**MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS**

**FORMAL MEETING OF SEPTEMBER 14, 2017**

**LAWRENCE TOWNSHIP MUNICIPAL BUILDING**

**2211 LAWRENCEVILLE ROAD, LAWRENCE, NEW JERSEY**

**AGENDA**

**A. ROLL CALL:**

**B. INVOCATION:**

Almighty God who holds the fate of Man and Nation, we most humbly beseech thee to bless this, our County, theses deliberations and thy servants that they might act with wisdom and understanding for the good of our community and thy greater glory. Amen.

**C. FLAG SALUTE:**

**D. SUNSHINE LAW:**

In accordance with the provisions for the New Jersey Open Public Meetings Law, Notice of this Formal Meeting has been mailed to The Trentonian , The Trenton Times, The Princeton packet newspapers as well as having been posted in the both the County Administration Building and Courthouse at least forty-eight (48) hours in Advance of the meeting.

**THE PUBLIC IS INVITED TO COMMENT**

**ON ANY ITEM LISTED ON THE AGENDA**

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**E. PRESENTATION:**

Overdose Prevention Act & Narcan:

- Angelo Onofri, Mercer County Prosecutor

- Marygrace Billek, Director of Mercer County Human Service

**F. COMMUNICATIONS:**

1. From David Miller, Deputy County Administrator/Purchasing, dated August 16, 2017, RE: Minutes and Bid results for the week of July 24, 2017

2. From David Miller, Deputy County Administrator/ Purchasing, dated August 16, 2017, RE: Minutes and Bid Results for the week of July 31, 2017

3. From David Miller, Deputy County Administrator/ Purchasing, dated August 21, 2017, RE: Minutes and Bid Results for the Week of August 7, 2017

4. From Stephen M. Sweeney , Senate President Third Legislative District, dated August 10, 2017, RE: acknowledging of the recent Resolution from the Mercer County Freeholders regarding Behavioral Health Providers.

5. From Assemblyman Wayne P. DeAngelo, Deputy Speaker, 14th Legislative District, dated August 8, 2017, RE: acknowledgment of Resolution No. 2017-290 and 2017-291 urging the State of New Jersey to establish fiscal safeguards while out state transitions from cost reimbursement contracts to fee-for-service reimbursements for mental health and addiction services.

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6. From Deborah Davis Ford, Clerk of the Board, County of Essex dated August 16, 2017, RE, Resolution affirming Essex County Commitment to the Paris Climate Accord, environmental sustainability and climate change

7. From Thomas Roughnee, Esq., Thomas Roughneen & Associates Counselors at Law, LLC, dated August 18, 2017, RE: Support for new law: Veterans Criminal diversion in New Jersey 1 in 10 of those incarcerated in our Nation’s Jails and Prisons are veterans.

**G. RESOLUTIONS:**

1. SPECIAL ITEM OF REVENUE- FUNDS RECEIVED FOR AREA PLAN 1 GRANT-NUTRITION DONATIONS. TOTAL AMOUNT: $90,000.00

2. SPECIAL ITEM OF REVENUE- COUNTY OF MERCER AND CITY OF TRENTON, EXECUTES A SHARED SERVICES AGREEMENT FOR MUNICIPAL ALLIANCES PROGRAMMING FOR THE PROVISION OF DRUG AND ALCOHOL EDUCATION AND PREVENTION. PERIOD: JULY 1, 2017 TO JUNE 30, 2018. TOTAL AMOUNT: $31,609.25

3. SPECIAL ITEM OF REVENUE – FUNDS RECEIVED FOR NJ TRANSIT – TRADE AUTOMOBILE AUCTION. TOTAL AMOUNT: $3,000.00

4. SPECIAL ITEM OF REVENUE – NEW JERSEY DEPARTMENT OF MILITARY AND VETERANS’ AFFAIRS FOR VETERAN TRANSPORTATION SERVICES BY T.R.A.D.E FOR THE PERIOD JULY 1, 2017 TO JUNE 30, 2018. GRANT AMOUNT: $15,000.00

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5. SPECIAL ITEM OF REVENUE – SPRINGSTAR INC. THROUGH THE NATIONAL INSTITUTES OF HEALTH (NIH) AWARDS THE COUNTY OF MERCER FUNDS FOR THE AUDOCIDAL GRAVID OVITRAP (AGO) TO BE CONDUCTED BY MERCER COUNTY MOSQUITO CONTROL. YEAR ONE PERIOD: JUNE 1, 2016 THROUGH DECEMBER 31, 2017. AMOUNT: $30,000.00

