TO INCREASE FACILITY RATES AND FEES FOR THE MARINA FACILITY, SKATING FACILITY AND HOPEWELL VALLEY POOL FACILITY; ALONG WITH WEEKDAY AND WEEKEND DAILY GOLF MEMBERSHIP RATES AT ALL FIVE (5) MERCER COUNTY GOLF COURSES; EFFECTIVE JULY 1, 2023.’ ALL OTHER RATES AND FEES REMAIN THE SAME
- R-2 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A JOINT FUNDING AGREEMENT WITH THE UNITED STATES DEPARTMENT OF THE INTERIOR, UNITED STATES GEOLOGICAL SURVEY, FOR MONITORING OF THE OPERATION AND MAINTENANCE OF ONE (1) GAUGING STATION ON THE ASSUNPINK CREEK (‘CLARKSVILLE GAUGE’). PERIOD: OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023. TOTAL AMOUNT: \$17,945.00. PARK COMMISSION AMOUNT: \$12,470.00; UNITED STATES DEPARTMENT OF THE INTERIOR, UNITED STATES GEOLOGICAL SURVEY AMOUNT: \$5,475.00 (23LJJFA24)
- R-3 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH LMH HOLDINGS, LLC (LANDMARK HOSPITALITY) TO ESTABLISH THE ROLES OF EACH PARTY TO OFFER WEEKLY SEASONAL HAPPY HOUR EVENTS AT THE BOATHOUSE AND MARINA FACILITY IN THE MERCER COUNTY PARK. PERIOD: JUNE 15, 2023, THROUGH AUGUST 31, 2023
- R-4 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING AGREEMENT WITH THE AFRICAN AMERICAN CULTURAL COLLABORATIVE OF MERCER COUNTY [501(C)3] TO ESTABLISH THE ROLES OF EACH PARTY TO CO-SPONSOR A JUNETEENTH CELEBRATION EVENT AT THE MERCER COUNTY PARK FESTIVAL GROUNDS. PERIOD: JUNE 17, 2023

- R-5 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A FUNDING AGREEMENT WITH THE WILDLIFE CENTER FRIENDS ORGANIZATION [501(C)3] FOR FUNDING REIMBURSEMENT TO THE MERCER COUNTY PARK COMMISSION TO SUPPORT A PART-TIME TRAINING COORDINATOR STAFF POSITION AT THE MERCER COUNTY WILDLIFE CENTER. PERIOD: MARCH 29, 2023 THROUGH MARCH 28, 2026; BASED ON AN HOURLY RATE AS DETERMINED BY THE COUNTY OF MERCER AND THE NEW JERSEY MINIMUM WAGE GUIDELINES. AMOUNT: UP TO, BUT NOT TO EXCEED: \$54,000.00
- R-6 RESCIND RESOLUTION NO. PC 2023-37, ADOPTED APRIL 26, 2023, AUTHORIZING THE YEAR TWO (2) CONTRACT EXTENSION TO THE COMPETITIVE CONTRACT WITH SOUNDTRACKS PRODUCTION SERVICES, LLC FOR SOUND AND LIGHTING SERVICES AT VARIOUS MERCER COUNTY PARK COMMISSION FACILITIES. PERIOD: MAY 3, 2023 THROUGH MAY 2, 2024. AMOUNT: \$51,160.00 ‘RESCIND RESOLUTION DUE TO THE NEED TO REVISE THE ACCEPTANCE OF YEAR TWO (2) CONTRACT PRICING, BASED ON THE INDEX RATE (CC2022-05)’
- R-7 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE AN OPTION TO EXTEND THE COMPETITIVE CONTRACT WITH SOUNDTRACKS PRODUCTION SERVICES, LLC FOR SOUND AND LIGHTING SERVICES AT VARIOUS MERCER COUNTY PARK COMMISSION FACILITIES. PERIOD: MAY 3, 2023 THROUGH MAY 2, 2024. YEAR 2 CONTRACT AMOUNT: \$37,149.00 (CC2022-05)
- R-8 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE AN OPTION TO EXTEND THE COMPETITIVE CONTRACT WITH BLEND BAR AND BISTRO FOR MOBILE BEER AND WINE CONCESSIONAIRE SERVICES AT VARIOUS LOCATIONS FOR, BUT NOT LIMITED TO, EVENTS SCHEDULED FOR THE MERCER COUNTY PARK COMMISSION SUMMER CONCERT SERIES. PERIOD: JULY 1, 2023 THROUGH JUNE 30, 2024. BLEND BAR AND BISTRO OPTION YEAR TWO (2) AMOUNT: \$150.00 PER EVENT PAID TO PARK COMMISSION (CC2022-08)
- R-9 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE A COMPETITIVE CONTRACT WITH YISROEL TKATCH,/DBA YT HORSESHOEING FOR ON-CALL FARRIER AND RELATED SERVICES FOR THE MERCER COUNTY STABLES AND THE HOWELL LIVING HISTORY FARM. PERIOD: JUNE 1, 2023 THROUGH DECEMBER 31, 2023; WITH AN OPTION TO EXTEND THE CONTRACT FOR AN ADDITIONAL FOUR (4) ONE-YEAR PERIODS. YEAR ONE (1) CONTRACT AMOUNT UP TO , BUT NOT TO EXCEED: \$33,250.00 [MERCER COUNTY STABLES AMOUNT: \$22,500.00. HOWELL LIVING HISTORY FARM AMOUNT: \$10,750.00] (CC2023-07)