6. SPECIAL ITEM OF REVENUE – STATE OF NEW JERSEY , DEPARTMENT OF HUMAN SERVICES (NJDHS) , DIVISION OF FAMILY DEVELOPMENT (DFD), SOCIAL SERVICES TO THE HOMELESS (SSH) , AMENDMENT NO. 1 TO INCLUDE ADDITIONAL FUNDS IN THE AMOUNT OF $359,364.00 , RESULTING IN A REVISED CONTRACT TOTAL AMOUNT OF $1,245,092.00 AND TO REFLECT A CONTRACT EXTENSION OF SIX MONTHS, REVISED PERIOD: JULY 1, 2016 TO DECEMBER 31, 2017

7. SPECIAL ITEM OF REVENUE –HILTON MANAGEMENT, LLC CONTRIBUTION FOR THEIR FAIR SHARE COST FOR A FUTURE TRAFFIC SIGNAL AT SULLIVAN WAY AND SILVA STREET, EWING TOWNSHIP MERCER COUNTY . AMOUNT: $18,400.00

8. SPECIAL ITEM OF REVENUE – AMENDMENT #1 FOR FUNDS RECEIVED FROM STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES FOR CHILD ADVOCACY CENTERS-IMPROVEMENTS. AMOUNT: $139,031.08

9. SPECIAL ITEM OF REVENUE- RECEIVED INTEREST EARNED OVER TIME- OLDER AMERICANS- NUTRITION. AMOUNT: $80,000.00

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10. SPECIAL ITEM OF REVENUE – STATE OF NEW JERSEY OFFICE OF THE ATTORNEY GENERAL DEPARTMENT OF LAW AND PUBLIC SAFETY AWARDS THE COUNTY OF MERCER FUNDS FOR THE DETECTIVE MATTHEW L. TARENTINO COMMUNITY POLICING GRANT PROGRAM. PERIOD: AUGUST 1, 2017 THROUGH DECEMBER 31, 2017. AMOUNT: $9,500.00

11. SPECIAL ITEM OF REVENUE- STATE OF NEW JERSEY , DEPARTMENT OF STATE, NEW JERSEY STATE COUNCIL ON THE ARTS AWARDS FUNDS FOR HE ANNUAL STATEWIDE SENIOR CITIZEN ART SHOW. PERIOD: JULY 1, 2017 TO JUNE 30, 2018, TOTAL AMOUNT: $10,000.00

12. SPECIAL ITEM OF REVENUE- STATE OF NEW JERSEY, DEPARTMENT OF STATE, NEW JERSEY HISTORICAL COMMISSION GENERAL OPERATING SUPPORT GRANT. AMOUNT: $43,880.00

13. SPECIAL ITEM OF REVENUE – STATE OF NEW JERSEY OFFICE OF THE ATTORNEY GENERAL DEPARTMENT OF LAW AND PUBLIC SAFETY DIVISION OF CRIMINAL JUSTICE AWARDS COUNTY OF MERCER FUNDS FOR BODY AMOR REPLACEMENT FUND PROGRAM FOR THE MERCER COUNTY SHERIFF OFFICE CORRECTION CENTER AND PROSECUTOR OFFICE. TOTAL AMOUNT: $40,717.12

14. SPECIAL ITEM OF REVENUE – NEW JERSEY TRANSIT FUNDING UNDER THE SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION ASSISTANCE PROGRAM FOR THE PERIOD JANUARY 1, 2017 TO DECEMBER 31, 2017. AMOUNT: $575,983.00

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15. SPECIAL ITEM OF REVENUE- NEW JERSEY TRANSIT-RURAL – FOR FUNDING UNDER THE FEDERAL TRANSIT ADMINISTRATION’S NON- URBANIZED AREA FORMULA PROGRAM (SECTION 5311) UNDER THE FEDERAL TRANSIT ACT TO PROVIDE PUBLIC TRANSPORTATION SERVICES FOR THE PERIOD: JANUARY 1, 2017 TO DECEMBER 31, 2017. AMOUNT: $77,856.00

16. MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS AUTHORIZES COMPETITIVE CONTRACTING FOR ADULT DAY CARE SERVICES. PERIOD: JANUARY 1, 2018 THROUGH DECEMBER 31, 2020.

17. MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS AUTHORIZES COMPETITIVE CONTRACTING FOR VOLUNTEER SERVICES FOR AT- RISK SENIORS AND RESIDENTS WITH DISABILITIES PERIOD: JANUARY 1, 2018 THROUGH DECEMBER 31, 2020.

18. MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS AUTHORIZES COMPETITIVE CONTRACTING FOR CAREGIVER SUPPORT SERVICES FOR AT-RISK SENIORS AND RESIDENTS WITH DISABILITIES. PERIOD: JANUARY 1, 2018 THROUGH DECEMBER 31, 2020.

19. MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS AUTHORIZES COMPETITIVE CONTRACTING FOR KOSHER MEAL SERVICES FOR AT- RISK SENIORS AND RESIDENTS WITH DISABILITIES PERIOD: JANUARY 1, 2018 THROUGH DECEMBER 31, 2020.

20. MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS AUTHORIZES COMPETITIVE CONTRACTING FOR SOCIALIZATION AND RECREATION SERVICES FOR AT-RISK SENIORS AND RESIDENTS WITH DISABILITIES SERVICES. PERIOD: JANUARY 1, 2018 THROUGH DECEMBER 31, 2020.

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21. MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS AUTHORIZES COMPETITIVE CONTRACTING FOR PHYSICAL HEALTH RELATED ISSUES FOR AT-RISK SENIORS AND RESIDENTS WITH DISABILITIES PERIOD: JANUARY 1, 2018 THROUGH DECEMBER 31, 2020.

22. MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS AUTHORIZES COMPETITIVE CONTRACTING FOR MENTAL HEALTH RELATED SERVICES FOR AT-RISK SENIORS AND RESIDENTS WITH DISABILITIES. PERIOD: JANUARY 1, 2018 THROUGH DECEMBER 31, 2020.

23. MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS AUTHORIZES COMPETITIVE CONTRACTING FOR LEGAL SERVICES FOR AT-RISK SENIORS AND RESIDENTS WITH DISABILITIES SERVICES PERIOD: JANUARY 1, 208 THROUGH DECEMBER 31, 2020.

24. MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS AUTHORIZES COMPETITIVE CONTRACTING FOR TELEPHONE REASSURANCE SERVICES FOR AT-RISK SENIORS AND RESIDENTS WITH DISABILITIES. PERIOD: JANUARY 1, 2018 THROUGH DECEMBER 31, 2020.

25. MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS AUTHORIZES COMPETITIVE CONTRACTING FOR SUMMER COOLING SERVICES FOR AT-RISK SENIORS AND RESIDENTS WITH DISABILITIES PERIOD: JANUARY 1, 2018 THROUGH DECEMBER 31, 2020.

26. MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS AUTHORIZES COMPETITIVE CONTRACTING FOR HOMEMAKER/ HOME HEALTH AIDE SERVICES FOR AT- RISK SENIORS AND RESIDENTS WITH DISABILITIES PERIOD: JANUARY 1, 2018 THROUGH DECEMBER 31, 2020.

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27. MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS AUTHORIZES COMPETITIVE CONTRACTING FOR HOME DELIVERED MEAL SERVICES FOR AT- RISK SENIORS AND RESIDENTS WITH DISABILITIES. PERIOD: JANUARY 1, 2018 THROUGH DECEMBER 31, 2020.

28. MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS AUTHORIZES COMPETITIVE CONTRACTING FOR RESPITE VIA HOME HEALTH AIDE SERVICES FOR AT-RISK SENIORS AND RESIDENTS WITH DISABILITIES PERIOD: JANUARY 1, 2018 THROUGH DECEMBER 31, 2020

29. AMEND RESOLUTION NO. 2015-531, ADOPTED NOVEMBER 12, 2015 AND AUTHORIZED COUNTY EXECUTIVE AND CLERK TO THE BOARD TO EXECUTE AMENDMENT NO .1 TO THE COMPETITIVE CONTRACT WITH THE COMMUNITY ACTION SERVICE CENTER D/BA RISE, INC. FOR CASE MANAGEMENT FOR COMPREHENSIVE CENTER-BASED SERVICES. “AMEND RESOLUTION TO EXTEND CONTRACT PERIOD THROUGH DECEMBER 31, 2017” ( NO CHANGE IN FUNDS)

30. AMEND RESOLUTION NO. 2017-310, ADOPTED JULY 13, 2017 AND MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS ACKNOWLEDGES THE EXECUTION OF AN AMENDMENT (AMENDMENT NO. 1) BY THE COUNTY EXECUTIVE TO A GRANT APPLICATION WITH THE FEDERAL AVIATION ADMINISTRATION (FAA) TO REHABILITATE TAXIWAY G AND RELOCATE TAXIWAY D PROJECT AT THE TRENTON MERCER AIRPORT. AMEND RESOLUTION TO REFLECT A REVISED A PROJECT AMOUNT: $6,063,531.96 ( $5,457,178.00 FAA; $606,353.96 COUNTY OF MERCER )