- R-10 MERCER COUNTY PARK COMMISSION AUTHORIZES PAYMENT TO ROSEDALE MILLS FOR THE PURCHASE AND DELIVERY OF PINE SHAVINGS FOR THE MERCER COUNTY STABLES. INVOICED AMOUNT: \$2,472.75
- R-11 AMEND RESOLUTION NO. PC2021-125, ADOPTED DECEMBER 15, 2021 AND THE MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT (AMENDMENT NO. 1) TO THE GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF PARKS AND FORESTRY FOR A NEW JERSEY FOREST SERVICE URBAN AND COMMUNITY FORESTRY PROGRAM GRANT, TO IMPLEMENT MERCER MEADOWS FOREST STEWARDSHIP AND RESILIENCY PLANNING. PERIOD: SEPTEMBER 3, 2021 THROUGH SEPTEMBER 2, 2023. TOTAL PROJECT COST: \$62,500.00. NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DIVISION OF PARKS AND FORESTRY AMOUNT: \$50,000.00. PARK COMMISSION MATCHING FUNDS: \$12,500.00. 'AMEND RESOLUTION TO EXTEND THE WORK PERIOD. REVISED WORK PERIOD: SEPTEMBER 4, 2023 THROUGH SEPTEMBER 3, 2024.' ALL OTHER TERMS REMAIN THE SAME (UCF-2021-MCPC-00012-RP)
- R-12 AMEND RESOLUTION NO. PC2021-104, ADOPTED OCTOBER 27, 2021 AND RESOLUTION NO. PC2019-53, ADOPTED MAY 29, 2019, AND THE MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT (AMENDMENT NO. 4) TO THE GRANT AGREEMENT WITH THE NEW JERSEY HISTORICAL COMMISSION FOR FUNDING TO SUPPORT CURATORIAL AND DEVELOPMENT SERVICES FOR THE HOWELL LIVING HISTORY FARM. 'AMEND RESOLUTION NO. PC2021-104, ADOPTED OCTOBER 27, 2021 TO AUTHORIZE PROCESSING OF PAYMENTS AND EXPENDITURES OF ACCEPTED FY2021/22 FUNDING FOR THE REVISED PERIOD OF JULY 1, 2021 THROUGH AUGUST 15, 2023 AND AMEND RESOLUTION NO. PC2019-53, ADOPTED MAY 29, 2019 TO ACCEPT ADDITIONALLY AWARDED FY2022/23 GRANT FUNDING. NEW JERSEY HISTORICAL COMMISSION FY 2022/23 AMOUNT: \$25,046.00. REVISED PERIOD: JULY 1, 2022 THROUGH SEPTEMBER 30, 2023' ALL OTHER TERMS REMAIN THE SAME
- R-13 MERCER COUNTY PARK COMMISSION AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE AND SUBMIT A GRANT APPLICATION TO THE NEW JERSEY HISTORIC TRUST TO FUND AN ALTERNATIVES ANALYSIS REPORT FOR THE HISTORIC HUNTER ROAD BRIDGE OVER MOORES CREEK, LOCATED AT THE HOWELL FARM AND THE PLEASANT VALLEY HISTORIC DISTRICT. TOTAL PROJECT COST: \$47,000.00. NEW JERSEY HISTORIC TRUST AMOUNT: \$35,250.00. MERCER COUNTY PARK COMMISSION MATCHING AMOUNT: \$11,750.00

➤ **EXECUTIVE DIRECTOR’S REPORT**

➤ **PUBLIC SESSION:**

- The Mercer County Park Commission welcomes the public’s participation and comments. If you wish to participate in the public comment section of our meeting you may do so via the Zoom messaging/chat feature or by the, “hand-raising” feature, where you will be prompted to speak to provide your public comment.

- The rules and guidelines for public comment may be found on the Park Commission’s website. Please be aware that individuals are limited to a maximum of three (3) minutes during their comment. However, the Commission may, at its option, extend time for certain individuals during the public comment period. Each member of the public who wishes to speak during the public comment period shall give the speaker’s full name, organization name (if applicable) and Municipality of Residence.

- Individuals may provide comments, or materials, by regular mail to the Mercer County Park Commission headquarters or via email to: Hmauro@mercercounty.org.

➤ **JUNE 28, 2023 PARK COMMISSION MEETING, TO TAKE PLACE AT 5:30 PM:**

- Historic Hunt Barn
197 Blackwell Road
Pennington, New Jersey 08534

➤ **ADJOURNMENT**