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31. COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE CHANGE ORDER NO. 1 AND FINAL WITH INTERSTATE CONTRACTING & EXCAVATING , INC., FOR THE CONSTRUCTION FOR BRIDGE NO. 140.11, NORTH OLDEN AVE OVER ASSUNPINK CREEK, CITY OF TRENTON, MERCER COUNTY DECREASE: $132,191.20 (-8.93) CONTRACT AMOUNT: $1,348,900.35

32. COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICE AGREEMENT ( AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH SAPHIRE & ALBARRAN ARCHITECTS, LLC FOR ARCHITECTURAL SERVICES FOR THE INSTALLATION OF AN OUTDOOR CLASSROOM PAVILION AT THE FIRE TRAINING ACADEMY. PERIOD: OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018. AMOUNT NOT TO EXCEED: $8,100.00

33. COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT AWARDED THROUGH A NON-FAIR AND OPEN PROCESS WITH BOWMAN AND COMPANY, LLP FOR AUDITOR SERVICES FOR THE MERCER COUNTY INSURANCE FUND COMMISSION. PERIOD: SEPTEMBER 22, 2017 THROUGH SEPTEMBER 21, 2018. AMOUNT NOT TO EXCEED$: $9,400.00

34. COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICE AGREEMENT WITH FRENCH & PARRELLO ASSOCIATES TO PROVIDE ENGINEERING DESIGN SERVICES TO DESIGN THE REPLACEMENT OF MERCER COUNTY BRIDGE NO. 415.2 ( STRUCTURE # 11D1502), CARRYING LOWER FERRY ROAD OVER GOLD RUN, EWING TOWNSHIP, COUNTY OF MERCER AMOUNT NOT TO EXCEED: $212,329.00

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35. RESCIND RESOLUTION NO. 2017-186 ADOPTED APRIL 11, 2017 PROFESSIONAL SERVICE AGREEMENT WITH S & R ENGINEERING DESIGN SERVICES FOR MERCER COUNTY BRIDGE 415.2, ( STRUCTURE #11D1502) CARRYING LOWER FERRY ROAD OVER GOLD RUN, EWING TOWNSHIP, MERCER COUNTY

36. COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO SUBMIT AN APPLICATION AND EXECUTE AN AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR FISCAL YEAR 2017 LOCAL AID INFRASTRUCTURE FUND PROGRAM FOR COUNTY AID FOR STRUCTURALLY DEFICIENT BRIDGE NO. 140.11; NORTH OLDEN AVENUE OVER ASSUNPINK CREEK, CITY OF TRENTON, COUNTY OF MERCER. AMOUNT: $1,000,000.00

37. ACCEPTANCE OF TEMPORARY CONSTRUCTION EASEMENT FROM BRITTON REALTY OF LAWRENCEVILLE, LLC TO THE COUNTY OF MERCER FOR THE PURPOSE OF MERCER COUNTY BRIDGE NO. 543.1, BAKERS BASIN ROAD OVER SHIPETAUKIN CREEK, BRIDGE REPLACEMENT PROJECT, LAWRENCE TOWNSHIP, MERCER COUNTY. FUNDS REQUIRED: $500.00

38. RIGHT OF WAY ACQUISITION FROM BRITTON REALTY OF LAWRENCEVILLE, LLC TO THE COUNTY OF MERCER, FOR THE PURPOSE OF REPLACING BRIDGE 543.1, BAKERS BASIN ROAD OVER THE SHIPETAUKING CREEK, LAWRENCE TOWNSHIP, MERCER COUNTY FUNDS REQUIRED: $2,500.00

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39. COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A SHARED SERVICES AGREEMENT WITH WEST WINDSOR TOWNSHIP FOR THE DESIGN, PERMITTING AND CONSTRUCTION COSTS ASSOCIATED WITH IMPROVEMENTS TO THE INTERSECTION OF OLD TRENTON ROAD AND EDINBURG ROAD, TOWNSHIP OF WEST WINDSOR. PERIOD: UNTIL COMPLETION OF THE PROJECT. TOTAL AMOUNT NOT TO EXCEED: $170,000.00

40. COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO SUBMIT THE 2017 EMERGENCY MANAGEMENT AGENCY ASSISTANCE (EMAA) GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY. TOTAL AWARD: $110,000.00 ( $55,000.00 FEDERAL FUNDS; $55,000.00 IN-KIND MATCHING FUNDS) PERIOD: JULY 1, 2017 THROUGH JUNE 30, 2018

41. COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A GRANT AWARD FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HEALTH, OFFICE OF PUBLIC HEALTH INFRASTRUCTURE, LABORATORIES AND EMERGENCY PREPAREDNESS LOCAL CORE CAPACITY FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS PROGRAM (LINCS) GRANT. PERIOD: JULY 1, 2017 TO JUNE 30, 2018, GRANT AWARD AMOUNT: $286,244.00.( STATE FUNDS- NO COUNTY FUNDS)

42. COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO ACCEPT THE 2017 DETECTIVE MATTHEW L. TARENTINO COMMUNITY POLICING GRANT AWARD THROUGH THE STATE OF NEW JERSEY OFFICE OF THE ATTORNEY GENERAL FOR THE MERCER COUNTY SHERIFF’S OFFICE COMMUNITY POLICING PROGRAM. PERIOD: AUGUST 1, 2017 THROUGH DECEMBER 31, 2017. AMOUNT NOT TO EXCEED: $9,500.00.

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43. COUNTY EXECUTIVE AUTHORIZED TO SUBMIT A CONTINUATION GRANT APPLICATION AND COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE SUBGRANT AWARD DOCUMENTS WITH THE STATE OF NEW JERSEY, DEPARTMENT OF LAW AND PUBIC SAFETY, DIVISION OF CRIMINAL JUSTICE, AND TO PARTICIPATE WITH THE STATE OF NEW JERSEY IN A EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM ADMINISTERED BY THE DEPARTMENT OF LAW AND PUBLIC SAFETY THROUGH THE MERCER COUNTY MULTI-JURISDICTIONAL GANG, GUN, AND NARCOTICS TASK FORCES GRANT. TOTAL PROJECT: $175,923.00 ( $175,923.00- STATE; $0- COUNTY MATCH) PROJECT DURATION: JULY 1, 2017 TO JUNE 20, 2018. GRANT NO: JAG 1-11TF-16

44. MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS AUTHORIZES THE COUNTY OF MERCER TO PARTICIPATE IN THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PRICING SYSTEM

45. COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO “EXERCISE AN OPTION TO EXTEND” THE AWARD OF BID CONTRACT WITH CORRECTIONAL DENTAL SERVICES FOR THE MERCER COUNTY CORRECTION CENTER. PERIOD: AUGUST 18, 2017 TO AUGUST 17, 2019 TOTAL AMOUNT: $190,476.00 ( AUGUST 18, 2017 – AUGUST 17, 2018: $93,132.00) (AUGUST 18, 2018- AUGUST 17, 2019: $97, 334.00)

46. AWARD OF BID RECEIVED APRIL 5, 2017 TO C.J. HESSE, INC., FOR REHABILITATION OF TAXIWAYS “H” , “B” AND F- PHASE III AT TRENTON-MERCER AIRPORT. TOTAL AMOUNT: $2,396,428.50 TERM: 80 WORKING DAYS FROM NOTICE TO PROCEED.

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47. AWARD OF BID RECEIVED JUNE 20, 2017 TO TEC ELEVATOR, INC., FOR ELEVATOR, ESCALATOR AND CHAIR LIFT PREVENTION MAINTENANCE AND MATERIAL AND EQUIPMENT REPAIR FOR THE COUNTY OF MERCER, AMOUNT NOT TO EXCEED: $100,000 PERIOD: AUGUST 14, 2017 THROUGH AUGUST 13, 2019

48. AWARD OF BID RECEIVED FEBRUARY 23, 2017 TO MULTIPLE VENDORS FOR SECURITY SYSTEM INSTALLATION, MAINTENANCE, SERVICE AND REPAIR FOR MERCER COUNTY AND THE MERCER COUNTY COOPERATIVE CONTRACT PURCHASING SYSTEM. PERIOD: MARCH 23, 2017 TO MARCH 22, 2019. AMOUNT NOT TO EXCEED $200,000.00 COST PER HOUR $90.00

49. MERCER COUNTY BOARD OF CHOSEN FREEHOLDERS RECOGNIZES OCTOBER 6, 2017 AS “KNOCK OUT OPIATE ABUSE DAY” IN MERCER COUNTY

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**H. OLD BUSINESS:**

**I. ON-GOING BUSINESS:**

1. Airport

2. Indoor Track

3. Voter Certification and Paper Ballot Receipt

**J. NEW BUSINESS:**

**K. PUBLIC SECTION:**

**L. ADJOURN MEETING:**